

CITY OF EAGLE LAKE  
REGULAR CITY COMMISSION MEETING  
MONDAY, NOVEMBER 1, 2021  
7:00 P.M.  
TO BE HELD IN THE COMMISSION CHAMBERS  
LOCATED AT 675 E EAGLE AVE  
EAGLE LAKE, FLORIDA 33839

**AGENDA**

- I. **CALL TO ORDER**
- II. **INVOCATION**
- III. **PLEDGE OF ALLEGIANCE TO THE FLAG**
- IV. **ROLL CALL**
- V. **AUDIENCE**
- VI. **SPECIAL PRESENTATIONS/RECOGNITIONS/PROCLAMATIONS, REQUESTS**
  - A. Staff Reports
  - B. City Manager Report
  - C. Reappointment of Marc Eriksen to the Planning Commission
  - D. Reappointment of Michelle Metosh to the Planning Commission
  - E. Consideration of the appointment of Brandon Blackburn to the CRA Board
- VII. **PUBLIC HEARINGS**
- VIII. **OLD BUSINESS**
  - A. Consideration of the quote from MCCi for Laserfiche Cloud Business Site License in the amount of \$18,762.50 (document management)
- IX. **NEW BUSINESS**
  - A. Consideration of **Resolution No.: R-22-03**, A Resolution of the City Commission of the City of Eagle Lake, Florida Adopting a Budget Amendment for the City of Eagle Lake for Fiscal Year 2020-2021 Reflecting an Amendment to Revenue Generated Together with the Sources of the Revenue; Delineating an Amendment to the Expenditures by Department of Activity; Providing for Conflicts, Severability and Effective Date.
  - B. Consideration of awarding paving bid to H&S Investment (AAA Top Quality Asphalt) in the amount of \$205,233.15.
- X. **CONSENT AGENDA**
  - A. Approval of the Regular City Commission Minutes -----10/4/2021
  - B. Approval of Financials
- XI. **AUDIENCE**
- XII. **CITY ATTORNEY**
- XIII. **CITY COMMISSION**

#### **XIV. ADJOURNMENT**

Please be advised that if you desire to appeal any decisions made as a result of the above hearing or meeting, you will need a record of the proceedings and in some cases a verbatim record is required. You must make your own arrangements to produce this record. (Florida Statute 286.0105).

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the City Clerk's Office at 75 North Seventh Street, P.O. Box 129, Eagle Lake, Florida 33839 or phone (863) 293-4141 within 2 working days of your receipt of this meeting notification; if you are hearing or voice impaired, call 1-800-955-8771.

POSTED AT CITY HALL AND THE EAGLE LAKE POST OFFICE ON TUESDAY, OCTOBER 26, 2021  
BY CITY CLERK DAWN WRIGHT, MMC, FCRM, PHRP

*Dawn*

**LIBRARY STATISTICS 2021**

**SEPTEMBER 2021**

<b>PATRONS USING LIBRARY</b>	<b>295</b>
<b>TOTAL BOOKS CIRCULATED, RETURNED, RENEWED AND RESERVED</b>	<b>949</b>
<b>PATRONS USING COMPUTERS</b>	<b>97</b>
<b>INQUIRIES OVER PHONE</b>	<b>87</b>
<b>EMPLOYMENT APPLICATION</b>	<b>1@ 1 1/2HR</b>



# CITY OF EAGLE LAKE

"GROWING WITH PEOPLE IN MIND"

75 NORTH SEVENTH STREET, P O BOX 129, EAGLE LAKE, FLORIDA 33839

## APPLICATION FOR BOARD APPOINTMENT

BOARD/COMMISSION Planning Commission

NAME: MARC W. ERIKSEN PHONE: 813-340-5654

HOME ADDRESS: 1001 E. EAGLE Ave, Eagle Lake, FL 33839

BUSINESS ADDRESS: \_\_\_\_\_ BUSINESS PHONE: \_\_\_\_\_

CITY RESIDENT

☒ YES ☐ NO

OWN PROPERTY IN CITY

☒ YES ☐ NO

CITY BUSINESS LICENSE

YES ☒ NO

REGISTERED VOTER

☒ YES ☐ NO

OCCUPATION/TYPE OF BUSINESS: Retired From U.S. Army E8 23 yrs  
Retired From Social Security 15 yrs

SPECIAL KNOWLEDGE OR EXPERIENCE APPLICABLE TO FUNCTION OF BOARD/COMMISSION: \_\_\_\_\_

Been on the Planning Commission 4 yrs +

OTHER INFORMATION (CIVIC ACTIVITIES, ETC.): Lions Club 26 years  
VFW Member

NOTE: IF YOU ARE APPROVED TO ANY BOARD, COMMISSION OR COMMITTEE YOU WILL BE REQUIRED TO COMPLETE A FINANCIAL DISCLOSURE FORM IN ACCORDANCE WITH THE REQUIREMENTS OF FLORIDA LAW FOR EVERY YEAR DURING WHICH YOU SERVE AS AN APPOINTEE.

SIGNATURE: \_\_\_\_\_

Marc W. Eriksen

DATE: \_\_\_\_\_

10/4/2021

IF YOU ARE NOT APPOINTED AT THE NEXT MEETING, SCHEDULED FOR PURPOSE OF MAKING APPOINTMENTS, WOULD YOU LIKE TO MAINTAIN THIS APPLICATION ON FILE? ☒ YES ☐ NO





# CITY OF EAGLE LAKE

"GROWING WITH PEOPLE IN MIND"

75 NORTH SEVENTH STREET, P O BOX 129, EAGLE LAKE, FLORIDA 33839

## APPLICATION FOR BOARD APPOINTMENT

BOARD/COMMISSION PLANNING

NAME: MICHELLE E. METOSH PHONE: 813-323-7879

HOME ADDRESS: 1003 E EAGLE AVE - EGL LK, FL 33839

BUSINESS ADDRESS: - Same As Above BUSINESS PHONE: 813 918 2703

CITY RESIDENT

☒ YES ☐ NO

OWN PROPERTY IN CITY

☒ YES ☐ NO

CITY BUSINESS LICENSE

☒ YES ☐ NO

REGISTERED VOTER

☒ YES ☐ NO

OCCUPATION/TYPE OF BUSINESS: Commercial kitchen /  
stainless steel installer

SPECIAL KNOWLEDGE OR EXPERIENCE APPLICABLE TO FUNCTION OF BOARD/COMMISSION:

Current chairwoman of planning  
commission. - Been on for years.

OTHER INFORMATION (CIVIC ACTIVITIES, ETC.): Lions Club member

NOTE: IF YOU ARE APPROVED TO ANY BOARD, COMMISSION OR COMMITTEE YOU WILL BE REQUIRED TO COMPLETE A FINANCIAL DISCLOSURE FORM IN ACCORDANCE WITH THE REQUIREMENTS OF FLORIDA LAW FOR EVERY YEAR DURING WHICH YOU SERVE AS AN APPOINTEE.

SIGNATURE: Michelle E Metosh

DATE: 4 Oct 2021

IF YOU ARE NOT APPOINTED AT THE NEXT MEETING, SCHEDULED FOR PURPOSE OF MAKING APPOINTMENTS, WOULD YOU LIKE TO MAINTAIN THIS APPLICATION ON FILE? ☐ YES ☐ NO



# CITY OF EAGLE LAKE

"GROWING WITH PEOPLE IN MIND"

75 NORTH SEVENTH STREET, P O BOX 129, EAGLE LAKE, FLORIDA 33839

## APPLICATION FOR BOARD APPOINTMENT

BOARD/COMMISSION \_\_\_\_\_

NAME: <u>Brandon Blackburn</u>		PHONE: <u>(863) 280-1321</u>	
HOME ADDRESS: <u>3090 Pollard Road</u>			
BUSINESS ADDRESS: <u>169 5th Street</u>		BUSINESS PHONE: <u>(863) 875-5237</u>	
CITY RESIDENT YES <input checked="" type="radio"/> NO <input type="radio"/>	OWN PROPERTY IN CITY YES <input checked="" type="radio"/> NO <input type="radio"/>	CITY BUSINESS LICENSE YES <input checked="" type="radio"/> NO <input type="radio"/>	REGISTERED VOTER YES <input checked="" type="radio"/> NO <input type="radio"/>

OCCUPATION/TYPE OF BUSINESS: Restaurant

\_\_\_\_\_

\_\_\_\_\_

SPECIAL KNOWLEDGE OR EXPERIENCE APPLICABLE TO FUNCTION OF BOARD/COMMISSION: \_\_\_\_\_  
understanding proper growth for the city of  
Eagle Lake and businesses that will take pride  
in their business and property. Including maintaining  
landscaping keeping buildings clean and well kept.

OTHER INFORMATION (CIVIC ACTIVITIES, ETC.): \_\_\_\_\_  
manage over city of winter haven work release  
programs and community services and overall inspections  
of all parks and playgrounds in the city.

NOTE: IF YOU ARE APPROVED TO ANY BOARD, COMMISSION OR COMMITTEE YOU WILL BE REQUIRED TO COMPLETE A FINANCIAL DISCLOSURE FORM IN ACCORDANCE WITH THE REQUIREMENTS OF FLORIDA LAW FOR EVERY YEAR DURING WHICH YOU SERVE AS AN APPOINTEE.

SIGNATURE: <u>BK Blackburn</u>	DATE: <u>10-11-21</u>
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IF YOU ARE NOT APPOINTED AT THE NEXT MEETING, SCHEDULED FOR PURPOSE OF MAKING APPOINTMENTS, WOULD YOU LIKE TO MAINTAIN THIS APPLICATION ON FILE? \_\_\_\_YES\_\_\_\_NO



# FROM THE DESK OF THE CITY MANAGER

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Memo To: Mayor and Commissioners

Date: November 1, 2021

Ref: Monthly Report

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**American Rescue Funds** – We would like to use these funds to purchase a \$41,858 mini excavator and \$68,1000 for a skid steer. We believe this additional equipment will assist public works in doing their job more quickly and efficiently.

**Check Policy** – We would like to change our NSF Check Policy to reduce the number of NSF Checks from 3 to 2 before the customer would have to pay cash only. This is consistent with other cities within the county.

**Library** – The Library has received another grant this time worth \$3000. Including these funds, they have received \$7,500 in grant funding this year and have used those funds to purchase new books.

**Paving Bid** – We received 3 bids for our paving projects and the lowest bidder is AAA Top Quality Asphalt with a bid of \$205,233.15. AAA is the same company who paved our streets 3 years ago.

**Playground** - The equipment for our new playground at city hall has a tentative ship date of Nov. 19th. The install date will get scheduled as we get closer to the delivery of the equipment.

**Power Washing** – We have discussed in the office to use the monies that we set aside this year on the City Commission Building. We believe with that money we can complete the power washing and repainting of the building as well as perhaps improve the dais. With these improvements the City Commission building will be completely finished.

**Ruritan Building** – Donnie True has inspected the building and agrees that it should be demolished. We have spoken with Russell and let him know our intentions and have given him until November 15<sup>th</sup> to remove everything. On that date we will cut off the utilities to the property.

**The Ranches – North Ranch** – This is the first phase located on the northside of Bomber Road and has 138 single family lots with construction beginning sometime in November.

**Thousand Oaks Development** – We had a preconstruction meeting for this 240-unit development located off of Eagle Ave. They are expected to begin construction on October 25<sup>th</sup> and completion in 6 months. The builder for this development will be split between Highland Home and DR Horton and the new development name will be Eagle Hammock.

## **MASTER SERVICES AGREEMENT NO. 24903**

This Master Services Agreement No. 24903 ("**Agreement**") is effective on the date of the last signature, ("**Effective Date**") and is made by and between MCCi, LLC, a Florida limited liability company, and its Affiliates with its principal office located at 3717 Apalachee Parkway, Suite 201, Tallahassee, FL 32311 ("**MCCi**") and Client (defined herein). MCCi and Client may each be referred to individually herein as "**Party**" or collectively as the "**Parties**".

The terms "**Client**" in this Agreement shall also include Client's "**Affiliates**," defined as a legal entity that directly or indirectly controls, is controlled by, or is under common control with the party. It is agreed that Client's Affiliates shall enjoy the same rights, benefits and obligations set forth in this Agreement as are applicable to Client.

The Parties hereto intending to be legally bound hereby, agree as follows:

### **1. Scope of Service**

MCCi and Client may develop and enter into one or more sales orders, attached herein or incorporated by reference, incorporating a description of the specific goods and/or services requested by Client (each, and as modified in writing by the Parties, an "**Order**"). MCCi will provide to Client those goods and/or services described as its obligation in the Order (collectively, the "**Services**"). If applicable, each Order will also describe items specifically required to be delivered by MCCi to Client (the "**Deliverables**"), and the acceptance criteria for each of the Deliverables. Further, each Order will set forth, among other things, tasks to be performed by the Parties and roles and responsibilities of each Party. Each Order shall specifically identify this Agreement and indicate that it is subject to the terms hereof. To the extent there are any conflicts or inconsistencies between this Agreement and any Order or Client purchase order, except in regard to Sections 2 or 3 herein, the provisions of this Agreement shall govern and control. To the extent that there are any conflicts or inconsistencies between this Agreement and any Client-entered third party government purchasing agreement ("**Purchasing Vehicle**"), the provisions of the Purchasing Vehicle shall govern and control.

No change order, notice, direction, authorization, notification or request (collectively, "**Change Order**") will be binding upon Client or MCCi, nor will such Change Order be the basis for any claim for additional compensation by MCCi, until Client and MCCi have agreed in writing to change the terms of an applicable Order, or to execute a new Order, as appropriate.

### **2. Fees**

Client shall pay to MCCi the fees and other compensation set forth in each Order. By executing the applicable Order, Client acknowledges their pre-approval for any Order Expenses quoted. Unless otherwise specified, Client will also reimburse MCCi for all reasonable out-of-pocket travel, living and other ancillary expenses paid or incurred by MCCi in connection with the Services ("**Order Expenses**"). If relevant, MCCi will follow Client's expense policy, to the best of its ability. If a dispute occurs regarding MCCi's billing of Order Expenses in

conformity with Client's expense policy and greater than five percent (5%) of a specific bill, such dispute will be subject to investigation and correction; otherwise Client agrees to reimburse MCCi for the full amount of expenses billed. The Client acknowledges that it may incur expenses due to circumstances such as non-refundable airline tickets, training/install charges, hotel reservations, rental cars, etc., in the event that i) Client cancels or reschedules the event, after MCCi has made these arrangements; or ii) If Client site/team is not prepared upon MCCi's arrival, which results in cancellation, delays, and/or the need to reperform Deliverables.

Client acknowledges that the price of the license and/or subscription for the use of a third-party licensed product is subject to increases during the term of the license and/or subscription or at the time of renewal. In the event that MCCi is reselling a license and/or subscription to a third-party product to Client with at least 15 days prior to written notice (an email will be sufficient) of an increase in the price of the license and/or subscription. To the extent that Client does not agree to pay such increase in the license and/or subscription, Client must provide written notice to MCCi within 15 days of receipt of the notice of such increase. Upon receipt of such notice, MCCi will cancel Client's license and/or subscription to the third-party licensed product.

### **3. Invoicing and Payment**

Unless otherwise stated in an Order, MCCi will invoice Client for all fees, charges and reimbursable expenses on a monthly basis and upon completion of each Order.

Client agrees to pay all undisputed invoices and undisputed portions of a disputed invoice in full within thirty (30) days from the date of each invoice.

All recurring software maintenance support, subscriptions, and/or other service packages ("**Recurring Services**") will automatically renew and be billed unless Client has terminated the Agreement per Section 4 below or provided sixty (60) days written notice prior to the scheduled renewal date of the Recurring Services. Once payment has been received, no refunds for Recurring Services are available.

### **4. Term, Termination, and Cancellation**

This Agreement will commence on the Effective Date and will be effective for a one (1) year period and will renew automatically for one (1) year periods and continue in full force and effect, unless terminated by either Party as set forth below. Termination of this Agreement or any Order hereunder may occur upon any of the following:

- (a) Thirty (30) days after a Party's receipt of written notice from the other Party that this Agreement or the Services, in whole or in part under an Order, shall be terminated; or
- (b) Thirty (30) days after one Party notifies the other in writing that they are in breach or default of this Agreement, unless the negligent Party cures such breach or default within such thirty (30) day period; or

## **MASTER SERVICES AGREEMENT NO. 24903**

- (c) Fifteen (15) days after the filing of a petition in bankruptcy by or against either Party, any insolvency of a Party, any appointment of a receiver for such Party, or any assignment for the benefit of such Party's creditors (a "**Bankruptcy Event**"), unless such Party cures such Bankruptcy Event within the fifteen (15) day period.

In all events, Client shall be liable for full payment for Services and reimbursement of MCCi's expenses incurred through the effective date of termination. If Client cancels or puts on hold an Order between completed milestones, MCCi will invoice Client for a pro-rated share of the uncompleted milestone(s) for Services performed through the date of such termination or delay.

### **5. Working Arrangements**

All Services shall be performed remotely, unless otherwise agreed to by the Parties. If Services are to be performed on Client's premises, Client shall provide the following to MCCi Personnel: (i) a suitable and adequate work environment, including space for work and equipment for performance of the Services; (ii) access to and use of Client's facilities and relevant information, including all necessary software, hardware and documentation; (iii) timely assistance in the acquisition of, or correction of any hardware or software problems that would affect the performance of Services; and (iv) any other items set forth in each Order.

Client will ensure that all Client's personnel, vendors, and/or subcontractors, if any, who may be necessary or appropriate for the successful performance of the Services will, on reasonable notice: (i) be available to assist MCCi Personnel by answering business, technical and operational questions and providing requested documents, guidelines and procedures in a timely manner; (ii) participate in the Services as reasonably necessary for performance under an Order; and (iii) be available to assist MCCi with any other activities or tasks required to complete the Services in accordance with the Order.

### **6. MCCi Personnel**

Neither MCCi nor its Personnel are or shall be deemed to be employees of Client but rather as independent contractors. MCCi shall be responsible for the compensation of its Personnel, in addition to any applicable employment taxes, workmen's compensation and any other taxes, insurance or provisions associated with the employment of such personnel.

In addition, MCCi shall be responsible for all acts or omissions of its Personnel. MCCi will also not discriminate in the referral or hiring of MCCi Personnel on the bases of race, religion, sexual orientation, color, sex, age, national origin, disability that does not affect the ability for an individual to perform his or her job, or other protected categories as required by state, federal, and local laws.

MCCi may utilize independent subcontractors in satisfying its obligations under this Agreement (collectively with MCCi employees "**Personnel**"). MCCi affirms to Client that these resources will adhere

to and are subject to the same representations made by MCCi throughout this Agreement.

Upon receipt of notice from Client that any MCCi Personnel is not suitable, MCCi shall remove such person from the performance of Services and will provide a qualified replacement as quickly as possible.

Unless a particular MCCi Personnel member has been identified as a key resource to the relevant Order, MCCi at its sole discretion may reassign, if and as necessary, other appropriately qualified MCCi Personnel to the relevant Order as long as such assignment will not affect MCCi's fee for the Services defined or ability to satisfy its Deliverables.

Neither Party shall be deemed to be a legal representative of the other nor has any authority, either express or implied, to bind or obligate the other in any way.

### **7. Non-Solicitation**

Each Party agrees not to directly or indirectly solicit, offer employment to, or accept any services outside of this Agreement from any employee or independent contractor of the other Party who provided services for the non-soliciting Party within the previous twelve (12) months, during the term of this Agreement, and for twelve (12) months thereafter. Notwithstanding the foregoing, either Party may solicit for employment, offer employment to, employ, or engage as a consultant or advisor, any of the other Party's personnel who: (i) had no previous direct contact with the soliciting Party's personnel in connection with, and during the performance of, the Services hereunder, or (ii) have responded to a general, publicly-available advertisement for employment at such Party (including its affiliates), or (iii) make unsolicited approaches or inquiries to such Party (including its affiliates) regarding employment opportunities. The current employing Party, in its sole discretion, may waive this provision in writing for an individual. In consideration for such waiver, other Party agrees to pay a placement fee equal to fifty percent (50%) of such person's new total annual compensation. This placement fee shall be due immediately upon such person's commencement of services.

### **8. Confidential Information**

The Parties acknowledge that in the course of MCCi providing Services for Client hereunder, each may receive Confidential Information (as defined below) of the other Party. Any and all Confidential Information in any form or media obtained by a Recipient shall be held in confidence and shall not be copied, reproduced, or disclosed to third parties for any purpose whatsoever except as necessary in connection with the Services provided under this Agreement. The Recipient further acknowledges that it shall not use such Confidential Information for any purposes other than in connection with the activities contemplated by this Agreement. All consultants assigned by MCCi to Client will sign appropriate forms of confidentiality agreements on or prior to their start date.

## **MASTER SERVICES AGREEMENT NO. 24903**

**"Confidential Information"** means any and all confidential information of a Party disclosed to the other Party, including, but not limited to, research, development, proprietary software, technical information, techniques, know-how, trade secrets, processes, customers, employees, consultants, pricing information and financial and business information, plans and systems. Confidential Information shall not include information which: (i) was known to the Party receiving the information (the **"Recipient"**) prior to the time of disclosure by the other Party (the **"Disclosing Party"**); (ii) at the time of disclosure is generally available to the public or after disclosure becomes generally available to the public through no breach of agreement or other wrongful act by the Recipient; (iii) was lawfully received by Recipient from a third party without any obligation of confidentiality; or (iv) is required to be disclosed by law or order of a court of competent jurisdiction or regulatory authority.

The obligations set forth in this Section shall survive termination of this Agreement for a period of three (3) years thereafter. One year unless such Confidential Information is received prior to the end of said year through one of the means set forth in the preceding paragraph.

### **9. Intellectual Property**

Unless otherwise specified in any Order, title to all materials, products and/or Deliverables, including, but not limited to, reports, designs, programs, specifications, documentation, manuals, visual aids, and any other materials developed and/or prepared for Client by MCCi under any Order (whether or not such Order is completed) (**"Works"**), and all interest therein shall vest in Client and shall be deemed to be a work made for hire and made in the course of the Services rendered hereunder. MCCi shall retain a non-exclusive, royalty-free, world-wide, perpetual license to use, sell, modify, distribute and create derivative works based upon any of the foregoing Works in its information technology professional services business, provided that in so doing MCCi shall not use or disclose any Client Confidential Information or Deliverables unique to or owned by Client. To the extent that title to any such Works may not, by operation of law, vest in Client or such Works may not be considered works made for hire, all rights, title and interest therein are hereby irrevocably assigned to Client. All such Works shall belong exclusively to Client, except as set forth herein, with Client having the right to obtain and to hold in its own name, copyrights, registrations or such other protection as may be appropriate to the subject matter, and any extensions and renewals thereof. MCCi agrees to give Client and any person designated by Client, reasonable assistance, at Client's expense, required to perfect the rights defined in this Section 8. Unless otherwise requested by Client, upon the completion of the Services to be performed under each Order or upon the earlier termination of such Order, MCCi shall immediately turn over to Client all Works and Deliverables developed pursuant to such Order, including, but not limited to, working papers, narrative descriptions, reports and data.

Notwithstanding the foregoing, the following shall not constitute the property of Client: (i) MCCi software, including but not limited to any

proprietary code (source and object), which is subject to third-party license agreements with MCCi; (ii) those portions of the Deliverables which include information in the public domain or which are generic ideas, concepts, know-how and techniques within the computer design, support and consulting business generally; and (iii) those portions of the Deliverables which contain the computer consulting knowledge, techniques, tools, routines and sub-routines, utilities, know-how, methodologies and information which MCCi had prior to or acquired during the performance of its Services for Client and which do not contain any Confidential Information (as hereinafter defined) of Client conveyed to MCCi. To the extent that any portion of the Deliverables includes information or material that falls within the exceptions to property of Client described in Subsection (iii) above, MCCi shall be deemed to have granted Client a paid up, world-wide, non-exclusive license to use any such information or material imbedded in the Deliverables for its internal business needs and a non-exclusive license to make copies thereof for use only in its and its affiliates' facilities, subject to third party license agreements, if any. Should MCCi, in performing any Services hereunder, use any computer program, code or other materials developed by it independently of the Services provided hereunder (**"Pre-existing Work"**), MCCi shall retain any and all rights in such Pre-existing Work. MCCi hereby grants Client a paid up, world-wide, non-exclusive license to use and reproduce the Pre-existing Work for its internal business needs.

Client understands and agrees that MCCi may perform similar services for third Parties using the same personnel that MCCi may use for rendering Services for Client hereunder, subject to MCCi's obligations respecting Client's Confidential Information pursuant to Section 8.

### **10. Data Privacy**

In the event that MCCi, in the course of providing Services to Client, receives, stores, maintains, processes or otherwise has access to **"Personal Information"** (as defined by the State Data Protection Laws and/or European Union Directives, and including, but not limited to, an individual's name and social security number, driver's license number or financial number) then MCCi shall safeguard this information in accordance with these laws. MCCi may disclose Personal Information for business purposes only on a need-to-know basis and only with (i) MCCi Personnel, (ii) any third party service providers that has agreed to safeguard Personal Data in a like manner as MCCi safeguards such information, and (iii) with other entities authorized to have access to such information under applicable law or regulation. MCCi may disclose Personal Data when necessary to protect its rights and property, to enforce its terms of use and legal agreements, as required or permitted by law, or at the request of law enforcement authorities and the courts, and pursuant to a subpoena. MCCi shall have no duty to notify Client of such compliance with law. MCCi takes reasonable and appropriate measures to maintain the confidentiality and security of Personal Data and to prevent its unauthorized use or disclosure. To the extent that MCCi experiences a Security Breach as defined under the State Data Protection Laws for information generated in connection with

## **MASTER SERVICES AGREEMENT NO. 24903**

this Agreement or any Order hereto, MCCi shall notify Client in writing within five (5) business days of discovering such Security Breach.

### **11. Warranty**

#### **(a) Services Warranty.**

MCCi warrants that all Services shall be performed by personnel with relevant skill sets and familiar with the subject matter for the Order in a professional, competent and workman-like manner.

MCCi's delivery of a Deliverable to Client shall constitute a representation by MCCi that it has conducted a review of the Deliverable and believes it meets the written specifications set forth in the corresponding Order. Client shall then have the right to conduct any review of the Deliverable as Client shall deem necessary or desirable. If Client, in its reasonable discretion, determines that any submitted Deliverable does not meet the agreed upon specifications, Client shall have five (5) business days after MCCi's submission to give written notice to MCCi specifying the deficiencies in reasonable detail. MCCi shall use reasonable efforts to promptly cure any such deficiencies. After completing any such cure, MCCi shall resubmit the Deliverable for review as set forth above. Notwithstanding the foregoing, if Client fails to reject any Deliverable within five (5) business days, such Deliverable shall be deemed accepted.

MCCi does not warrant that the Services or Deliverables will be uninterrupted or error-free, provided that MCCi shall remain obligated pursuant to this Section 11. If the Services fail to conform to the foregoing warranty in any material respect, Client's initial remedy will be for MCCi, at its expense, to promptly use commercially reasonable efforts to cure or correct such failure. Upon failure of the foregoing, Client's remedies, and MCCi's entire liability, as a result of such failure, shall be subject to the limitations set forth in Section 12 below. The foregoing warranty is expressly conditioned upon (i) Client providing MCCi with prompt written notice of any claim thereunder prior to the expiration thereof, which notice must identify with particularity the non-conformity; (ii) Client's full cooperation with MCCi in all reasonable respects relating thereto, including, in the case of modified software, assisting MCCi to locate and reproduce the non-conformity; and (iii) with respect to any Deliverable, the absence of any alteration or other modification of such Deliverable by any person or entity other than MCCi. The Parties acknowledge and agree that this Agreement relates solely to the performance of services (not the sale of goods) and, accordingly, will not be governed by the Uniform Commercial Code of any State having jurisdiction. MCCi also does not warrant any third-party products procured on behalf of Client, and if there are any product warranties provided by the manufacturer of the product, any remedy should be requested directly from manufacturer.

EXCEPT AS EXPRESSLY PROVIDED IN THIS SECTION 10, MCCI DOES NOT MAKE OR GIVE ANY REPRESENTATION OR WARRANTY, WHETHER SUCH REPRESENTATION OR WARRANTY BE EXPRESS OR

IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY, QUALITY, OR FITNESS FOR A PARTICULAR PURPOSE OR ANY REPRESENTATION OR WARRANTY FROM COURSE OF DEALING OR USAGE OF TRADE.

In the event that Client asserts any claim for warranty services hereunder and such claim relates to any matter that is mutually determined by the Parties not to be MCCi's responsibility hereunder (including any problem with Client's computer hardware or software that was not caused by any Services performed by MCCi), Client shall pay MCCi for all costs incurred for all evaluation, correction or other services performed by MCCi relating to such claim on a time and materials basis at MCCi's then standard billing rates.

#### **(b) General Warranty.**

MCCi shall perform the Services in compliance with all applicable international, federal and state laws and regulations and industry codes, including but not limited to (i) federal and state anti-kickback laws and regulations and laws governing payments to and relationships with healthcare professionals, including 42 U.S.C. §1320a-7b(b); (ii) federal Food and Drug Administration laws, regulations and guidance, including the federal Food, Drug and Cosmetic Act and the Prescription Drug Marketing Act, (iii) federal and state securities laws, meaning that MCCi agrees that Client may be a publicly traded company and MCCi shall instruct MCCi Personnel that federal and state securities laws prohibit the purchase, sale, or pledge of Client stock while in possession of any material, non-public information, (iv) the Foreign Corrupt Practices Act of 1977, and the UK Bribery Act, the 1997 OECD Convention on Combating Bribery of Foreign Public Officials in International Business Transactions, and (v) international, federal and state privacy and data protection laws, including, but not limited to, the relevant European Union directives, Health Insurance Portability and Accountability Act of 1996 and the Health Information Technology for Economic and Clinical Health Act, Chapter 93H of The Massachusetts General Laws and its implementing regulations, 201 CMR 17.00, and Cal. Civ. Code § 1798.80-.84 (collectively, "**State Data Protection Laws**").

### **12. Indemnification and Limitation of Liability**

#### **(a) Mutual Indemnification.**

Each Party ("**Indemnifying Party**") shall indemnify, defend and hold the other harmless against any loss, damage or costs (including reasonable attorneys' fees) in connection with third party claims, demands, suits, or proceedings ("**Claims**");

- For bodily injury or personal property damage arising out of the indemnifying Party's performance within, or without, the scope of its responsibilities under this Agreement.
- A breach of such the Indemnifying Party's obligations with respect to confidentiality
- A breach by the Indemnifying Party of applicable laws.
- Caused by negligent acts, omissions or willful misconduct of the Indemnifying Party.

#### **(b) MCCi Indemnification.**



## **MASTER SERVICES AGREEMENT NO. 24903**

MCCi shall defend, indemnify and hold Client harmless against Claims made or brought against Client by a third party alleging that the use of any Deliverable as provided to Client under this Agreement or any Order hereto and used in accordance with this Agreement and relevant documentation, infringes any third party's intellectual property rights. Notwithstanding the foregoing, MCCi shall not be required to indemnify Client to the extent the alleged infringement: (x) is based on information or requirements furnished by Client, (y) is the result of a modification made by a party other than MCCi, or (z) arises from use of a Deliverable in combination with any other product or service not provided by MCCi. If Client is enjoined from using the Deliverable or MCCi reasonably believes that Client will be enjoined, MCCi shall have the right, at its sole option, to obtain for Client the right to continue use of the Deliverable or to replace or modify the Deliverable so that it is no longer infringing. If neither of the foregoing options is reasonably available to MCCi, then this Agreement may be terminated at either Party's option and MCCi's sole liability shall be subject to the limitation of liability provided in this Section.

### **(c) Client Indemnification.**

If the Services require MCCi to access or use any third party products provided or used by Client, Client warrants that it shall have all rights and licenses of third Parties necessary or appropriate for MCCi to access or use such third party products and agrees to produce evidence of such rights and licenses upon the reasonable request of MCCi and to indemnify, hold harmless and defend MCCi from and against any Claims to the extent arising from MCCi's access to or use of such third party products.

### **(d) Indemnification Procedure.**

Each indemnified Party shall give the indemnifying Party (a) prompt written notice of the Claim; (b) sole control of the defense and settlement of the Claim (provided that the indemnifying Party may not settle any Claim unless it unconditionally releases the indemnified Party of all liability); and (c) at indemnifying Party's cost, all reasonable assistance.

### **(e) Limitation of Liability.**

In no event shall either Party be liable for special, exemplary, incidental, or consequential damages (including, without limitation, lost revenues, profits, savings or business) or loss of records or data, whether or not the possibility of such damages has been disclosed to such Party in advance or could have been reasonably foreseen by such Party, and whether in an action based on contract, warranty, strict liability, tort (including, without limitation, negligence) or otherwise. Except for a Party's indemnification obligations, each Party's maximum aggregate liability for all claims, losses or other liability arising out of, or connected with, this Agreement, the Services contemplated hereunder or Client's use of any such Services or Deliverables, and whether based upon contract, warranty, strict liability, tort (including, without limitation, negligence), or otherwise, shall in no case exceed the aggregate amounts paid to MCCi by Client under the applicable Order, giving rise to such claim during the last six (6) months. Each Party's entire liability and Client's remedies

under this Agreement shall be subject to the limitations contained in this Section 12. The limitations on warranty and liability specified in Sections 11 and 12 hereof will survive and apply even if any limited remedy herein is found to have failed of its essential purpose.

The Parties acknowledge that the limitation of warranties and liabilities as set out in this Agreement are an essential basis of this Agreement and that the prices agreed to be paid by Client for Services reflect these limitations.

### **13. Insurance**

During the term of this Agreement, MCCi shall carry, at its sole expense, insurance coverage to include at a minimum the following:

- Workers Compensation: State statutory limits and \$1,000,000 employers' liability
- Comprehensive General Liability: \$2,000,000 per occurrence and \$4,000,000 in the aggregate
- Professional Liability: \$1,000,000 per occurrence and \$3,000,000 in the aggregate
- Errors and Omissions: \$1,000,000 per occurrence
- Cyber and Technical Errors and Omissions: \$3,000,000 in the aggregate

### **14. Notices**

All notices, demands and other communications required or permitted hereunder or in connection herewith shall be in writing and shall be deemed to have been duly given if delivered (including by receipt verified electronic transmission) or mailed in the Continental United States by first class mail, postage prepaid, to a Party at the following address, or to such other address as such Party may hereafter specify by notice:

If to MCCi  
MCCi, LLC  
3717 Apalachee Parkway, Suite 201  
Tallahassee, FL 32311  
Attn: Legal Department  
Email: [legal@mccinnovations.com](mailto:legal@mccinnovations.com)

If to Client:  
City of Eagle Lake  
P.O. Box 129  
Eagle Lake, FL 33839  
Attn: Tom Ernharth

### **15. Miscellaneous**

#### **(a) 3rd Party EULA Provisions.**

Client acknowledges that they are responsible for adhering to any 3<sup>rd</sup> party End User License Agreements ("**EULA**"), whether supplied by MCCi as a convenience or not, for any products procured on behalf of Client by MCCi.

#### **(b) Use of Open Source Code.**

Except as disclosed in the Order, MCCi does not distribute nor otherwise use any open source or similar software in a manner that would obligate MCCi to disclose, license, make available or distribute any of its material proprietary source code as a condition of such use. For purposes of this Agreement, "**Open Source**" shall mean any software or other Intellectual Property that is distributed or made available as "open source software" or "free software" or is otherwise publicly distributed or made generally available in source code or

## **MASTER SERVICES AGREEMENT NO. 24903**

equivalent form under terms that permit modification and redistribution of such software or Intellectual Property. Open Source Materials includes software that is licensed under the GNU General Public License, GNU Lesser General Public License, Mozilla License, Common Public License, Apache License or BSD License, as well as all other similar "public" licenses.

### **(c) Client Software Customizations.**

Client may choose to customize their software internally without MCCi's help. MCCi is not responsible for any damages caused by Client's customization of the software. MCCi will not be held responsible for correcting any problems that may occur from these customizations.

### **(d) MCCi Software Configuration Services.**

Client may elect to contract with MCCi to configure Client's software. In these situations, Client acknowledges they are responsible for testing all software configurations and as such, waives any and all liability to MCCi for any damages that could be related to these software configurations.

### **(e) Force Majeure.**

If either of the Parties hereto are delayed or prevented from fulfilling any of its obligations under this Agreement by force majeure, said Parties shall not be liable under this Agreement for said delay or failure. "**Force Majeure**" means any cause beyond the reasonable control of a Party including, but not limited to, an act of God, an act or omission of civil or military authorities of a state or nation, epidemic, pandemic, fire, strike, flood, riot, war, delay of transportation, or inability due to the aforementioned causes to obtain necessary labor, materials or facilities.

### **(f) Audit Rights.**

With reasonable notice and at a convenient location, Client will have the right to audit MCCi's records to verify MCCi's records to confirm MCCi's billing to Client is correct.

In addition, should any of Client's regulators legally require access to audit the Services, MCCi will, to the extent legally required by such regulators, provide access for the same. All results of such audits shall be MCCi Confidential Information.

Client shall bear all costs associated with audits.

### **(g) Assignment.**

Neither Party may assign or otherwise transfer any of its rights, duties or obligations under this Agreement without the prior written consent of the other Party. Either Party, however, without any requirement for prior consent by the other, may assign this Agreement and its rights hereunder to any Party or entity who succeeds (by purchase, merger, operation of law or otherwise) to all or substantially all of the capital stock, assets or business of such Party, if the succeeding party or entity agrees in writing to assume and be bound by all of the obligations of such Party under this Agreement. This Agreement shall be binding upon and accrue to the benefit of the Parties hereto and their respective successors and permitted assignees.

### **(h) Modification.**

This Agreement may be modified only by a written amendment executed by duly authorized officers or representatives of both Parties.

### **(i) Provisions Severable.**

If any provision in this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, then such provision shall be severed from this Agreement and the remaining provisions will continue in full force.

### **(j) Dispute Resolution.**

Should a dispute arise between MCCi and Client involving their respective responsibilities, limitations or the working relations between the Parties under this Agreement or any Order, then the Parties will make every effort to amicably resolve the dispute. Prior to entering arbitration as set forth below, the Parties agree that any dispute will initially be referred to their senior management for resolution within ten (10) business days of receipt of notice specifying and asking for the intervention of the Parties' superiors. If the dispute is still unresolved after such ten (10) business day period, the Parties agree, at the written request of either Party, to submit the dispute to a single arbitrator for resolution by binding arbitration under the rules of the American Arbitration Association, and that any award of the arbitrator shall be enforceable under any court having jurisdiction thereof. In any such action, the Parties will bear their own costs and will share equally in the costs and fees assessed by the American Arbitration Association for its services.

### **(k) Interpretation.**

The descriptive headings of this Agreement and of any Order under this Agreement are for convenience only and shall not affect the construction or interpretation of this Agreement. As used herein, "include" and its derivatives (including, "e.g.") shall be deemed to mean "including but not limited to." Each Party acknowledges that this Agreement has been the subject of active and complete negotiations, and that this Agreement should not be construed in favor of or against any Party by reason of the extent to which any Party or its professional advisers participated in the preparation of this Agreement.

### **(l) Publicity.**

MCCi may use the name of Client, the existence of this Agreement and the nature of the associated services provided herein for marketing purposes, except that such use shall not include any Client Confidential Information as defined in Section 7 of this Agreement.

### **(m) Entire Agreement.**

This Agreement and all Order(s) attached hereto constitute the complete and exclusive statement of the agreement between the Parties and supersedes all proposals, oral or written, and all other prior or contemporaneous communications between the Parties relating to the subject matter herein.

## **MASTER SERVICES AGREEMENT NO. 24903**

### **(n) Counterparts.**

This Agreement may be executed in several counterparts, each of which will be deemed an original, and all of which taken together will constitute one single agreement between the Parties with the same effect as if all the signatures were upon the same instrument.

### **(o) Public Records**

(i) A request to inspect or copy public records relating to this Contract must be made directly to the Client. If the Client does not possess the requested records, it shall immediately notify MCCi of the request, and MCCi must provide the records to the Client or allow the records to be inspected or copied within a reasonable time (F.S. 119.070(3)). If MCCi fails to provide the public records within a reasonable time, MCCi may be subjected to penalties under F.S. 119.10.

(ii) MCCi shall comply with the requirements of Florida's Public Records law. In accordance with Section 119.0710, Florida Statutes, MCCi shall (1) Keep and maintain public records required by the public agency to perform the service; (2) Upon request from the public agency's custodian of public records, provide the public agency with a copy of the requested records or allow the records to be inspected or copied within a reasonable time at a cost that does not exceed the cost provided under Florida's Public Records law or as otherwise provided by law; (3) Ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for the duration of the contract term and following completion of this contract if MCCi does not transfer the records to the public agency; and (4) Upon completion of the contract, transfer, at no cost, to the public agency, all the public records in possession of MCCi or keep and maintain public records required by the public agency to perform the service. If MCCi transfers all public records to the public agency upon completion of the contract, MCCi shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. If MCCi keeps and maintains public records upon completion of this contract, MCCi shall meet all applicable requirements for retaining public records. All

records stored electronically must be provided to the public agency, upon request from the public agency's custodian of public records, in a format that is compatible with the information technology system of the public agency.

**(iii) IF MCCi HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO MCCi'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, MCCi SHALL CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:**

**DAWN WRIGHT, CITY CLERK**

**CITY OF EAGLE LAKE P.O. BOX 129  
EAGLE LAKE, FLORIDIA 33839**

**(863)293-4141**

**[dwright@eaglelake-fla.com](mailto:dwright@eaglelake-fla.com)**

*(Remainder of Page Intentionally Left Blank; Signature Page Follows)*

**MASTER SERVICES AGREEMENT NO. 24903**

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their respective duly authorized representatives as of the Effective Date.

**MCCI, LLC**

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**CITY OF EAGLE LAKE ("Client")**

Signed: \_\_\_\_\_

Name: Cory Coler

Title: Mayor

Date: \_\_\_\_\_

75 N 7<sup>TH</sup> STREET  
EAGLE LAKE, FL 33839

**ADDENDUM NO. 1 TO MASTER SERVICES AGREEMENT NO. 24903**

**LASERFICHE CLOUD BUSINESS SITE LICENSE ORDER**

Pursuant to Master Services Agreement No. 24903 ("**Agreement**"):

This Laserfiche Cloud Business Site License Order, designated as Addendum No. 1 is entered into as of \_\_\_\_\_, 2021 ("**Addendum Effective Date**"), by and between MCCi and Client and is hereby incorporated into the Agreement and made a part thereof. If there is any conflict between a provision of the Agreement and this Addendum, the Agreement will control. Any capitalized terms not otherwise defined herein shall have the meaning set forth in the Agreement. This Order supersedes any previous quote or proposals received.

IN WITNESS WHEREOF, the Parties hereto have caused this Addendum No. 1 to be executed by their respective duly authorized representatives as of the Addendum Effective Date.

**MCCi, LLC**

**CITY OF EAGLE LAKE ("Client")**

Signed: \_\_\_\_\_

Signed: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

# PRICING: LASERFICHE CLOUD BUSINESS SITE LICENSE



3717 Apalachee Parkway, Suite 201  
Tallahassee, FL 32311  
850.701.0725  
850.564.7496 fax

**Bill /Ship to:** Dawn Wright  
[dwright@eaglelake-fla.com](mailto:dwright@eaglelake-fla.com)

**cc AP Contact:** [accounts payable@eaglelake-fla.com](mailto:accounts payable@eaglelake-fla.com)

**Client Name:** City of Eagle Lake

**Order Date:** October 13, 2021

**Quote Number:** 21528

**Order Type:** Net New

<i><b>Product Description:</b></i>	<i><b>Qty.</b></i>	<i><b>Unit Cost</b></i>	<i><b>NCPA 11-26</b></i>	<i><b>Annual Total</b></i>
<b><u>LASERFICHE CLOUD ANNUAL SUBSCRIPTION - BASIC</u></b>				
<input checked="" type="checkbox"/> Laserfiche Cloud Municipality Site License Subscription (Population Less than 10,000)	1	\$3,100.00	\$3,007.00	\$3,007.00
<input checked="" type="checkbox"/> Laserfiche Cloud Records Management Subscription	1	Included	Included	Included
<input checked="" type="checkbox"/> Laserfiche Cloud Quick Fields Complete with Agent Subscription (10-Pack)	1	Included	Included	Included
<input checked="" type="checkbox"/> Laserfiche Cloud Workflow Bots Subscription	1	Included	Included	Included
<input checked="" type="checkbox"/> Laserfiche Cloud Unlimited Public Portal	1	Included	Included	Included
<input checked="" type="checkbox"/> Laserfiche Cloud Forms Portal Subscription (Unlimited Submissions Per Month)	1	Included	Included	Included
<input checked="" type="checkbox"/> Laserfiche Cloud SDK Subscription	1	Included	Included	Included
<b><i>Laserfiche Annual Recurring Subscription Subtotal</i></b>				<b><i>\$3,007.00</i></b>
<b><u>MCCI SUPPLEMENTAL SUPPORT SERVICES SUBSCRIPTION</u></b>				
<input checked="" type="checkbox"/> Managed Support Services for Laserfiche, Level 2 <i>Client needs are estimated based on the current components provided herein: up to 15 hours that will expire at the end of your renewal term.</i>	1	\$2,227.50	\$2,227.50	\$2,227.50
<input checked="" type="checkbox"/> Training Center for Laserfiche Cloud (1-49 Users) , Per User	10	\$78.00	\$78.00	\$780.00
<input checked="" type="checkbox"/> MCCi SLA for Laserfiche (1-4 Users)	1	\$400.00	\$360.00	\$360.00
<b><i>MCCi Supplemental Support Services Annual Recurring Subscription Subtotal</i></b>				<b><i>\$3,367.50</i></b>
<b>GRAND TOTAL - RECURRING ANNUAL SUPPORT/SUBSCRIPTION</b>				<b>\$6,374.50</b>

<b>Service Description:</b>	<b>Qty.</b>	<b>Unit Cost</b>	<b>NCPA 11-26</b>	<b>Total</b>
<b><u>MCCi SERVICE PACKAGES</u></b>				
<input checked="" type="checkbox"/> Implementation Services Package <i>Cost is based on the current components provided herein. MCCi's certified personnel will administer these services to assist Client with implementing the software/subscription components purchased.</i>	1	\$2,255.00	\$2,142.25	\$2,142.25
<input checked="" type="checkbox"/> Laserfiche Training Services, Remote Per Day <i>Workflow training and installation excluded.</i>	2	\$1,600.00	\$1,520.00	\$3,040.00
<input checked="" type="checkbox"/> Basic Records Management Configuration <i>(Includes 1/2 Day of Training)</i>	1	\$7,585.00	\$7,205.75	\$7,205.75
<b>Service Packages Subtotal</b>				<b>\$12,388.00</b>
<b>GRAND TOTAL - ONE-TIME SERVICES</b>				<b>\$12,388.00</b>
<b>TOTAL LASERFICHE PROJECT COST</b>				<b>\$18,762.50</b>

***All Order Pricing Expires in 30 Days***

**This is NOT an invoice. Please use this confirmation to initiate your purchasing process.**

## **RECURRING SERVICES**

The Recurring Services portion of this Order will be based on the pricing at the time of renewal. It will systematically renew unless written notice of termination has been provided per the master agreement. In the event that a manufacturer increases its prices for recurring annual services, the increase will be passed along to the Client. No more than once per year, MCCi may adjust its recurring annual services to coincide with current U.S. inflation rates; any increase will not exceed the cumulative increase in the Consumer Price Index (CPI) occurring since the last price increase.

## **SALES TAX**

Sales tax will be invoiced where applicable and is not included in the fee quote above.

## **REMOTE SERVICES**

All services will be performed remotely unless noted otherwise.



## PRODUCT ORDER TERMS

MCCi will process Product Orders as follows:

Product/Service Description	Timing of Product Order
All Software, Recurring Annual Support/Subscription, and Supplemental Support Services	Post Project Kick-Off

The act of MCCi processing orders determines the start date of annual Recurring Service periods. Establishment of start dates for 3<sup>rd</sup> party manufacturer products are subject to each manufacturer's current policy.

## BILLING TERMS

MCCi will invoice Client as follows:

Product/Service Description	Timing of Billing
All Software, Recurring Annual Support/Subscription, and Supplemental Support Services	<ul style="list-style-type: none"><li>▪ <b>Initial Sale:</b> Upon delivery of software or activation of the subscription.</li><li>▪ <b>Annual Renewal:</b> 75 days in advance of expiration date.</li></ul>
Service Packages	50% of the total upon receipt of Order, remaining 50% upon delivery completion and Client acceptance.

MCCi shall not send any invoices nor claim payment for any fees or expenses incurred by MCCi until both parties authorize this Order. Sales tax will be invoiced where applicable and is NOT included in the Pricing section.

# SERVICE PACKAGES

## GENERAL ASSUMPTIONS

To determine which platform/licenses are applicable, please refer to the [Pricing](#) section. The following assumptions serve as the basis for the Service Package(s) reflected below. Any service or activity not described below is not included in the Scope of services to be provided. Variations to the following may impact the Service Package's cost and/or schedule justifying a change order.

- MCCi's completion of a Deliverable to Client shall constitute that MCCi has conducted its own review and believes it meets Client's requirements. Client shall then have the right to conduct its own review of the Deliverable as Client deems necessary. If Client, in its reasonable discretion, determines that any submitted Deliverable does not meet the agreed upon expectations, Client shall have five (5) business days after MCCi's submission to give written notice to MCCi specifying the deficiencies in reasonable detail. MCCi shall use reasonable efforts to promptly resolve any such deficiencies. Upon resolution of any such deficiencies, MCCi shall resubmit the Deliverable for review as set forth above. Notwithstanding the foregoing, if Client fails to reject any Deliverable within five (5) business days, such Deliverable shall be deemed accepted.
- If either party identifies a business issue during the project, MCCi and Client must jointly establish a plan to resolve the issues with potential impact analysis of timeline and budget within five (5) business days of identification. Any necessary business decision resulting from the identified business issues must be made by Client within five (5) business days from request.
- Client is responsible to ensure that adequate hardware/infrastructure is in place and capable of handling the extra resources that may be required to support the services performed.
- Any additional software licensing needs related to this service/process configuration have not been considered or included as part of service packages. Client is responsible for ensuring that the required software licensing is available.
- If the Services require MCCi to access or use any third party software products provided or used, Client warrants that it shall have all rights and licenses of third parties necessary or appropriate for MCCi to access or use such third party products and agrees to produce evidence of such rights and licenses upon the reasonable request of MCCi and to indemnify, hold harmless and defend MCCi from and against any claims, actions, demands, lawsuits, damages, liabilities, settlements, penalties, fines, costs and expenses (including reasonable attorneys' fees) to the extent arising from MCCi's access to or use of such third party products.
- Client will maintain primary contacts and project staff for the duration of the project, as a change in staff may result in a change order for time spent by MCCi on retraining, reeducating, or changes in direction.
- Through the course of this project, MCCi may choose to utilize the third-party service Asana (<http://www.asana.com>) for project management and team collaboration. Documentation and correspondence exchanged between MCCi and Client may be stored in Asana.
- Client will ensure that all Client's personnel who may be necessary or appropriate for the successful performance of the services will, on reasonable notice: (i) be available to assist MCCi's personnel by answering business, technical and operational questions and providing requested documents, guidelines and procedures in a timely manner; (ii) participate in the services as reasonably necessary; and (iii) be available to assist MCCi with any other activities or tasks required to complete the services.
- All pricing assumes Client will grant MCCi unattended access to the required infrastructure for the project. Failure to provide this access can result in a change order increasing the cost to the client and the timeline of the project.

## IMPLEMENTATION SERVICES PACKAGE

MCCi's certified personnel will administer these services to assist Client with implementing the software/subscription components purchased.

### MCCi ACTIVITIES AND/OR DELIVERABLES

Professional Services may include any of the following for the purchased components:

- Project management associated with the proposed solution:
  - Outlining requirements
  - Setting expectations for project success
- Assistance with basic repository configuration and user account setup (Laserfiche only)
- Basic configuration of all software components and remote installation as needed
- Review of implemented solution

## LASERFICHE TRAINING SERVICES

Client is provided with instructor-led Laserfiche training, hands-on, or train-the-trainer.

### SYSTEM ADMINISTRATION TRAINING

- |                               |                              |             |
|-------------------------------|------------------------------|-------------|
| ▪ Windows Client Installation | ▪ Users and Groups           | ▪ Volumes   |
| ▪ System Settings             | ▪ Document Relationships     | ▪ Templates |
| ▪ Troubleshooting Procedures  | ▪ Technical Support Overview | ▪ Security  |
| ▪ Tags                        | ▪ Audit Trail (If purchased) |             |

### FULL USER TRAINING

- |                              |                                  |                        |
|------------------------------|----------------------------------|------------------------|
| ▪ Introduction to Laserfiche | ▪ Folders and the Folder Browser | ▪ Document Display     |
| ▪ OCR and Full Text Indexing | ▪ Searching & Annotations        | ▪ Security             |
| ▪ Exporting a Document       | ▪ Scanning and Importing         | ▪ Customize Laserfiche |
| ▪ Index Fields/Templates     |                                  |                        |

## BASIC RECORDS MANAGEMENT CONFIGURATION

MCCi will configure Records Management in Client's repository using Transparent Records Management (TRM). Using TRM, both records managers and general users can organize the same repository in the manner they each prefer, simultaneously. The process is "transparent" because it enables general users to see through the complex records management layout to their desired structure. Records management requirements do not interfere with day-to-day business needs, and records managers can retain control over the way information is categorized and filed outside of the view of everyday users of the system.

### CLIENT DELIVERABLES

- Provide unattended access to servers hosting related application to project
- Provide a client representative to participate in organizing the repository through templates and folder structure and plan out the templates, record types, and folder structure, not to exceed 15 record types that will be implemented
- Provide all necessary information on the retention schedules to be implemented
- Assemble a testing team to complete User Acceptance Testing (UAT) within two (2) weeks of the completion of deployment
- Complete all final testing and confirmation that process functions as described

### MCCi ACTIVITIES AND/OR DELIVERABLES

- Create up to three (3) templates, up to 15 Record Series, and up to 15 folders

- Build workflow(s) to file record in correct record series and create a shortcut in the end user folder structure. Workflows will be based on information that users input into the template when adding the document to Laserfiche. These workflows will be for filing purposes only and not include any business process steps for approval, review, etc.
- Build a workflow to run on a schedule set by Client that sends an email notification (to Client's Records Manager and up to one (1) other user) with up to three (3) links to display a list in the Web Client of all records available for cutoff, disposition, or vital records that need review
- Conduct ½ day of "train the trainer" training on administering and executing the document import process, records keeping, purging and other records keeping responsibilities inside Laserfiche including:
  - Understanding how the completed workflows function
  - Participating in the workflows and basic records management actions (searching, cutoff procedure, destruction)
- Conduct alpha and beta testing on the built processes. MCCi will transition project to Client UAT team once beta is complete and successful

## **EXCLUSIONS**

- Assigning an external URL for Laserfiche Forms or Web Access
- Creating or maintaining a Laserfiche backup and recovery plan
- Creating training documentation for these processes
- Conducting final testing prior to Client going live with the system and configurations
- Managing or providing upkeep of the Laserfiche Records Management System
- Configuring any e-mail notifications for records management actions outside of basic notifications for records available for cutoff, records available for disposition, and vital documents for review
- Anything not listed as included

## **ASSUMPTIONS**

- Client must own Laserfiche Records Management Edition and Laserfiche Workflow
- Client owns and has Laserfiche Web Client installed and configured

## SUPPLEMENTAL SUPPORT PACKAGES

As Client's first-tier solution provider, MCCi provides multiple options for technical support. Client's annual renewal covers application break/fix support, version downloads, and continued educational resources. MCCi offers supplemental support packages to cover remote training, basic configuration services, and maintenance of existing business processes. MCCi Managed Support Services (MSS) or Process Administration Support Services (PASS) packages are strongly encouraged to be included with every renewal. Supplemental Support Packages are annual subscriptions and pricing is based on the package purchased and an advanced discounted block of hours, which expire on the same date as Client's annual renewal.

### LASERFICHE

	MSS 2
Easy access to MCCi's team of Certified Technicians for application break/fix support issues (i.e. error codes, bug fixes, etc.)*	■
Remote access support through web conferencing service +	■
Access to product update version and hotfixes (Client Download)*	■
24/7 access to the Laserfiche Support Site and Laserfiche Answers discussion forums*	■
Additional Remote Basic Training	■
Additional System Settings Consultation	■
Assistance with Implementation of Version Updates	■
Annual Review (upon Client's request) of Administration Settings	■
Priority Offering of Laserfiche CPPs & Laserfiche Empower Registration Scholarships	■
Configuration and maintenance of <i>basic</i> business processes and MCCi packaged solution utilizing Laserfiche Forms and Workflow	■
Configuration of Laserfiche Quick Fields sessions	■
Basic Records Management Module Overview Training	■
Administration Configuration Services	■
Dedicated Certified Professional	
Proactive recurring consultation calls upon the Client's request	
Annual Review of business process configurations	
Institutional Knowledge of Client's Solution	
Maintenance of MCCi/Client configured <i>complex</i> business processes	
Ability to schedule after-hours migrations/upgrades Monday-Friday 8 am to 10 pm ET and Saturday-Sunday from 12 pm to 4 pm ET	
Basic JavaScript, CSS, and Calculations for Laserfiche Forms*	

\* Client's Support/Subscription Renewal includes these benefits, regardless of whether a supplemental package is purchased.

\* Excludes the development of new integrations, large-scale development projects, and SQL queries.

\*\* **Hours:** MCCi allows clients to use their hours for a multitude of services, as long as a request will not start a service that cannot be completed with the hours available. None of the packages listed above are intended to be utilized to configuration a new *complex* business process. In those instances, a separate SOW is required.

## **BUSINESS PROCESS DEFINITIONS (RELATIVE TO THE TABLE ABOVE)**

A Workflow, Forms, or Quick Fields process that automates or streamlines an organization-specific process.

- **BASIC:** A business process requiring minimal configuration and virtually no institutional knowledge of the Client's business process, allowing an MCCi Application Support Analyst to assist with configuration, support, and maintenance of the process.
- **COMPLEX:** A large business process with an extensive configuration that is mission-critical to the organization.
  - **EXAMPLES:** Large accounts payable process with a high volume of transactions, approval steps, database lookups, etc. Complex business processes require MCCi's Application Support Analyst to have institutional/process knowledge to configure the process.
  - For creation of new complex Forms, Workflow, and Transparent Records Management configurations, please discuss a Business Process Configuration Service with Client's Account Executive or Account Manager.
- **MCCi Packaged Solution:** A solution MCCi has created for a market that has a specific business process automation use.

## **SUPPLEMENTAL SUPPORT PACKAGE DESCRIPTIONS**

### **CLIENT RESPONSIBILITIES (ALL PACKAGES)**

- For self-hosted (applications hosted by Client) solutions: Configuring/maintaining backups and any general network, security, or operating system settings outside of Client's solution (Laserfiche, ABBYY, Blue Prism).
- Managing application-level security.
- Managing and creating retention policies related to Records Management Module.
- Providing an IT contact (internal or third-party) for MCCi to work with as necessary.
- Providing remote access capabilities as needed. If the Client requests MCCi to have unattended access, the Client assumes all responsibility for the related session(s). The Client will work with MCCi to set up user profiles, user tags, etc. to allow desired security rights/access.
- Creating/providing process diagrams (and any other necessary paperwork/examples).

### **MANAGED SUPPORT SERVICES LEVEL 2 (MSS 2)**

MCCi's **MSS 2** package provides all of the MSS benefits plus is for clients who need additional administration services.

**MSS 2** pricing for the advanced block of hours is based on MCCi's Support Technician II hourly rate discounted by 10%. The number of hours included is based on active products and will expire on the same date as Client's annual renewal. **MSS 2** can be used for the following:

- **ADMINISTRATION CONFIGURATION SERVICES**

MCCi will assist with administration configuration services, including setting up users, metadata, security, etc.

- **CONFIGURATION AND MAINTENANCE OF BASIC BUSINESS PROCESS**

Utilizing Laserfiche Forms and Workflow, MCCi will assist with the configuration and maintenance of *basic* business processes (see definitions above). Examples include Filing Workflows, simple Forms, or approval/notification workflows that have few routing steps, no integration, and little to no database lookups.

- **CONFIGURATION OF LASERFICHE QUICK FIELDS SESSIONS**

Using Client's current Quick Fields modules, MCCi will configure Quick Fields sessions, excluding custom scripting, custom calculations, etc.

- **BASIC RECORDS MANAGEMENT MODULE OVERVIEW TRAINING**

MCCi will provide refresher overview training of the records management module. Initial training cannot be performed under this support level.

- **MAINTENANCE OF MIDDLEWARE/CONFIGURABLE INTEGRATIONS**

Does not include maintenance of custom-built integrations, or any item not purchased from MCCi.

- **EDIT ABBYY SCRIPTS, FIELDS, AND TRAINING**

Within Client's ABBYY solution, MCCi will edit export scripts, import from Laserfiche, fields/variables within an existing project, or training.

## **SERVICE LEVEL AGREEMENT (SLA)**

MCCi's SLAs are offered as additional options to Client's annual support/subscription. An SLA offers clients escalated response times depending on the severity of the support issue, as well as other additional benefits. The SLA documentation and pricing is readily available upon request. MCCi currently has two separate SLAs available:

- Infrastructure Hosting
- Application Support (Client Self-Hosted)
- Application Support (Cloud Applications)

## **THE TRAINING CENTER FOR LASERFICHE**

MCCi's Training Center for Laserfiche annual subscription provides an easy, cost-effective way for all users in Client's organization to access training videos for Laserfiche and ABBYY.

### **BENEFITS**

- 24/7 access to on-demand Laserfiche training videos and other resources
- Reduction in training expenses
- Caters to all skill levels from Basic Users to Advanced System Administrators
- Unlimited access for Client's entire organization
- User determined schedule and pacing
- Reduction in internal support and increased user productivity
- Increased efficiency through improved internal usage/adoption
- Instant/budgeted training available in the case of employee turnover
- Enhance Client's organization's internal Laserfiche training program

*\*The Training Center subscription gate is based on Laserfiche user counts*



# MCCi ASSUMPTIONS

## TECHNICAL SUPPORT

Clients may contact MCCi support via MCCi's Online Support Center, email ([support@mccinnovations.com](mailto:support@mccinnovations.com)), or telephone 866-942-0464. Support is available Monday through Friday (excluding major holidays) from 8 am to 8 pm Eastern Time.

## PROFESSIONAL SERVICES

### CHANGE ORDER PROCESS

Any deviations from the contract will be documented in a Change Order that Client must execute.

### CONFIGURATION ASSISTANCE

Many of MCCi's packages list remote configuration assistance for up to a certain number of days. This is based on total days, not business days.

### TRAVEL

MCCi will schedule travel in consecutive days for most engagements unless otherwise stated or agreed upon.

### SCHEDULING

All rates are based on normal business hours, Monday through Friday from 8 am to 5 pm local time. If scheduling needs to occur after business hours, additional rates may apply.

## RETURN POLICY

Any product returns are subject to the manufacturer's return policy.

## LIMITED LIABILITY

If the Master Agreement is silent on each Parties' limited liability, liability is limited to the amount of dollars received by MCCi directly associated with this Order.

## PRE-EXISTING INTELLECTUAL PROPERTY (IP)

The following products noted below are deemed Pre-existing IP as defined in the Master Agreement and are not considered "Works Made for Hire" and as such all rights, title or interest remains with MCCi. Client shall retain, a non-exclusive, royalty-free, world-wide, perpetual license to use the product(s) if such product(s) is integrated into the solution purchased by Client.

- Laserfiche PowerPack by MCCi
- Laserfiche EnerGov Integration by MCCi
- Laserfiche Neogov Integration by MCCi
- GoFiche Suite for Avante/Rio/Subscription
- Common Web Service API for Laserfiche

## CLIENT SOLUTION CUSTOMIZATIONS

Client may also choose to customize their system internally, without MCCi's help. MCCi is not responsible for any damages caused by the user's customization of the system not performed by MCCi. MCCi will not be held responsible for correcting any problems that may occur from these customizations. Routine updates to as provided by software

manufacturers may affect any customizations made by entities other than MCCi. If MCCi's help is required to correct/update any customizations made by any entity other than MCCi, appropriate charges will apply.

## **CLIENT INFORMATION TECHNOLOGY ASSISTANCE**

For MCCi to excel in providing the highest level of service, Client must provide timely access to technical resources. Client must provide adequate technical support for all MCCi installation and support services. If Client does not have "in-house" technical support, it is Client's responsibility to make available the appropriate Information Technology resources/consultant when needed.

# LASERFICHE CLOUD ASSUMPTIONS

*The following assumptions are current as of the date of order. Manufacturer's terms and conditions are subject to change.*

## REQUIREMENTS

Laserfiche Cloud is not recommended for clients with less than 10 mb/s download and upload speed. Client is responsible for ensuring they meet these requirements.

## LASERFICHE CLOUD AGREEMENT

As part of Client's account activation process, Laserfiche requires acceptance of the Laserfiche Cloud Agreement, which [is](#) made available by Laserfiche during the activation process, or can be supplied by MCCi upon request.

- By accepting this Order, Client acknowledges Laserfiche's Cloud Agreement and agrees to abide by its terms and absolve MCCi of any Laserfiche Cloud product-related liability.

## LASERFICHE SOFTWARE SUPPORT PLAN

MCCi acts as first-tier support and works with Laserfiche, who would provide second-tier level support when needed. Laserfiche software support plans are bundled Laserfiche Cloud systems. All software support plans are on a yearly subscription basis and accompany the applicable software product designed, developed, created, written, owned, or licensed by Laserfiche. Laserfiche Cloud system subscribers are advised to export data from their Laserfiche system prior to cancellation or any other termination.

### ACTIVE LASERFICHE SOFTWARE SUPPORT PLAN BENEFITS INCLUDE:

- Easy remote access to MCCi's team of Laserfiche Gold Certified Support Technicians
- Continued access to Client's Laserfiche solution

## POLICIES

- Laserfiche Cloud subscriptions are annual, prepaid and non-refundable
- The annual term start date for new systems is established by Laserfiche at the time MCCi submits an order to Laserfiche on Client's behalf. This is not contingent upon a completed implementation.
- For expansion purchases, the applicable service period is prorated to match Client's existing or future service period, which is dependent on Laserfiche's then current policy and the timing of the expansion order vs. the Client's annual service period renewal date (i.e. prorating for less than 4 months may not be permissible due to the timing of renewal invoicing.)

## LATE PAYMENTS

- If payment is not received before Client's renewal date, Client's Laserfiche software support plan expires. Please allow up to five (5) business days after receipt of payment for MCCi to process renewal payment to Laserfiche.
- Impact of Expiration:
  - Client will be able to access MCCi Support Technicians for 30 days post expiration. However, if there are support issues that require Laserfiche involvement, these issues cannot be resolved until Client's support is renewed.
  - Access to Client's Laserfiche Cloud solution will be turned off after 30 days and Client's access.
- Cloud products cancelled 30+ days before the renewal date will not be charged a cancellation fee.

- Cloud products cancelled 1 – 30 days before or on the renewal date will be charged a 10% cancellation fee based on the total annual Laserfiche Cloud subscription cost.
- Cloud products cancelled 1 – 30 days after the renewal date will be charged a 50% cancellation fee based on the total annual Laserfiche Cloud subscription cost.
- Cloud products cancelled 30+ days after the renewal date are nonrefundable.
- Subscribers are advised to export data from their Laserfiche system prior to cancellation or any other termination.

Cloud Renewal Cancellation Timeframe	Cancellation Fee
<b>30+ days before the renewal date</b>	No Fee
<b>1-30 days before or on the renewal date</b>	10% Cancellation Fee
<b>1-30 days after the renewal date</b>	50% Cancellation Fee
<b>30+ days after the renewal date</b>	Non-Refundable

## OVERAGE FEES FOR DATA STORAGE/BANDWIDTH

If additional data storage or bandwidth is needed mid-term, additional charges will apply. MCCi recommends reviewing this annually and pre-purchasing any additional storage/bandwidth based on anticipated needs.

## DATA RESTORATION SERVICES

On an exception basis and subject to written approval from Laserfiche, Client may receive assistance to restore data which it may have lost as a result of its own actions. Additional fees may apply.

## LASERFICHE SOLUTION PROVIDER OF RECORD

As Client's current Solution Provider of Record, Laserfiche's policy dictates that MCCi is the only Laserfiche Solution Provider that has access to Client's support account, along with the ability to process subscription renewals and initiate additional purchases on Client's behalf. Unless Client decides to cancel Client's contract with MCCi or work with Laserfiche to formally change Client's Laserfiche Solution Provider of Record, future purchases and subscription renewals will be processed and provided by MCCi.

RESOLUTION NO.: R-22-03

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF EAGLE LAKE, FLORIDA ADOPTING A BUDGET AMENDMENT FOR THE CITY OF EAGLE LAKE FOR FISCAL YEAR 2020-2021 REFLECTING AN AMENDMENT TO REVENUE GENERATED TOGETHER WITH THE SOURCES OF THE REVENUE; DELINEATING AN AMENDMENT TO THE EXPENDITURES BY DEPARTMENT OF ACTIVITY; PROVIDING FOR CONFLICTS, SEVERABILITY AND EFFECTIVE DATE.

WHEREAS, after a duly noticed meeting of the City Commission of the City of Eagle Lake, Florida, the 2020-2021 budget amendments were presented to the people of the City of Eagle Lake; and,

WHEREAS, public comments and input were considered by the City Commission in approving the attached budget amendments.

NOW THEREFORE BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF EAGLE LAKE, FLORIDA:

1. The attached budget with amendments for the City of Eagle Lake is hereby adopted and incorporated by reference.
2. The sums of money delineated therein, or as much as may be authorized by law, or as may be needed or deemed necessary to defray the expenses and liabilities of the City are herein confirmed, ratified and appropriated for the corporate purposes and objects of said City herein specified.
3. This Resolution shall become effective immediately upon passage.

4. All resolutions or parts thereof in conflict herewith be, and the same are, hereby repealed.

5. Should any section, paragraph, clause, sentence, item, word, or provision of this Resolution be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of the remainder of this Resolution, as a whole or any part hereof, and shall not be declared invalid.

INTRODUCED AND PASSED by the City Commission of the City of Eagle Lake, Florida, in general session this \_\_\_\_ day of \_\_\_\_\_, 2021.

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CORY COLER  
MAYOR - COMMISSIONER

ATTEST:

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CITY CLERK DAWN M. WRIGHT

Approved as to form:

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CITY ATTORNEY HEATHER R. MAXWELL

October 11, 2021

Budget Amendment 2020-2021 Budget

	Original Budget		Change	Amended Budget	
<b>General Fund:</b>					
<b>Revnues:</b>					
	\$	2,137,355.75	\$	640,000.00	\$ 2,777,355.75
<b>Expenditures:</b>					
City Commission	\$	432,016.75	\$	640,000.00	\$ 1,072,016.75
City Manager	\$	143,466.00	\$	-	\$ 143,466.00
Administration	\$	315,241.00	\$	-	\$ 315,241.00
Police Department	\$	552,060.00	\$	-	\$ 552,060.00
Street Department	\$	201,906.00	\$	-	\$ 201,906.00
Building & Code	\$	119,611.00	\$	-	\$ 119,611.00
Library	\$	157,104.00	\$	-	\$ 157,104.00
Parks	\$	215,951.00	\$	-	\$ 215,951.00
<b>Total Expenses:</b>	\$	2,137,355.75	\$	640,000.00	\$ 2,777,355.75
<b>Utilities:</b>					
<b>Revenues:</b>	\$	1,765,700.00	\$	303,834.00	\$ 2,069,534.00
<b>Expenditures:</b>					
Water	\$	633,277.00	\$	303,834.00	\$ 937,111.00
Solid Waste	\$	301,204.00	\$	-	\$ 301,204.00
Wastewater	\$	731,219.00	\$	-	\$ 731,219.00
Transfer of Stormwater fees	\$	50,000.00	\$	-	\$ 50,000.00
Capital Outlay	\$	50,000.00	\$	-	\$ 50,000.00
<b>Total Expenses</b>	\$	1,765,700.00	\$	303,834.00	\$ 2,069,534.00
<b>CRA:</b>					
<b>Revenues:</b>	\$	59,770.00	\$	-	\$ 59,770.00
<b>Total Expenses</b>	\$	59,770.00			\$ 59,770.00
<b>Grand Total</b>					
	\$	3,962,825.75	\$	943,834.00	\$ 4,906,659.75

The reason for the Budget Amendment was to pay down debt in the General and Utility Funds.



RESOLUTION NO.: R-20-06

A RESOLUTION OF THE CITY OF EAGLE LAKE, FLORIDA ADOPTING A BUDGET FOR THE CITY OF EAGLE LAKE FOR FISCAL YEAR 2020-2021 REFLECTING THE REVENUE GENERATED TOGETHER WITH THE SOURCES OF THE REVENUE; DELINEATING THE EXPENDITURES BY DEPARTMENT OF ACTIVITY; APPROVING A PERSONNEL BUDGET; PROVIDING FOR CONFLICTS, SEVERABILITY AND EFFECTIVE DATE.

WHEREAS, after a public hearing held at a duly noticed meeting of the City Commission of the City of Eagle Lake, Florida, the 2020-2021 budget was presented to the people of the City of Eagle Lake; and,

WHEREAS, public comments and input were considered by the City Commission in approving the attached budget.

NOW, THEREFORE, BE IT RESOLVED by the people of the City of Eagle Lake, Florida acting by and through their duly elected City Commission that:

1. The attached budget for the City of Eagle Lake is hereby adopted and incorporated by reference.
2. That the sums of money delineated therein, or as much as may be authorized by law, or as may be needed or deemed necessary to defray the expenses and liabilities of the City are herein appropriated for the corporate purposes and objects of said City herein specified.
3. That all resolutions or parts thereof in conflict herewith, be and the same are hereby repealed.
4. That if any section, paragraph, clause, sentence, item, word or provision of this Resolution be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Resolution as a whole, or any part hereof, not so declared to be invalid.
5. That this Resolution shall take effect upon final passage and adoption.

INTRODUCED AND PASSED on first reading this 9th day of

September 2020.

AYES: 5

NAYS: 0

CITY OF EAGLE LAKE

Cory Coler  
CORY COLER, MAYOR  
COMMISSIONER

ATTEST:

Dawn Wright  
CITY CLERK DAWN WRIGHT

PASSED ON second reading this 22nd day of September 2020.

AYES: 3

NAYS: 0

CITY OF EAGLE LAKE

Cory Coler  
CORY COLER, MAYOR  
COMMISSIONER

ATTEST:

Dawn Wright  
CITY CLERK DAWN WRIGHT

APPROVED AS TO FORM:

Jeffrey S. Dawson  
CITY ATTORNEY JEFFREY S. DAWSON

SUMMARY OF  
ALL REVENUES, TRANSFERS, AND EXPENDITURES  
BY FUND

ACCOUNT NUMBER	REVENUE FUNDS	FY2015/2016 Actuals	FY2016/2017 Actuals	FY2017/2018 Actuals	FY2018/2019 Actuals	FY2019/2020 Budget	2019/2020 Estimated Actuals	FY2020/2021 Adopted Budget	FY 19-20/20-21 Budget Diff	%
510.000	General Fund	1,592,984.22	1,814,289.35	2,113,550.85	2,183,283.88	1,992,961.55	2,289,307.00	2,137,355.75	144,394.20	7.25%
530.000	Utility Fund	1,218,162.30	1,539,243.10	1,535,279.49	1,754,303.60	1,635,200.00	1,808,600.00	1,765,700.00	130,500.00	7.98%
	CRA Fund					58,750.00				
	TOTAL REVENUES AND TRANSFERS	2,811,146.52	3,353,532.45	3,648,830.34	3,937,587.48	3,686,911.55	4,097,907.00	3,903,055.75	274,894.20	0.15
	Less: Transfers In	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	TOTAL REVENUES	2,811,146.52	3,353,532.45	3,648,830.34	3,937,587.48	3,686,911.55	4,097,907.00	3,903,055.75	274,894.20	5.86%

ACCOUNT NUMBER	EXPENDITURE/EXPENSE FUNDS	FY2014/2015 Actuals	FY2015/2016 Actuals	FY2016/2017 Actuals	FY2018/2019 Actuals	FY2018/2019 Budget	2019/2020 Estimated Actuals	FY2019/2020 Proposed Budget	FY 18-19/19-20 Budget Diff	%
510.000	General Fund	1,313,505.88	1,253,587.72	1,462,705.47	1,550,179.49	1,992,961.55	2,289,307.00	2,137,355.75	144,394.20	7.25%
533.000-535.000	Utility Fund	1,205,623.48	1,284,501.61	1,337,070.39	1,474,031.25	1,635,200.00	1,808,600.00	1,765,700.00	130,500.00	7.98%
	CRA Fund					58,750.00				
	TOTAL ESPENDITURES AND TRANSFERS	2,519,129.36	2,538,089.33	2,799,775.86	3,024,210.74	3,686,911.55	4,097,907.00	3,903,055.75	274,894.20	0.15
	Less: Transfers Out	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	TOTAL EXPENDITURES	2,519,129.36	2,538,089.33	2,799,775.86	3,024,210.74	3,686,911.55	4,097,907.00	3,903,055.75	274,894.20	5.86%

*Handwritten signature/initials*



SUMMARY OF  
REVENUES, TRANSFERS IN, AND EXPENDITURES

ACCOUNT NUMBER	REVENUE CATEGORY	FY2015/2016 Actuals	FY2016/2017 Actuals	FY2017/2018 Actuals	FY2018/2019 Actuals	FY2019/2020 Budget	2019/2020 Estimated Actuals	FY2020/2021 Adopted Budget	FY 19-20/20-21 Budget Diff	%
310.000	Taxes	1,100,930.96	1,184,491.65	1,268,930.81	1,348,913.23	1,449,869.55	1,405,600.00	1,545,169.75	95,300.20	6.57%
330.000	Intergovernmental Revenue	225,719.90	223,325.81	281,889.03	240,309.16	254,600.00	258,100.00	269,894.00	15,294.00	6.01%
340.000	Charges for Services	28,765.30	29,821.91	29,291.62	32,584.62	29,859.00	33,854.00	29,859.00	0.00	0.00%
343.900	Stormwater Fees	0.00	-4,028.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
350.000	Fines and Forfeitures	5,808.05	7,493.09	8,657.10	11,174.76	8,600.00	5,000.00	8,600.00	0.00	0.00%
360.000	Other Revenue	92,724.89	111,665.58	116,348.01	147,403.03	89,325.00	118,325.00	90,825.00	1,500.00	1.68%
367.000	Licenses and Permits	119,033.62	136,209.64	279,010.35	280,425.74	29,500.00	337,220.00	30,000.00	500.00	1.69%
369.200	Cash Over/Short	-2.50	27.22	-11.02	0.00	0.00	0.00	0.00	0.00	0.00%
382.000	Transfers-IN	0.00	106,204.08	106,204.08	97,353.74	111,204.00	111,204.00	143,004.00	31,800.00	28.60%
382.100	CRA Transfer - IN	20,004.00	19,078.37	23,230.87	25,119.60	20,004.00	20,004.00	20,004.00	0.00	0.00%
389.000	Transfer - Unencumbered Cash	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	<b>Total Income</b>	<b>1,592,984.22</b>	<b>1,814,289.35</b>	<b>2,113,550.85</b>	<b>2,183,283.88</b>	<b>1,992,961.55</b>	<b>2,289,307.00</b>	<b>2,137,355.75</b>	<b>144,394.20</b>	<b>7.25%</b>

ACCOUNT NUMBER	EXPENDITURES BY DEPARTMENT	FY2015/2016 Actuals	FY2016/2017 Actuals	FY2017/2018 Actuals	FY2018/2019 Actuals	FY2019/2020 Budget	2019/2020 Estimated Actuals	FY2020/2021 Proposed Budget	FY 19-20/20-21 Budget Diff	%
511.000	City Commission	194,171.62	257,639.07	250,255.04	222,979.10	430,222.55	725,935.00	432,016.75	1,794.20	0.42%
512.000	City Manager	39,265.86	85,019.76	101,065.18	119,309.13	138,500.00	127,600.00	143,466.00	4,966.00	3.59%
513.000	Administration	184,965.87	104,901.86	204,892.16	267,800.22	368,776.00	323,462.00	315,241.00	(53,535.00)	-14.52%
521.000	Police Department	437,517.08	433,950.35	427,703.85	431,946.22	436,536.00	548,934.00	552,060.00	115,524.00	26.46%
541.000	Street Department	158,446.04	87,735.42	95,542.60	109,491.29	200,847.00	188,940.00	201,906.00	1,059.00	0.53%
550.000	Buildings and Codes	49,015.08	43,869.07	42,714.57	48,555.16	54,134.00	42,918.00	119,611.00	65,477.00	120.95%
571.000	Library	127,776.80	124,011.65	132,620.22	132,348.00	152,006.00	137,428.00	157,104.00	5,098.00	3.35%
572.000	Parks and Recreation	122,347.53	116,460.54	207,911.85	217,750.37	211,940.00	194,090.00	215,951.00	4,011.00	1.89%
581.000	Intragovernmental Transfer Out	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
	<b>Total Expenditures</b>	<b>1,313,505.88</b>	<b>1,253,587.72</b>	<b>1,462,705.47</b>	<b>1,550,179.49</b>	<b>1,992,961.55</b>	<b>2,289,307.00</b>	<b>2,137,355.75</b>	<b>144,394.20</b>	<b>7.25%</b>

19.6  
0.3



## GENERAL FUND REVENUE DETAILS

ACCT #	TYPES OF REVENUE	FY2015/2016 Actuals	FY2016/2017 Actuals	FY2017/2018 Actuals	FY2018/2019 Actuals	FY2019/2020 Budget	2019/2020 Estimated Actuals	FY2020/2021 Adopted Budget	FY 19-20/20-21 Budget Diff	%
310.000	<b>Taxes:</b>									
311.000	Ad Valorem Taxes	478,008.44	503,139.18	548,673.46	593,839.18	684,369.55	684,000.00	812,178.75	127,809.20	18.68%
312.000	Sales, Use & Gas Taxes									
	312.300 - 9th Cent Gas Tax	13,576.25	14,065.10	14,717.21	15,322.83	16,300.00	15,000.00	14,000.00	(2,300.00)	-14.11%
	312.410 - Local Option Gas Tax	75,646.42	78,413.52	82,012.94	85,656.42	85,000.00	77,000.00	82,016.00	(2,984.00)	-3.51%
	312.412 - Local Gov. 1/2 Cent Sales Tax	142,902.01	147,862.24	156,034.94	168,775.36	177,000.00	155,000.00	144,338.00	(32,662.00)	-18.45%
	312.413 - Alcohol Beverage Tax	0.00	0.00	51,157.48	0.00	0.00	0.00	0.00	0.00	
	312.420 - 5 cent Local Option Gas Tax	47,849.15	49,595.70	0.00	54,045.52	53,000.00	50,000.00	50,137.00	(2,863.00)	-5.40%
	312.000 - Other	(97.26)	(12.25)	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>TOTAL - Sales, Use &amp; Gas Taxes</b>	<b>279,876.57</b>	<b>289,924.31</b>	<b>303,922.57</b>	<b>323,800.13</b>	<b>331,300.00</b>	<b>297,000.00</b>	<b>290,491.00</b>	<b>(40,809.00)</b>	<b>-14.05%</b>
314.000	Utility Service Taxes									
	314.100 - Electric Utility Service Tax	130,304.84	147,169.72	128,219.86	145,497.59	155,000.00	145,000.00	150,000.00	(5,000.00)	-3.23%
	314.150 - Water Utility Service Tax	0.00	34,676.51	35,055.32	41,171.06	37,000.00	38,000.00	40,000.00	3,000.00	8.11%
	314.200 - Telephone Utility Service Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	314.400 - Natural Gas Service Tax	2,226.61	2,171.47	0.00	0.00	2,200.00	200.00	1,000.00	(1,200.00)	-54.55%
	314.800 - Propane Service Tax	1,351.95	1,258.73	1,460.90	1,407.07	1,500.00	1,400.00	1,500.00	0.00	0.00%
	315.000 - Local Communications Serv. Tax	56,556.55	56,193.56	59,220.54	56,834.49	58,000.00	60,000.00	63,000.00	5,000.00	8.62%
	314.000 - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>TOTAL - Utility Service Taxes</b>	<b>190,439.95</b>	<b>241,469.99</b>	<b>223,956.62</b>	<b>244,910.21</b>	<b>253,700.00</b>	<b>244,600.00</b>	<b>255,500.00</b>	<b>1,800.00</b>	<b>0.70%</b>
323.000	Franchise Fees									
	323.100 - Electric Franchise Fees	140,606.00	125,700.76	160,843.02	145,561.31	160,000.00	150,000.00	155,000.00	(5,000.00)	-3.13%
	323.200 - Telephone Franchise Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	323.400 - Natural Gas Franchise Fees	0.00	0.00	0.00	1,138.22	500.00	0.00	0.00	(500.00)	
	323.500 Cable Television Franchise Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	323.700 - Solid Waste Franchise Fees	12,000.00	24,257.41	31,535.14	39,664.18	20,000.00	30,000.00	32,000.00	12,000.00	60.00%
	323.000 - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>TOTAL - Franchise Fees</b>	<b>152,606.00</b>	<b>149,958.17</b>	<b>192,378.16</b>	<b>186,363.71</b>	<b>180,500.00</b>	<b>180,000.00</b>	<b>187,000.00</b>	<b>6,500.00</b>	<b>3.48%</b>
310.000	<b>Subtotal Taxes</b>	<b>1,100,930.96</b>	<b>1,184,491.65</b>	<b>1,268,930.81</b>	<b>1,348,913.23</b>	<b>1,449,869.55</b>	<b>1,405,600.00</b>	<b>1,545,169.75</b>	<b>95,300.20</b>	<b>6.57%</b>
330.000	<b>Intergovernmental Revenue:</b>									
331.000	Federal Grants									
	331.201 - BRYNE Grant	7,139.00	7,250.56	7,250.56	0.00	8,000.00	8,000.00	0.00	(8,000.00)	
	331.390 - CDBG 10th St. Drainage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	331.391 CDBG Revenue	0.00	0.00	33,543.94	0.00	0.00	0.00	39,000.00	39,000.00	#DIV/0!
	331.814 - SWFMD CO-OP Grant Bingham St.	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>TOTAL - Federal Grants</b>	<b>7,139.00</b>	<b>7,250.56</b>	<b>40,794.50</b>	<b>0.00</b>	<b>8,000.00</b>	<b>8,000.00</b>	<b>39,000.00</b>	<b>31,000.00</b>	<b>79.49%</b>
335.000	State Shared Revenues									
	335.120 - SRS Sales Tax	71,978.14	73,418.66	76,878.23	81,351.30	78,000.00	80,000.00	65,000.00	(13,000.00)	-16.67%
	335.122 - SRS Motor Fuel Tax	23,526.41	28,551.52	29,897.08	31,636.65	31,000.00	32,000.00	24,000.00	(7,000.00)	-22.58%
	335.150 - Alcohol Beverage Licenses	244.72	342.60	244.72	489.44	50.00	500.00	500.00	450.00	900.00%
	<b>TOTAL - State Shared Revenues</b>	<b>95,749.27</b>	<b>102,312.78</b>	<b>107,020.03</b>	<b>113,477.39</b>	<b>109,050.00</b>	<b>112,500.00</b>	<b>89,500.00</b>	<b>(19,550.00)</b>	<b>-21.84%</b>
337.700	Library Cooperative	25,000.00	25,000.00	25,006.60	25,000.00	25,000.00	25,000.00	25,000.00	0.00	0.00%
337.710	Delivery Driver System Funding/Co-op	96,424.33	87,238.45	107,532.23	100,260.08	111,000.00	111,000.00	114,794.00	3,794.00	3.42%
338.200	Polk Co. Occup.Licenses	1,407.30	1,524.02	1,535.67	1,571.69	1,550.00	1,600.00	1,600.00	50.00	3.23%
	<b>Total - County Shared Revenue</b>	<b>122,831.63</b>	<b>113,762.47</b>	<b>134,074.50</b>	<b>126,831.77</b>	<b>137,550.00</b>	<b>137,600.00</b>	<b>141,394.00</b>	<b>3,844.00</b>	<b>2.72%</b>
330.000	<b>Subtotal Intergovernmental Revenue</b>	<b>225,719.90</b>	<b>223,325.81</b>	<b>281,889.03</b>	<b>240,309.16</b>	<b>254,600.00</b>	<b>258,100.00</b>	<b>269,894.00</b>	<b>15,294.00</b>	<b>6.01%</b>



ACCT #	TYPES OF REVENUE		FY2015/2016 Actuals	FY2016/2017 Actuals	FY2017/2018 Actuals	FY2018/2019 Actuals	FY2019/2020 Budget	2019/2020 Estimated Actuals	FY2020/2021 Adopted Budget	FY 19-20/20-21 Budget Diff	%
340.000	Charges for Services:										
		340.100 - Advertising in Newsletter									
		341.200 - Zoning Fee	0.00	1,050.00	300.00	6,350.00	500.00	3,000.00	500.00	0.00	0.00%
		341.300 - Copies/Certifications	57.20	58.10	92.90	66.90	75.00	70.00	75.00	0.00	0.00%
		342.900 - FDOT Roadway Maintenance	13,199.56	11,707.18	11,707.18	8,780.41	12,000.00	12,000.00	12,000.00	0.00	0.00%
		342.901 - FDOT Lighting Maintenance	14,023.66	15,298.68	15,324.35	15,784.15	15,784.00	15,784.00	15,784.00	0.00	0.00%
		342.902 - FDOT Signal Maintenance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		352.000 - Library Fines & Collections	1,484.88	1,707.95	1,867.19	1,603.16	1,500.00	3,000.00	1,500.00	0.00	0.00%
		347.400 - Summer Recreation	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		340.000 - Charges for Services - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
340.000	Subtotal Charges for Services		28,765.30	29,821.91	29,291.62	32,584.62	29,859.00	33,854.00	29,859.00	0.00	0.00%
343.900	Stormwater Fees (MOVED TO SEWER/STORMWATER FUND		0.00	(4,028.00)	0.00	0.00	0.00	0.00	0.00	0.00	
350.000	Fines and Forfeitures:										
		341.541 - Police Fines	4,978.41	6,880.95	8,139.82	8,608.79	8,000.00	5,000.00	8,000.00	0.00	0.00%
		350.100 - Other Fines and Forfeitures	76.50	612.14	26.50	0.00	100.00	0.00	100.00	0.00	0.00%
		351.600 - Judgements and Fines - Juvenile	753.14	0.00	490.78	2,565.97	500.00	0.00	500.00	0.00	0.00%
350.000	Subtotals Fines and Forfeitures		5,808.05	7,493.09	8,657.10	11,174.76	8,600.00	5,000.00	8,600.00	0.00	0.00%
360.000	Other Revenue:										
		361.100 - Interest Income	1,106.35	1,786.19	2,761.70	4,105.12	3,500.00	5,000.00	5,000.00	1,500.00	42.86%
	Wash.....	361.110 - Facilities Deposits	1,950.00	9,905.00	10,888.12	11,925.00	1,500.00	8,000.00	1,500.00	0.00	0.00%
		362.100 - Facilities Rental	11,527.25	11,386.00	11,237.50	12,198.84	9,000.00	6,000.00	9,000.00	0.00	0.00%
		362.120 - Facility Tax	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
		362.200 - Sprint Tower Lease	28,512.00	31,104.00	34,214.40	37,324.80	37,325.00	37,325.00	37,325.00	0.00	0.00%
		362.201 - T-Mobile Tower Lease	30,412.04	31,324.40	23,996.20	22,500.00	22,500.00	22,500.00	22,500.00	0.00	0.00%
		366.000 - Private Donations	0.00	0.00	5,850.00	4,575.00	1,500.00	4,500.00	1,500.00	0.00	0.00%
		369.900 - Miscellaneous Income	19,217.25	26,159.99	27,400.09	54,774.27	14,000.00	35,000.00	14,000.00	0.00	0.00%
360.000	Subtotal Other Revenue		92,724.89	111,665.58	116,348.01	147,403.03	89,325.00	118,325.00	90,825.00	1,500.00	1.65%
367.000	Licenses and Permits:										
316.000	Business Tax Receipts		8,604.03	7,305.71	7,750.41	8,640.47	8,000.00	8,500.00	8,500.00	500.00	5.88%
322.000	Building Permits										
		322.050 - Subdivision Permit App Fee	0.00	950.00	1,000.00	0.00	0.00	2,000.00	0.00	0.00	
		322.060 - Plan Review Fee	8,008.25	8,594.08	18,620.84	19,001.51	2,000.00	23,000.00	2,000.00	0.00	0.00%
		322.070 - DCA BLDG Cert Charge 1%	140.04	64.98	101.58	87.39	50.00	100.00	50.00	0.00	0.00%
		322.100 - DBPR Radon Surcharge 1%	50.44	58.76	153.31	113.62	50.00	120.00	50.00	0.00	0.00%
		322.150 - Contractor's Registration	290.00	590.00	770.00	620.00	300.00	500.00	300.00	0.00	0.00%
		322.200 - Polk CO Imp Fee 3%	1,820.99	1,125.86	2,117.68	2,260.20	100.00	3,000.00	100.00	0.00	0.00%
		322.250 Consultant Review - Subdiv	0.00	0.00	350.00	0.00	0.00	0.00	0.00	0.00	0.00%
		322.300 - Building Inspection Fees	18,360.00	23,640.00	44,760.00	43,320.00	9,000.00	45,000.00	9,000.00	0.00	0.00%
		322.400 - Building Permits	21,898.87	24,598.25	51,992.53	52,141.55	10,000.00	60,000.00	10,000.00	0.00	0.00%
		324.610 - Parks and Rec Impact Fee	13,572.00	15,714.00	34,338.00	34,982.00	0.00	45,000.00	0.00	0.00	
		324.611 - Public BLDG & Fac - Res	46,289.00	53,568.00	117,056.00	119,259.00	0.00	150,000.00	0.00	0.00	
		324.620 Public BLDG & Fac - Com	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
		322.000 - Building Permits Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	TOTAL - Building Permits		110,429.59	128,903.93	271,259.94	271,785.27	21,500.00	328,720.00	21,500.00	0.00	0.00%
367.000	Subtotal Licenses and Permits		119,033.62	136,209.64	279,010.35	280,425.74	29,500.00	337,220.00	30,000.00	500.00	1.69%
369.200	Cash Over/Short		(2.50)	27.22	(11.02)	0.00					
382.000	Transfers - IN		0.00	106,204.08	106,204.08	97,353.74	111,204.00	111,204.00	143,004.00	31,800.00	28.60%
382.100	CRA Transfer - IN		20,004.00	19,078.37	23,230.87	25,119.60	20,004.00	20,004.00	20,004.00	0.00	0.00%
389.000	Transfer - Unencumbered Cash		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	

ACCT #	TYPES OF REVENUE	FY2015/2016 Actuals	FY2016/2017 Actuals	FY2017/2018 Actuals	FY2018/2019 Actuals	FY2019/2020 Budget	2019/2020 Estimated Actuals	FY2020/2021 Adopted Budget	FY 19-20/20-21 Budget Diff	%
	Total Income	1,507,004.77	1,011,700.25	2,113,550.85	2,183,283.88	1,992,961.55	2,289,307.00	2,137,355.75	144,394.20	6.76%

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## EAGLE LAKE CITY COMMISSION BUDGET

ACCOUNT NUMBER	TYPES OF EXPENDITURES	FY2015/2016 Actuals	FY2016/2017 Actuals	FY2017/2018 Actuals	FY2018/2019 Actuals	FY2019/2020 Budget	2019/2020 Estimated Actuals	FY2020/2021 Adopted Budget	FY 19-20/20-21 Budget Diff	%
511.110	City Commission Fees/Salaries	6,360.00	22,521.02	6,892.97	7,250.00	7,725.00	7,725.00	7,957.00	232.00	3.00%
511.210	FICA Taxes	243.26	470.38	486.52	554.63	550.00	550.00	575.00	25.00	4.55%
	<b>COMMISSIONER COSTS</b>	<b>6,603.26</b>	<b>22,991.40</b>	<b>7,379.49</b>	<b>7,804.63</b>	<b>8,275.00</b>	<b>8,275.00</b>	<b>8,532.00</b>	<b>257.00</b>	<b>3.11%</b>
511.240	Workers Compensation Insurance	0.00	128.51	181.05	125.64	150.00	125.00	150.00	0.00	0.00%
511.310	Engineering Services	0.00	946.25	4,122.02	11,013.77	5,000.00	30,000.00	5,000.00	0.00	0.00%
511.311	Legal Services	8,506.81	7,524.09	5,306.78	4,789.59	25,000.00	5,000.00	10,000.00	(15,000.00)	-60.00%
511.313	Planning Services	4,743.20	2,096.60	2,862.50	5,492.50	5,000.00	0.00	5,000.00	0.00	0.00%
511.320	Accounting & Auditing	24,376.15	9,000.00	9,750.00	10,500.00	11,000.00	11,000.00	11,500.00	500.00	4.55%
511.321	Financial Reporting Services	0.00	14,958.20	10,241.84	9,345.01	15,000.00	15,000.00	15,000.00	0.00	0.00%
511.340	Contractual Services	0.00	2,400.00	1,800.00	1,800.00	2,500.00	2,000.00	2,500.00	0.00	0.00%
511.341	Election Fees	38.16	1,889.09	3,215.59	250.00	3,000.00	0.00	3,000.00	0.00	0.00%
511.342	Polk County Transit Authority	5,000.00	5,000.00	5,000.00	0.00	0.00	0.00	0.00	0.00	
511.410	Communication Services (Phone & Internet)	550.00	0.00	650.00	650.00	600.00	650.00	3,600.00	3,000.00	500.00%
511.420	Postage	368.66	479.24	404.58	534.48	1,000.00	400.00	1,000.00	0.00	0.00%
511.430	Utilities Services / Commission Building	0.00	46,494.43	0.00	0.00	0.00	0.00	0.00	0.00	
511.450	Insurance Property	102.00	237.86	48,841.47	39,658.24	79,316.00	45,000.00	50,000.00	(29,316.00)	-36.96%
511.460	Repair & Maint Commission Building	3,499.99	12,891.01	6,586.00	7,500.00	10,500.00	1,000.00	10,500.00	0.00	0.00%
511.468	Emerg Mgmt Exp Hurricane Irma			9,336.21	(6,043.86)	0.00	0.00	0.00	0.00	
511.470	Printing and Binding / Municipal Code	3,542.69	1,750.00	1,975.00	3,717.33	4,500.00	2,000.00	4,500.00	0.00	0.00%
511.480	Advertising / Promotions	4,320.75	3,996.94	2,853.98	3,731.48	5,000.00	4,000.00	5,000.00	0.00	0.00%
511.490	Other Current Charges	4,894.71	8,049.88	7,968.06	6,232.44	12,000.00	8,000.00	12,000.00	0.00	0.00%
511.512	Trick or Treat Lane	89.96	0.00	0.00	66.00	2,500.00	2,600.00	2,500.00	0.00	0.00%
511.513	Fireworks			5,500.00	0.00	0.00	0.00	0.00	0.00	
511.520	Operating Expenditures	275.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
511.540	Education and Training - CC	0.00	0.00	0.00	1,529.73	0.00	0.00	0.00	0.00	
511.541	Travel, Meetings, and Dues	1,131.21	1,080.61	1,045.46	1,477.12	5,000.00	2,000.00	5,000.00	0.00	0.00%
511.561	Tennis Courts	11,181.57	1,684.02	0.00	0.00	0.00	0.00	0.00	0.00	
511.820	Economic Development	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
511.991	Contingency Fund	0.00	1,578.43	0.00	0.00	5,500.00	0.00	5,500.00	0.00	0.00%
	Reserve/Contingency	0.00	0.00	0.00	0.00	110,181.55	466,198.00	160,634.75	50,453.20	45.79%
511.992	Debit Service 1999 Rev Bond	94,947.50	92,462.51	95,235.01	92,805.00	91,200.00	95,187.00	91,100.00	(100.00)	-0.11%
511.993	CRA / Community Redevelopment Agency	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	0.00	0.00%
	Closed accts from Previous Budget years	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>OPERATING EXPENDITURES</b>	<b>187,568.36</b>	<b>234,647.67</b>	<b>242,875.55</b>	<b>215,174.47</b>	<b>413,947.55</b>	<b>710,160.00</b>	<b>423,484.75</b>	<b>9,537.20</b>	<b>2.30%</b>
	<b>CAPITAL EXPENDITURES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8,000.00</b>	<b>7,500.00</b>	<b>0.00</b>	<b>(8,000.00)</b>	
	<b>TOTAL EXPENDITURES</b>	<b>194,171.62</b>	<b>257,639.07</b>	<b>250,255.04</b>	<b>222,979.10</b>	<b>430,222.55</b>	<b>725,935.00</b>	<b>432,016.75</b>	<b>1,794.20</b>	<b>0.42%</b>

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## CITY MANAGER

ACCOUNT #	TYPES OF EXPENDITURES	FY2015/2016 Actuals	FY2016/2017 Actuals	FY2017/2018 Actuals	FY2018/2019 Actuals	FY2019/2020 Budget	2019/2020 Estimated Actuals	FY2020/2021 Adopted Budget	FY 19-20/20-21 Budget Diff	%
512.120	Salaries and Wages	19,125.00	63,628.19	74,277.24	85,327.00	92,500.00	92,500.00	97,316.00	4,816.00	5.21%
512.100	Employee Benefits	6,252.67	16,992.13	20,496.35	25,194.50	32,400.00	27,000.00	32,000.00	(400.00)	-1.23%
	<b>PERSONNEL COSTS</b>	<b>25,377.67</b>	<b>80,620.32</b>	<b>94,773.59</b>	<b>110,521.50</b>	<b>124,900.00</b>	<b>119,500.00</b>	<b>129,316.00</b>	<b>4,416.00</b>	<b>3.54%</b>
512.240	Insurance (Work Comp)	0.00	1,313.31	1,850.04	1,409.84	1,850.00	1,800.00	1,900.00	50.00	2.70%
512.310	Engineering Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
512.311	Legal Services	3,859.05	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
512.320	Accounting Services	6,032.24	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
512.340	Contractual services	57.50	57.50	0.00	0.00	500.00	0.00	500.00	0.00	0.00%
512.410	Communication Services (phone & internet)	961.03	1,088.75	2,044.34	2,025.95	2,100.00	2,000.00	2,100.00	0.00	0.00%
512.420	Postage	542.41	10.99	0.00	224.15	650.00	300.00	650.00	0.00	0.00%
512.460	Repairs and Maintenance	504.67	173.25	0.00	0.00	500.00	0.00	500.00	0.00	0.00%
512.490	Other Expenditures	597.35	419.39	314.97	1,422.43	1,500.00	500.00	1,500.00	0.00	0.00%
512.520	Operating Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
512.540	Education & Training	0.00	580.00	1,000.51	2,114.74	3,000.00	2,000.00	3,000.00	0.00	0.00%
512.541	Travel, Meetings, and Dues	1,333.94	756.25	1,081.73	1,590.52	1,500.00	1,500.00	2,000.00	500.00	33.33%
512.800	State Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
512.820	Economic Development	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
512.860	Demolition of Houses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
512.991	Contingency Fund	0.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00	0.00	0.00%
	Closed accts from Previous Budget years	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>OPERATING EXPENDITURES</b>	<b>13,888.19</b>	<b>4,399.44</b>	<b>6,291.59</b>	<b>8,787.63</b>	<b>13,600.00</b>	<b>8,100.00</b>	<b>14,150.00</b>	<b>550.00</b>	<b>4.04%</b>
	<b>CAPITAL EXPENDITURES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
	<b>TOTAL EXPENDITURES</b>	<b>39,265.86</b>	<b>85,019.76</b>	<b>101,065.18</b>	<b>119,309.13</b>	<b>138,500.00</b>	<b>127,600.00</b>	<b>143,466.00</b>	<b>4,966.00</b>	<b>3.59%</b>

## CITY ADMINISTRATION EAGLE LAKE

ACCOUNT NUMBER	TYPES OF EXPENDITURES	FY2015/2016 Actuals	FY2016/2017 Actuals	FY2017/2018 Actuals	FY2018/2019 Actuals	FY2019/2020 Budget	2019/2020 Estimated Actuals	FY2020/2021 Adopted Budget	FY 19-20/20-21 Budget Diff	%
513.120	Salaries and Wages	105,753.18	31,818.32	116,188.38	152,669.58	164,512.00	164,512.00	170,916.00	6,404.00	0.04
513.100	Employee Benefits	45,522.89	15,535.57	46,621.83	60,984.21	80,000.00	65,000.00	78,000.00	(2,000.00)	(0.03)
513.140	Overtime	0.00	400.55	170.93	170.38	325.00	150.00	325.00	0.00	0.00
	<b>PERSONNEL COSTS</b>	<b>151,276.07</b>	<b>47,754.44</b>	<b>162,981.14</b>	<b>213,824.17</b>	<b>244,837.00</b>	<b>229,662.00</b>	<b>249,241.00</b>	<b>4,404.00</b>	<b>0.02</b>
513.240	Insurance (Work Comp)	0.00	21,674.04	2,789.65	2,931.05	4,439.00	3,500.00	4,500.00	61.00	0.01
513.311	Legal Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
513.320	Accounting & Auditing	0.00	3,000.00	0.00	0.00	0.00	0.00	0.00	0.00	
513.340	Contractual Services (copier & leases)	3,217.09	5,081.98	5,757.95	7,478.45	7,000.00	6,500.00	7,000.00	0.00	0.00
513.410	Communication Services (Phone & Internet)	9,925.48	13,009.97	11,338.13	4,740.90	15,000.00	5,000.00	15,000.00	0.00	0.00
513.420	Postage	5,558.89	4,157.48	1,515.81	2,473.47	4,000.00	5,000.00	5,000.00	1,000.00	0.25
513.430	Utility Services	3,273.92	2,871.39	2,765.10	2,915.32	3,500.00	3,300.00	3,500.00	0.00	0.00
513.460	Repairs and Maintenance	51.67	4,098.96	1,712.50	965.00	5,000.00	1,000.00	5,000.00	0.00	0.00
513.480	Advertising	0.00	10.50	0.00	0.00	0.00	0.00	0.00	0.00	
513.490	Other Expenditures	0.00	725.91	0.00	3,207.97	0.00	0.00	0.00	0.00	
513.510	Office Supplies		0.00	3,868.16	4,329.19	5,000.00	4,000.00	5,000.00	0.00	0.00
513.520	Operating Expenditures		0.00	8,289.25	0.00	9,500.00	0.00	9,500.00	0.00	0.00
513.540	Education & Training	3,939.52	1,237.22	2,612.66	2,515.76	6,000.00	3,000.00	6,000.00	0.00	0.00
513.541	Travel, Meetings, and Dues	515.00	1,279.97	1,261.81	2,404.65	3,000.00	2,500.00	4,000.00	1,000.00	0.33
513.991	Contingency Fund	0.00	0.00	0.00	0.00	1,500.00	0.00	1,500.00	0.00	0.00
	Closed accts from Previous Budget years	7,208.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>OPERATING EXPENDITUES</b>	<b>33,689.80</b>	<b>57,147.42</b>	<b>41,911.02</b>	<b>33,961.76</b>	<b>63,939.00</b>	<b>33,800.00</b>	<b>66,000.00</b>	<b>2,061.00</b>	<b>0.03</b>
	<b>CAPITAL EXPENDITURES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>20,014.29</b>	<b>60,000.00</b>	<b>60,000.00</b>	<b>0.00</b>	<b>(60,000.00)</b>	
	<b>TOTAL EXPENDITURES</b>	<b>184,965.87</b>	<b>104,901.86</b>	<b>204,892.16</b>	<b>267,800.22</b>	<b>368,776.00</b>	<b>323,462.00</b>	<b>315,241.00</b>	<b>(53,535.00)</b>	<b>(0.15)</b>



## POLICE DEPARTMENT Eagle Lake

ACCOUNT NUMBER	TYPES OF EXPENDITURES	FY2015/2016 Actuals	FY2016/2017 Actuals	FY2017/2018 Actuals	FY2018/2019 Actuals	FY2019/2020 Budget	2019/2020 Estimated Actuals	FY2020/2021 Adopted Budget	FY 19-20/20-21 Budget Diff	%
521.120	Salaries and Wages	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
521.100	Employee Benefits	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
521.140	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>PERSONNEL COSTS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
521.240	Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
521.311	Legal	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
521.320	Accounting	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
521.340	Contractual Services - Sheriff	423,036.00	423,036.00	423,036.00	423,036.00	423,036.00	536,334.00	547,060.00	124,024.00	29.32%
521.340	Contractual Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
521.400	Petroleum Products	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
521.410	Communication Services (phone & internet)	0.00	500.67	1,740.58	1,763.90	2,000.00	1,800.00	2,000.00	0.00	0.00%
521.420	Postage	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
521.430	Utility Service	3,843.15	3,163.12	2,832.27	2,915.32	3,000.00	2,800.00	3,000.00	0.00	0.00%
521.460	Repairs and Maintenance	3,498.93	0.00	95.00	0.00	500.00	0.00	0.00	-500.00	
521.480	Advertising	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
521.490	Other Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
521.490	Operating Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
521.522	Uniforms	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
521.540	Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
521.541	Travel, Meetings, and Dues	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
521.800	State Grants	7,139.00	7,250.56	0.00	0.00	8,000.00	8,000.00	0.00	-8,000.00	
	Police Computer Rental	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Animal Control/LCHS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	DWI/Drug Offense Cost	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Support of Prisoners	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	DARE Program Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Closed accts from Previous Budget years	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>OPERATING EXPENDITURES</b>	<b>437,517.08</b>	<b>433,950.35</b>	<b>427,703.85</b>	<b>427,715.22</b>	<b>436,536.00</b>	<b>548,934.00</b>	<b>552,060.00</b>	<b>115,524.00</b>	<b>26.46%</b>
	<b>CAPITAL EXPENDITURES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,231.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
	<b>TOTAL EXPENDITURES</b>	<b>437,517.08</b>	<b>433,950.35</b>	<b>427,703.85</b>	<b>431,946.22</b>	<b>436,536.00</b>	<b>548,934.00</b>	<b>552,060.00</b>	<b>115,524.00</b>	<b>26.46%</b>

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M.P. Du

## STREET DEPARTMENT EAGLE LAKE

ACCOUNT NUMBER	TYPES OF EXPENDITURES	FY2015/2016 Actuals	FY2016/2017 Actuals	FY2017/2018 Actuals	FY2018/2019 Actuals	FY2019/2020 Budget	2019/2020 Estimated Actuals	FY2020/2021 Adopted Budget	FY 19-20/20-21 Budget Diff	%
541.120	Salaries and Wages	68,537.42	21,863.14	21,776.44	24,024.61	27,040.00	27,040.00	28,031.00	991.00	3.66%
541.100	Employee Benefits	27,362.31	14,608.72	12,567.83	14,674.05	22,000.00	17,000.00	20,400.00	-1,600.00	-7.27%
541.140	Overtime	0.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00	0.00	0.00%
	<b>PERSONNEL COSTS</b>	<b>95,899.73</b>	<b>36,471.86</b>	<b>34,344.27</b>	<b>38,698.66</b>	<b>51,040.00</b>	<b>44,040.00</b>	<b>50,431.00</b>	<b>(609.00)</b>	<b>-1.19%</b>
541.240	Insurance (work comp)	12,641.04	515.26	725.80	559.45	532.00	700.00	700.00	168.00	31.58%
541.310	Engineering	0.00	0.00	0.00	17,859.84	2,000.00	12,000.00	2,000.00	0.00	
541.311	NPDES Charges (MOVED TO STORMWATER/SEWER)	0.00	124.00	124.00	124.00	0.00	0.00	0.00	0.00	
541.340	Contractual Services	1,701.00	0.00	0.00	0.00	2,000.00	0.00	2,000.00	0.00	0.00%
541.400	Petroleum Products	616.86	678.95	1,866.61	1,575.37	3,500.00	1,500.00	3,500.00	0.00	0.00%
541.410	Communication Services (phone & internet)	1,900.24	2,063.38	1,479.74	1,703.10	2,400.00	1,200.00	2,400.00	0.00	0.00%
541.430	Utility Services	35,854.60	32,705.53	38,886.08	35,377.81	40,000.00	36,000.00	40,000.00	0.00	0.00%
541.450	Insurance Auto & Equip	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
541.460	Repair & Maint Service (Equipment & Vehicles)	7,074.44	5,976.92	10,814.73	10,614.19	10,000.00	10,000.00	11,000.00	1,000.00	10.00%
541.490	Other Expenditures	538.60	799.00	34.00	306.00	1,000.00	500.00	1,000.00	0.00	0.00%
541.521	Supplies, & Materials (Tools, Paint, chemicals, etc.)	721.92	1,713.17	1,799.31	1,867.71	1,500.00	2,500.00	2,000.00	500.00	33.33%
541.522	Uniforms	270.00	0.00	369.65	0.00	375.00	0.00	375.00	0.00	0.00%
541.530	Road Materials/Street Repairs	438.51	1,339.01	541.80	140.70	2,500.00	500.00	2,500.00	0.00	0.00%
541.540	Education and Training	0.00	25.00	0.00	40.00	0.00	0.00	0.00	0.00	
541.541	Travel, Meetings, and Dues	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
541.630	Street Signs	789.10	5,323.34	4,556.61	624.46	5,000.00	1,000.00	5,000.00	0.00	0.00%
	Closed accts from Previous Budget years	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>OPERATING EXPENDITURES</b>	<b>62,546.31</b>	<b>51,263.56</b>	<b>61,198.33</b>	<b>70,792.63</b>	<b>70,807.00</b>	<b>65,900.00</b>	<b>72,475.00</b>	<b>1,668.00</b>	<b>2.36%</b>
541.601	<b>CAPITAL EXPENDITURES transfer out Restricted 5 Cent Gas Tax</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>79,000.00</b>	<b>79,000.00</b>	<b>79,000.00</b>	<b>0.00</b>	<b>0.00%</b>
	<b>TOTAL EXPENDITURES</b>	<b>158,446.04</b>	<b>87,735.42</b>	<b>95,542.60</b>	<b>109,491.29</b>	<b>200,847.00</b>	<b>188,940.00</b>	<b>201,906.00</b>	<b>1,059.00</b>	<b>0.53%</b>





BUILDINGS & CODES EAGLE LAKE

ACCOUNT NUMBER	TYPES OF EXPENDITURES	FY2015/2016 Actuals	FY2016/2017 Actuals	FY2017/2018 Actuals	FY2018/2019 Actuals	FY2019/2020 Budget	2019/2020 Estimated Actuals	FY2020/2021 Adopted Budget	FY 19-20/20-21 Budget Diff	%
550.120	Salaries and Wages	21,381.30	21,224.20	21,428.16	22,598.34	23,186.00	23,168.00	61,186.00	38,000.00	163.89%
550.100	Employee Benefits	1,601.88	1,623.64	1,671.88	1,728.79	2,000.00	1,800.00	22,400.00	20,400.00	1020.00%
550.140	Overtime	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>PERSONNEL COSTS</b>	<b>22,983.18</b>	<b>22,847.84</b>	<b>23,100.04</b>	<b>24,327.13</b>	<b>25,186.00</b>	<b>24,968.00</b>	<b>83,586.00</b>	<b>58,400.00</b>	<b>231.87%</b>
550.240	Insurance (work comp)	6,120.26	428.73	603.94	411.79	523.00	450.00	1,200.00	677.00	129.45%
550.310	Engineering	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
550.311	Legal Services & Magistrate	1,344.00	1,325.25	864.00	892.00	5,000.00	0.00	5,000.00	0.00	0.00%
550.340	Contractual Services (Polk County Code Enforcement)	15,776.00	16,962.00	16,014.00	18,784.00	20,000.00	15,000.00	20,000.00	0.00	0.00%
550.400	Petroleum / fuel	64.71	0.00	0.00	0.00	0.00	0.00	1,500.00	1,500.00	
550.410	Communication Services (phone & internet)	(23.26)	0.00	0.00	0.00	0.00	0.00	2,100.00	2,100.00	
550.420	Postage	345.00	0.00	0.00	66.80	400.00	50.00	400.00	0.00	0.00%
550.450	Insurance Auto & Equip	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
550.460	Repairs and Maintenance (Equipment & Vehicles)	174.67	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
550.490	Other Expenditures	559.52	234.25	34.00	2,273.44	525.00	500.00	525.00	0.00	0.00%
550.491	Code Enforcement Other (Abatement)	1,272.00	1,672.00	1,672.00	1,800.00	2,000.00	1,800.00	2,000.00	0.00	0.00%
550.493	Special Services - Maps	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
550.520	Operating Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
550.522	Uniforms	0.00	0.00	0.00	0.00	0.00	0.00	300.00	300.00	
550.540	Education & Training	399.00	399.00	0.00	0.00	400.00	150.00	1,000.00	600.00	150.00%
550.541	Travel, Meetings, and Dues	0.00	0.00	0.00	0.00	100.00	0.00	2,000.00	1,900.00	1900.00%
550.000	Building and Code Enforcement - Other			426.59	0.00	0.00	0.00	0.00	0.00	
	Closed accts from Previous Budget years	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>OPERATING EXPENDITURES</b>	<b>26,031.90</b>	<b>21,021.23</b>	<b>19,614.53</b>	<b>24,228.03</b>	<b>28,948.00</b>	<b>17,950.00</b>	<b>36,025.00</b>	<b>7,077.00</b>	<b>24.45%</b>
	<b>CAPITAL EXPENDITURES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
	<b>TOTAL EXPENDITURES</b>	<b>49,015.08</b>	<b>43,869.07</b>	<b>42,714.57</b>	<b>48,555.16</b>	<b>54,134.00</b>	<b>42,918.00</b>	<b>119,611.00</b>	<b>65,477.00</b>	<b>120.95%</b>

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## LIBRARY BUDGET

ACCOUNT NUMBER	TYPES OF EXPENDITURES	FY2015/2016 Actuals	FY2016/2017 Actuals	FY2017/2018 Actuals	FY2018/2019 Actuals	FY2019/2020 Budget	2019/2020 Estimated Actuals	FY2020/2021 Adopted Budget	FY 19-20/20-21 Budget Diff	%
571.120	Salaries and Wages	20,787.99	22,642.26	25,002.85	23,538.21	26,672.00	26,672.00	26,410.00	(262.00)	-0.98%
571.128	Delivery Van Drivers	62,846.84	59,881.60	62,723.21	61,947.29	60,656.00	60,656.00	65,894.00	5,238.00	8.64%
	Employee Benefits		1,759.52	3,230.63	2,745.79	3,750.00	3,000.00	3,750.00	0.00	0.00%
571.100	Employee Benefits - Van Drivers	31,587.39	31,512.50	31,235.87	34,961.14	45,600.00	37,000.00	44,400.00	(1,200.00)	-2.63%
571.140	Overtime	0.00	0.00	0.00	0.00	4,500.00	0.00	4,500.00	0.00	0.00%
	<b>PERSONNEL COSTS</b>	<b>115,222.22</b>	<b>115,795.88</b>	<b>122,192.56</b>	<b>123,192.43</b>	<b>141,178.00</b>	<b>127,328.00</b>	<b>144,954.00</b>	<b>3,776.00</b>	<b>2.67%</b>
571.240	Insurance (Work Comp)	5,094.18	1,893.14	2,666.88	1,911.47	2,128.00	2,100.00	2,200.00	72.00	3.38%
571.410	Communication Services (Phone & Internet)	2,501.51	1,993.37	3,062.54	3,147.90	2,900.00	3,200.00	3,300.00	400.00	13.79%
571.420	Postage	157.64	0.00	0.00	240.48	250.00	200.00	250.00	0.00	0.00%
571.430	Utility Services	2,871.38	2,765.08	2,832.24	2,915.33	3,300.00	2,800.00	3,300.00	0.00	0.00%
571.460	Repair & Maint Services	0.00	320.00	505.00	54.40	500.00	250.00	500.00	0.00	0.00%
571.490	Other Expenditures	143.00	0.00	889.44	249.00	0.00	0.00	0.00	0.00	
571.510	Office Supplies	0.00	255.29	241.56	500.32	500.00	600.00	600.00	100.00	20.00%
571.520	Operating Expenditures	947.84	872.16	139.00	36.00	500.00	200.00	500.00	0.00	0.00%
571.660	Books & Materials (Audio, Visual)	839.03	116.73	91.00	100.67	750.00	750.00	1,500.00	750.00	100.00%
	Closed accts from Previous Budget years	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>OPERATING EXPENDITURES</b>	<b>12,554.58</b>	<b>8,215.77</b>	<b>10,427.66</b>	<b>9,155.57</b>	<b>10,828.00</b>	<b>10,100.00</b>	<b>12,150.00</b>	<b>1,322.00</b>	<b>12.21%</b>
	<b>CAPITAL EXPENDITURES</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
	<b>TOTAL EXPENDITURES</b>	<b>127,776.80</b>	<b>124,011.65</b>	<b>132,620.22</b>	<b>132,348.00</b>	<b>152,006.00</b>	<b>137,428.00</b>	<b>157,104.00</b>	<b>5,098.00</b>	<b>3.35%</b>



## PARKS &amp; REC.

ACCOUNT NUMBER	TYPES OF EXPENDITURES	FY2015/2016 Actuals	FY2016/2017 Actuals	FY2017/2018 Actuals	FY2018/2019 Actuals	FY2019/2020 Budget	2019/2020 Estimated Actuals	FY2020/2021 Adopted Budget	FY 19-20/20-21 Budget Diff	%
571.120	Salaries and Wages	21,171.25	16,212.86	20,884.95	23,724.65	27,040.00	27,040.00	27,851.00	811.00	3.00%
571.130	Temporary Employees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
571.100	Employee Benefits	12,842.79	9,671.15	12,676.54	14,111.17	20,000.00	16,000.00	19,200.00	(800.00)	-4.00%
571.140	Overtime	0.00	114.19	0.00	0.00	1,650.00	250.00	1,650.00	0.00	0.00%
	<b>PERSONNEL COSTS</b>	<b>34,014.04</b>	<b>25,998.20</b>	<b>33,561.49</b>	<b>37,835.82</b>	<b>48,690.00</b>	<b>43,290.00</b>	<b>48,701.00</b>	<b>11.00</b>	<b>0.02%</b>
572.240	Insurance (work comp)	5,990.82	447.64	630.63	499.58	750.00	650.00	750.00	0.00	0.00%
572.310	Engineering Services - PR	0.00	0.00	5,175.14	14,788.89	0.00	1,000.00	0.00	0.00	
572.340	Contractual Services	8,504.31	7,731.57	7,694.60	2,248.52	10,000.00	3,000.00	10,000.00	0.00	0.00%
572.400	Petroleum Products	2,968.32	3,299.34	3,900.56	3,134.76	6,000.00	4,000.00	6,000.00	0.00	0.00%
572.410	Communication Services (phone & internet)	159.18	72.10	329.12	257.64	2,000.00	350.00	2,000.00	0.00	0.00%
572.420	Postage	114.64	0.00	24.00	0.00	0.00	0.00	0.00	0.00	
572.430	Utility Services	44,320.71	40,231.76	40,901.67	45,158.80	49,000.00	42,000.00	49,000.00	0.00	0.00%
572.450	Insurance Auto & Equip	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
572.460	Repair & Maint Service (Equipment & Vehicles)	10,229.26	12,860.30	17,807.92	20,417.89	20,000.00	8,000.00	20,000.00	0.00	0.00%
572.461	Grounds - Bldg / Clean / Maintenance / Repair	3,453.94	9,727.13	12,254.33	25,420.75	22,000.00	23,000.00	22,000.00	0.00	0.00%
572.490	Other Expenditures	371.00	271.00	15,212.27	357.45	500.00	300.00	500.00	0.00	0.00%
572.512	Trick or Treat Lane	1,483.61	2,578.52	2,491.42	2,319.67	2,500.00	0.00	2,500.00	0.00	0.00%
572.513	Hometown Festival (Fireworks)	5,500.00	0.00	0.00	5,500.00	5,500.00	5,500.00	5,500.00	0.00	0.00%
572.520	Operating Expenditures	(50.00)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
572.521	Supplies, & Materials (Tools, Paint, chemicals, Lowes, etc.)	5,287.70	2,368.01	7,442.38	5,535.60	7,000.00	10,000.00	7,000.00	0.00	0.00%
572.541	Travel, Meetings & Dues	0.00	11.85	0.00	0.00	0.00	0.00	0.00	0.00	
572.651	Ball Park Complex	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
572.652	Boat Ramp / Docks	0.00	0.00	0.00	39,500.00	0.00	0.00	0.00	0.00	
572.814	CDBG (Grants)	0.00	0.00	33,543.94	0.00	0.00	0.00	39,000.00	39,000.00	
572.888	Facilities Deposit Refunds	0.00	10,863.12	10,013.12	10,875.00	0.00	0.00	0.00	0.00	
572.990	Mistletoe Marketplace	0.00	0.00	0.00	0.00	3,000.00	0.00	3,000.00	0.00	
	Closed accts from Previous Budget years	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>OPERATING EXPENDITURES</b>	<b>88,333.49</b>	<b>90,462.34</b>	<b>157,421.10</b>	<b>176,014.55</b>	<b>128,250.00</b>	<b>97,800.00</b>	<b>167,250.00</b>	<b>39,000.00</b>	<b>30.41%</b>
	<b>CAPITAL EXPENDITURES</b>	<b>0.00</b>	<b>0.00</b>	<b>16,929.26</b>	<b>3,900.00</b>	<b>35,000.00</b>	<b>53,000.00</b>	<b>0.00</b>	<b>(35,000.00)</b>	
	<b>TOTAL EXPENDITURES</b>	<b>122,347.53</b>	<b>116,460.54</b>	<b>207,911.85</b>	<b>217,750.37</b>	<b>211,940.00</b>	<b>194,090.00</b>	<b>215,951.00</b>	<b>4,011.00</b>	<b>1.89%</b>

SUMMARY OF  
REVENUES, TRANSFERS IN, AND EXPENDITURES

ACCOUNT NUMBER	REVENUE CATEGORY	FY2015/2016 Actuals	FY2016/2017 Actuals	FY2017/2018 Actuals	FY2018/2019 Actuals	FY2019/2020 Budget	2019/2020 Estimated Actuals	FY2020/2021 Adopted Budget	FY 19-20/20-21 Budget Diff	%
	UTILITY BILLING RECEIPTS	1,036,468.43	1,123,358.28	1,312,087.10	1,442,053.55	1,453,000.00	1,550,000.00	1,583,000.00	130,000.00	8.95%
	TAP FEES	630.00	8,580.00	11,270.00	21,240.00	6,000.00	22,000.00	6,000.00	0.00	0.00%
	FEES - OTHER	95,191.00	147,593.10	166,392.00	241,873.12	171,000.00	228,000.00	171,000.00	0.00	0.00%
	OTHER INCOME	4,249.65	4,117.87	4,448.65	12,693.67	5,200.00	8,600.00	5,700.00	500.00	9.62%
	GRANTS	80,373.22	226,843.85	0.00	0.00	0.00	0.00	0.00	0.00	
	RESTRICTED REVENUES	1,250.00	28,750.00	41,081.74	36,443.26	0.00	0.00	0.00	0.00	
	<b>Total Income</b>	<b>1,218,162.30</b>	<b>1,539,243.10</b>	<b>1,535,279.49</b>	<b>1,754,303.60</b>	<b>1,635,200.00</b>	<b>1,808,600.00</b>	<b>1,765,700.00</b>	<b>130,500.00</b>	<b>7.98%</b>

ACCOUNT NUMBER	EXPENDITURES BY DEPARTMENT	FY2014/2015 Actuals	FY2015/2016 Actuals	FY2016/2017 Actuals	FY2018/2019 Actuals	FY2018/2019 Budget	2019/2020 Estimated Actuals	FY2019/2020 Proposed Budget	FY 18-19/19-20 Budget Diff	%
	WATER	456,465.80	451,200.14	489,490.26	507,895.32	612,195.00	744,187.00	633,277.00	21,082.00	3.44%
	SANITATION	257,725.43	312,950.76	211,053.21	254,302.85	314,204.00	287,000.00	301,204.00	-13,000.00	-4.14%
	SEWER	491,432.25	520,350.71	636,526.92	711,833.08	708,801.00	777,413.00	831,219.00	122,418.00	17.27%
	<b>TOTAL EXPENDITURES</b>	<b>1,205,623.48</b>	<b>1,284,501.61</b>	<b>1,337,070.39</b>	<b>1,474,031.25</b>	<b>1,635,200.00</b>	<b>1,808,600.00</b>	<b>1,765,700.00</b>	<b>130,500.00</b>	<b>7.98%</b>



UTILITY FUND REVENUES

ACCOUNT NUMBER	TYPES OF REVENUE	FY2015/2016 Actuals	FY2016/2017 Actuals	FY2017/2018 Actuals	FY2018/2019 Actuals	FY2019/2020 Budget	2019/2020 Estimated Actuals	FY2020/2021 Adopted Budget	FY 19-20/20-21 Budget Diff	%
	<b>UTILITY BILLING RECEIPTS</b>									
343.300	Water Charges / User Fee	347,150.84	375,660.47	453,741.72	469,685.73	470,000.00	500,000.00	510,000.00	40,000.00	8.51%
343.400	Garbage Collection	264,107.04	288,928.36	327,142.44	343,277.36	388,000.00	400,000.00	410,000.00	22,000.00	5.67%
343.500	Sewer Charges / User Fee	425,210.55	458,769.45	531,202.94	629,090.46	595,000.00	650,000.00	663,000.00	68,000.00	11.43%
	<b>UTILITY BILLING RECEIPTS Total</b>	<b>1,036,468.43</b>	<b>1,123,358.28</b>	<b>1,312,087.10</b>	<b>1,442,053.55</b>	<b>1,453,000.00</b>	<b>1,550,000.00</b>	<b>1,583,000.00</b>	<b>130,000.00</b>	<b>8.95%</b>
	<b>TAP FEES</b>									
343.310	Water Taps	630.00	4,380.00	6,720.00	10,565.00	3,000.00	10,000.00	3,000.00	0.00	0.00%
343.510	Tap Fees - Sewer	0.00	4,200.00	4,550.00	10,675.00	3,000.00	12,000.00	3,000.00	0.00	0.00%
	<b>TAP FEES Total</b>	<b>630.00</b>	<b>8,580.00</b>	<b>11,270.00</b>	<b>21,240.00</b>	<b>6,000.00</b>	<b>22,000.00</b>	<b>6,000.00</b>	<b>0.00</b>	<b>0.00%</b>
	<b>FEES - OTHER</b>									
343.311	New Water Meters	1,200.00	8,700.00	21,004.00	57,276.86	5,000.00	60,000.00	5,000.00	0.00	0.00%
343.312	Water Reconnect Fee	6,115.00	4,955.00	7,975.00	14,025.00	8,000.00	8,000.00	8,000.00	0.00	0.00%
343.900	Stormwater Fees	0.00	47,652.00	49,308.00	63,888.00	60,000.00	60,000.00	60,000.00	0.00	0.00%
343.330	Service Charge	12,805.00	11,711.10	13,444.00	19,789.26	16,000.00	20,000.00	16,000.00	0.00	0.00%
343.360	Customer Billing Fee	47,184.00	47,715.00	48,921.00	53,559.00	52,000.00	50,000.00	52,000.00	0.00	0.00%
349.000	Late Fees	27,887.00	26,860.00	25,740.00	33,335.00	30,000.00	30,000.00	30,000.00	0.00	0.00%
	<b>FEES - OTHER Total</b>	<b>95,191.00</b>	<b>147,593.10</b>	<b>166,392.00</b>	<b>241,873.12</b>	<b>171,000.00</b>	<b>228,000.00</b>	<b>171,000.00</b>	<b>0.00</b>	<b>0.00%</b>
	<b>OTHER INCOME</b>									
343.520	Polk County Utility Tax-CITY SH	146.60	67.22	66.09	96.12	0.00	100.00	100.00	100.00	
361.000	Interest Income	2,450.85	2,185.52	2,412.11	3,589.39	3,200.00	3,500.00	3,600.00	400.00	12.50%
381.000	Inter Fund Transfers	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
369.901	Miscellaneous Income	1,652.20	1,865.13	1,970.45	9,008.16	2,000.00	5,000.00	2,000.00	0.00	0.00%
383.100	Appropriation from Prior Year Stormwater Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
383.200	Re-Appropriation of Water Impact Fees	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>OTHER INCOME Total</b>	<b>4,249.65</b>	<b>4,117.87</b>	<b>4,448.65</b>	<b>12,693.67</b>	<b>5,200.00</b>	<b>8,600.00</b>	<b>5,700.00</b>	<b>500.00</b>	<b>9.62%</b>
	<b>GRANTS</b>									
382.100	CDBG - POLK COUNTY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
331.310	CDBG - Green Acres Project	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
331.351	LIFT STATION FDEP/USDA GRANT	80,373.22	226,843.85	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>GRANTS Total</b>	<b>80,373.22</b>	<b>226,843.85</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
	<b>RESTRICTED REVENUES</b>									
324.210	Impact Fees-Water-residential	1,250.00	10,250.00	14,400.00	4,250.00	0.00	0.00	0.00	0.00	
324.211	Impact Fees-Sewer-residential	0.00	18,500.00	26,681.74	32,193.26	0.00	0.00	0.00	0.00	
324.220	Impact Fees-Water-commercial	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
324.221	Impact Fees-Sewer-commercial	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>RESTRICTED REVENUES Total</b>	<b>1,250.00</b>	<b>28,750.00</b>	<b>41,081.74</b>	<b>36,443.26</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
	<b>Grand Total</b>	<b>1,218,162.30</b>	<b>1,539,243.10</b>	<b>1,535,279.49</b>	<b>1,754,303.60</b>	<b>1,635,200.00</b>	<b>1,808,600.00</b>	<b>1,765,700.00</b>	<b>130,500.00</b>	<b>7.98%</b>
382.300	Capital Contributions from Govt									

WATER FUND

ACCOUNT NUMBER	TYPES OF EXPENDITURES	FY2015/2016 Actuals	FY2016/2017 Actuals	FY2017/2018 Actuals	FY2018/2019 Actuals	FY2019/2020 Budget	2019/2020 Estimated Actuals	FY2020/2021 Adopted Budget	FY 19-20/20-21 Budget Diff	%
	<b>SALARIES/WAGES &amp; BENEFITS</b>									
533.120	Salaries/Wages	150,481.75	117,062.69	112,890.42	113,118.26	119,259.00	119,259.00	123,568.00	4,309.00	3.6%
	Benefits		37,266.65	44,057.99	47,981.89	59,000.00	55,000.00	66,000.00	7,000.00	11.9%
533.140	Overtime	0.00	357.77	1,164.45	2,429.55	3,200.00	4,000.00	3,500.00	300.00	9.4%
	On Call Pay		4,258.84	7,349.94	7,669.79	7,000.00	8,000.00	8,200.00	1,200.00	17.1%
	<b>PERSONNEL COSTS</b>	<b>150,481.75</b>	<b>158,945.95</b>	<b>165,462.80</b>	<b>171,199.49</b>	<b>188,459.00</b>	<b>186,259.00</b>	<b>201,268.00</b>	<b>12,809.00</b>	<b>6.8%</b>
	<b>OPERATING EXPENSES</b>									
533.240	Insurance (work comp)	0.00	23,257.50	2,686.34	2,675.40	3,800.00	2,700.00	3,000.00	(800.00)	-21.1%
533.300	Operating Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
533.310	Engineering Services	0.00	0.00	5,229.47	687.50	5,000.00	7,000.00	5,000.00	0.00	0.0%
533.311	Legal Services	0.00	211.65	0.00	32.19	1,500.00	1,200.00	1,500.00	0.00	0.0%
533.320	Accounting & Auditing - WD	3,000.00	0.00	4,141.92	5,000.00	5,500.00	5,500.00	6,000.00	500.00	9.1%
533.340	Contractual Services	2,130.00	6,240.57	6,257.52	6,337.19	6,300.00	6,300.00	6,500.00	200.00	3.2%
533.400	Petroleum Products	15,099.65	4,611.35	5,664.77	5,968.82	10,000.00	6,000.00	10,000.00	0.00	0.0%
533.410	Communications Services	4,778.74	8,293.12	4,709.49	6,004.67	6,500.00	6,500.00	6,500.00	0.00	0.0%
533.420	Postage	4,000.00	4,447.56	6,485.57	9,254.40	7,000.00	8,000.00	8,500.00	1,500.00	21.4%
533.430	Utilities	20,225.48	53,151.68	57,054.12	32,027.73	57,000.00	55,000.00	57,000.00	0.00	0.0%
533.450	Insurance Auto & Equipment	0.00	0.00	12,636.58	10,802.30	21,600.00	12,000.00	15,000.00	(6,600.00)	-30.6%
533.460	Repairs & Maint Svc (Equip/Veh)	39,371.03	7,629.71	19,988.39	27,398.52	25,000.00	23,000.00	25,000.00	0.00	0.0%
533.462	Water System Maintenance of Right of Way & Easements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
533.480	ADVERTISING	2,200.00	2,100.00	2,100.00	2,666.60	2,500.00	2,300.00	2,500.00	0.00	0.0%
533.490	Other Expenditures	(165.67)	1,299.32	1,824.45	1,886.53	1,200.00	2,000.00	1,200.00	0.00	0.0%
533.500	RUS EXPENSES (WATER)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
533.520	Operating Expenditures	44,315.12	561.00	0.00	669.38	0.00	0.00	0.00	0.00	
533.521	Supplies & Materials (Tools)	0.00	4,070.04	3,309.44	5,461.69	5,000.00	15,000.00	5,000.00	0.00	0.0%
533.522	Uniforms	1,226.17	1,158.39	451.26	1,062.53	900.00	200.00	900.00	0.00	0.0%
533.540	Education and Training	0.00	391.00	372.50	382.00	1,500.00	500.00	1,500.00	0.00	0.0%
533.541	Travel, Meetings, & Dues	560.00	1,075.34	394.49	374.25	1,200.00	500.00	1,200.00	0.00	0.0%
533.555	Chemicals	0.00	11,589.51	12,481.46	6,876.50	14,500.00	6,000.00	14,500.00	0.00	0.0%
533.560	Polk County Regional Water Coopertave	0.00	500.00	950.00	2,537.74	2,500.00	2,500.00	2,500.00	0.00	0.0%
533.998	Reserve/Contingency	0.00	0.00	0.00	0.00	17,770.00	138,482.00	63,100.00	45,330.00	255.1%
533.602	Repairs and Maint-Syst (Water Plants, Lines, Pumps, etc)	0.00	48,924.54	30,374.52	56,399.99	40,000.00	60,000.00	40,000.00	0.00	0.0%
	<b>OPERATING EXPENSES Total</b>	<b>136,740.52</b>	<b>179,512.28</b>	<b>177,112.29</b>	<b>184,505.93</b>	<b>236,270.00</b>	<b>360,682.00</b>	<b>276,400.00</b>	<b>40,130.00</b>	<b>17.0%</b>
	<b>CAPITAL OUTLAY</b>									
533.600	Capital Outlay - WD	0.00	0.00	0.00	4,244.51	85,000.00	84,000.00	40,000.00	(45,000.00)	
533.601	USDA WATER TANK ARRA EXPENSE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
533.602	Repairs & Maint Svc (Plants)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
533.603	GREEN ACRES CDBG PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
533.604	GREEN ACRES NEW WELL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
533.635	Capital Outlay - water	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
533.641	NEW TRUCK	463.87	(2,794.66)	241.17	0.00	0.00	0.00	0.00	30,000.00	
	<b>CAPITAL OUTLAY Total</b>	<b>463.87</b>	<b>(2,794.66)</b>	<b>241.17</b>	<b>4,244.51</b>	<b>85,000.00</b>	<b>84,000.00</b>	<b>40,000.00</b>	<b>(15,000.00)</b>	
	<b>MISC EXPENSES</b>									
533.650	Depreciation	74,813.97	75,797.06	76,769.47	77,050.20	0.00	0.00	0.00	0.00	
533.900	Bad Debt Expense - WD	2,105.01	(77.86)	(353.09)	5,649.52	0.00	10,780.00	0.00	0.00	
	<b>MISC EXPENSES Total</b>	<b>76,918.98</b>	<b>75,719.20</b>	<b>76,416.38</b>	<b>82,699.72</b>	<b>0.00</b>	<b>10,780.00</b>	<b>0.00</b>	<b>0.00</b>	

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	<b>TRANSFERS TO GENERAL FUND</b>									
533.581	Transfer to General Fund/Adm	60,900.00	0.00	42,500.04	38,958.37	42,504.00	42,504.00	60,900.00	18,396.00	43.3%
	<b>TRANSFERS TO GENERAL FUND Total</b>	<b>60,900.00</b>	<b>0.00</b>	<b>42,500.04</b>	<b>38,958.37</b>	<b>42,504.00</b>	<b>42,504.00</b>	<b>60,900.00</b>	<b>18,396.00</b>	<b>43.3%</b>
	<b>DEBT SERVICE</b>									
533.992	Debt Service 1999 Bond - WD	0.00	0.00	0.00	0.00	0.00	0.00		0.00	
533.996	Debt Service Rus Water	28,702.04	39,817.37	27,757.58	26,287.30	31,513.00	31,513.00	31,510.00	(3.00)	0.0%
	Debt Service 2010 USDA Bonds Water Meters	0.00	0.00		0.00	23,199.00	23,199.00	23,199.00	0.00	0.0%
533.997	DEBT SERVICE-PLATINUM BANK	2,258.64	0.00		0.00	0.00	0.00	0.00	0.00	
	<b>DEBT SERVICE Total</b>	<b>30,960.68</b>	<b>39,817.37</b>	<b>27,757.58</b>	<b>26,287.30</b>	<b>54,712.00</b>	<b>54,712.00</b>	<b>54,709.00</b>	<b>(3.00)</b>	<b>0.0%</b>
	<b>Due To Payback</b>									
	Due to Water Impact Fee for Green Acres Well Loan	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	Due To General Fund For Payroll back Payroll	0.00	0.00	0.00	0.00	5,250.00	5,250.00	0.00	(5,250.00)	
	<b>Due to Total</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,250.00</b>	<b>5,250.00</b>	<b>0.00</b>	<b>(5,250.00)</b>	
	<b>Grand Total</b>	<b>456,465.80</b>	<b>451,200.14</b>	<b>489,490.26</b>	<b>507,895.32</b>	<b>612,195.00</b>	<b>744,187.00</b>	<b>633,277.00</b>	<b>51,082.00</b>	<b>3.4%</b>

07/10/23

## GARBAGE FUND

ACCOUNT NUMBER	TYPES OF EXPENDITURES	FY2015/2016 Actuals	FY2016/2017 Actuals	FY2017/2018 Actuals	FY2018/2019 Actuals	FY2019/2020 Budget	2019/2020 Estimated Actuals	FY2020/2021 Adopted Budget	FY 19-20/20-21 Budget Diff	%
534.120	SALARIES/WAGES & BENEFITS	0.00	58,189.58	0.00	0.00	0.00	0.00	0.00	0.00	
	Benefits		21,023.91	0.00	0.00	0.00	0.00	0.00	0.00	
534.140	OVERTIME	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	PERSONNEL COSTS	0.00	79,213.49	0.00	0.00	0.00	0.00	0.00	0.00	
	OPERATING EXPENSES									
534.340	Contract for Solid Waste	235,826.33	231,636.68	189,447.54	234,808.87	293,000.00	265,000.00	280,000.00	(13,000.00)	-4.44%
534.300	Operating Expenses - Other	0.00	2,100.59	401.67	0.00	0.00	0.00	0.00	0.00	
534.341	Landfill Solid Waste	695.10	0.00	0.00	56.98	0.00	0.00	0.00	0.00	
	OPERATING EXPENSES Total	236,521.43	233,737.27	189,849.21	234,865.85	293,000.00	265,000.00	280,000.00	(13,000.00)	-4.44%
	TRANSFERS									
534.581	Transfer Out-Other Funds	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
534.913	Due to Gen Fund Admin S Waste	21,204.00	0.00	21,204.00	19,437.00	21,204.00	22,000.00	21,204.00	0.00	0.00%
	TRANSFERS Total	21,204.00	0.00	21,204.00	19,437.00	21,204.00	22,000.00	21,204.00	0.00	0.00%
	Grand Total	257,725.43	312,950.76	211,053.21	254,302.85	314,204.00	287,000.00	301,204.00	(13,000.00)	-4.14%



## SEWER -STORMWATER FUND

ACCOUNT NUMBER	TYPES OF EXPENDITURES	FY2015/2016 Actuals	FY2016/2017 Actuals	FY2017/2018 Actuals	FY2018/2019 Actuals	FY2019/2020 Budget	2019/2020 Estimated Actuals	FY2020/2021 Adopted Budget	FY 19-20/20-21 Budget Diff	%
535.120	Salaries/Wages & Benefits	90,337.44	83,448.21	67,344.79	113,261.90	120,240.00	120,240.00	125,498.00	5,258.00	4.37%
	Benefits		32,773.73	28,237.90	46,024.17	52,800.00	50,000.00	60,000.00	7,200.00	13.64%
535.124	Overtime	0.00	357.74	1,635.71	1,693.17	3,000.00	10,000.00	3,000.00	0.00	0.00%
	on-call pay		4,301.54	7,349.91	7,997.85	7,500.00	8,000.00	8,500.00	1,000.00	13.33%
	<b>PERSONNEL COSTS</b>	<b>90,337.44</b>	<b>120,881.22</b>	<b>104,568.31</b>	<b>168,977.09</b>	<b>183,540.00</b>	<b>188,240.00</b>	<b>196,998.00</b>	<b>13,458.00</b>	<b>7.33%</b>
	<b>OPERATING EXPENSES</b>									
535.240	Insurance (work comp)	0.00	11,028.09	1,746.40	1,929.03	2,500.00	2,200.00	2,500.00	0.00	0.00%
535.310	Engineering	0.00	11,230.00	0.00	687.50	5,000.00	0.00	5,000.00	0.00	0.00%
535.311	Legal Services	0.00	0.00	0.00	32.19	600.00	0.00	600.00	0.00	0.00%
535.312	NPDES Charges (Moved from the Street Department)	0.00	0.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00	0.00%
535.320	Accounting & Auditing - SW	5,000.00	0.00	6,710.50	8,000.00	10,500.00	10,500.00	11,000.00	500.00	4.76%
535.340	Contractual Services	0.00	2,362.27	1,811.44	2,553.09	4,000.00	3,000.00	4,000.00	0.00	0.00%
535.400	Petroleum Products	9,832.82	1,520.35	2,181.09	3,419.01	10,000.00	4,000.00	10,000.00	0.00	0.00%
535.410	Communications Services	3,216.68	2,686.59	2,433.69	3,583.37	3,000.00	4,000.00	4,000.00	1,000.00	33.33%
535.420	Postage	4,000.00	4,447.51	6,457.19	8,647.84	7,000.00	8,000.00	8,500.00	1,500.00	21.43%
535.430	Utilities	18,735.47	10,871.11	9,285.35	10,506.43	28,000.00	11,000.00	28,000.00	0.00	0.00%
535.431	Wastewater Treatment - SW	128,882.85	131,801.92	120,700.98	142,849.34	148,000.00	140,000.00	148,000.00	0.00	0.00%
535.450	Insurance Auto & Equip	0.00	0.00	17,199.99	14,749.46	29,500.00	16,000.00	29,500.00	0.00	0.00%
535.460	Repairs & Maint Svc (Equip/Veh)	15,438.59	1,790.47	2,651.42	1,470.90	5,000.00	2,000.00	5,000.00	0.00	0.00%
535.462	Waste Water System Maint. Of Right of Ways & Easements	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
535.490	Other Expenditures	0.00	0.00	508.63	630.90	500.00	1,000.00	500.00	0.00	0.00%
535.520	Operating Expenditures	13,522.34	258.70	0.00	0.00	0.00	0.00	0.00	0.00	0.00%
535.521	Supplies & Materials (Tools)	0.00	1,395.14	1,191.89	2,299.54	1,500.00	1,000.00	1,500.00	0.00	0.00%
535.522	Uniforms	1,453.39	0.00	415.25	773.54	900.00	500.00	900.00	0.00	0.00%
535.540	Education & Training	0.00	0.00	0.00	90.00	0.00	0.00	0.00	0.00	0.00%
535.541	Travel, Meetings & Dues	0.00	1,075.33	766.97	280.00	1,500.00	500.00	1,500.00	0.00	0.00%
	Reserve/Contingency	0.00	0.00	0.00	0.00	17,770.00	138,482.00	63,100.00	45,330.00	255.09%
535.602	Repairs & Maint-Syst (Lift Sta)	0.00	8,162.33	4,327.20	69,524.08	12,000.00	10,000.00	12,000.00	0.00	0.00%
	<b>OPERATING EXPENSES Total</b>	<b>200,082.14</b>	<b>188,629.81</b>	<b>178,387.99</b>	<b>272,026.22</b>	<b>288,270.00</b>	<b>352,182.00</b>	<b>336,600.00</b>	<b>48,330.00</b>	<b>16.77%</b>
	<b>CAPITAL OUTLAY</b>									
535.600	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	50,000.00	50,000.00	#DIV/0!
535.650	Depreciation - Sewer	113,120.68	129,787.67	146,273.50	148,107.50	0.00	0.00	0.00	0.00	
535.641	LIFT STATION----CDBG PROJECT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
535.800	<b>CAPITAL OUTLAY Total</b>	<b>113,120.68</b>	<b>129,787.67</b>	<b>146,273.50</b>	<b>148,107.50</b>	<b>0.00</b>	<b>0.00</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>#DIV/0!</b>
	<b>DEBT SERVICE</b>									
535.994	Debt Service SRF 201 Planning	25,491.99	23,278.70	21,010.17	15,571.80	115,020.00	115,020.00	115,000.00	(20.00)	-0.02%
535.994	LEASE OF TRUCK	1,500.00	0.00	0.00	2,365.05	0.00	0.00	0.00	0.00	
535.995	Lift Station Debt Svc-Bond Pmt	0.00	0.00	11,025.00	10,702.67	21,721.00	21,721.00	21,721.00	0.00	0.00%
535.996	Debt Service - Harrison Project			2,711.24	0.00	0.00	0.00	0.00	0.00	
	<b>DEBT SERVICE Total</b>	<b>26,991.99</b>	<b>23,278.70</b>	<b>34,746.41</b>	<b>28,639.52</b>	<b>136,741.00</b>	<b>136,741.00</b>	<b>136,721.00</b>	<b>(20.00)</b>	<b>-0.01%</b>
	<b>TRANSFERS</b>									
535.581	Transfer Out - Other Funds	60,900.00	(27,027.40)	42,500.04	38,958.37	45,000.00	45,000.00	60,900.00	15,900.00	35.33%
	<b>TRANSFERS Total</b>	<b>60,900.00</b>	<b>(27,027.40)</b>	<b>42,500.04</b>	<b>38,958.37</b>	<b>45,000.00</b>	<b>45,000.00</b>	<b>60,900.00</b>	<b>15,900.00</b>	<b>35.33%</b>
538.900	Stormwater Expenses - Personnel	0.00	29,471.28	0.00	0.00	0.00	0.00	0.00	0.00	
538.910	Stormwater Expenses - Operating	0.00	1,024.00	0.00	0.00	0.00	0.00	0.00	0.00	



538.930	Stormwater Expenses - Depr	0.00	54,305.43	54,305.43	54,305.43	0.00	0.00	0.00	0.00	
538.000	Stormwater Expenses - Other	0.00	0.00	0.00	818.95	0.00	0.00	0.00	0.00	
	Transfer of Out of Stormwater fees				0.00	50,000.00	50,000.00	50,000.00	0.00	0.00%
	<b>STORMWATER Total</b>	<b>0.00</b>	<b>84,800.71</b>	<b>54,305.43</b>	<b>55,124.38</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>50,000.00</b>	<b>0.00</b>	<b>0.00%</b>
	<b>CAPITAL EXPENDITURES - Harrison Project</b>	<b>0.00</b>	<b>0.00</b>	<b>75,745.24</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
	<b>Due to General Fund for Payroll</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,250.00</b>	<b>5,250.00</b>	<b>0.00</b>	<b>(5,250.00)</b>	
	<b>Grand Total</b>	<b>491,432.25</b>	<b>520,350.71</b>	<b>636,526.92</b>	<b>711,833.08</b>	<b>708,801.00</b>	<b>777,413.00</b>	<b>831,219.00</b>	<b>122,418.00</b>	<b>17.27%</b>

\* CAPITAL EXPENDITURES - STORMWATER FEES

11/1/20

ACCOUNT NUMBER	TYPES OF REVENUE	FY2015/2016 Actuals	FY2016/2017 Actuals	FY2017/2018 Actuals	FY2018/2019 Actuals	FY2019/2020 Budget	2019/2020 Estimated Actuals	FY2020/2021 Adopted Budget	FY 19-20/20-21 Budget Diff	%
311.100	CRA Ad Valorem tax -EL	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	20,000.00	0.00	0.00%
311.101	Polk County City's tax increment- EL CRA	21,068.43	21,250.00	28,058.64	38,465.03	38,500.00	39,000.00	39,500.00	1,000.00	2.60%
310.000	Taxes - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
360.000	Miscellaneous Income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
361.100	Interest Income	76.89	100.00	114.63	221.05	250.00	250.00	270.00	20.00	8.00%
375.000	Reapp of Prior Yr. Surplus	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
381.700	Transfer -in	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>TOTAL REVENUES</b>	<b>41,145.32</b>	<b>41,350.00</b>	<b>48,173.27</b>	<b>58,686.08</b>	<b>58,750.00</b>	<b>59,250.00</b>	<b>59,770.00</b>	<b>1,020.00</b>	<b>1.74%</b>
ACCOUNT NUMBER	TYPES OF EXPENDITURES	FY2015/2016 Actuals	FY2016/2017 Actuals	FY2017/2018 Actuals	FY2018/2019 Actuals	FY2019/2020 Budget	2019/2020 Estimated Actuals	FY2020/2021 Proposed Budget	FY 19-20/20-21 Budget Diff	%
510.310	Engineering	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
510.311	Legal Services	1,918.49	2,000.00	662.59	90.12	2,000.00	0.00	2,000.00	0.00	0.00%
510.313	Planning Services	0.00	2,000.00	0.00	0.00	2,000.00	0.00	2,000.00	0.00	0.00%
510.320	Accounting & Auditing	0.00	1,500.00	3,000.00	0.00	3,000.00	0.00	3,000.00	0.00	0.00%
510.340	Contractual Expense	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
510.410	Communication Services (phone & internet)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
510.420	Postage	0.00	0.00	4.85	0.00	100.00	0.00	100.00	0.00	0.00%
510.430	Utilities	2,055.16	2,500.00	1,782.58	1,509.73	2,500.00	2,000.00	2,000.00	(500.00)	-20.00%
510.460	Repair & Maint Service	260.93	0.00	770.75	1,139.55	1,000.00	200.00	1,000.00	0.00	0.00%
510.470	Printing and Binding			0.00	0.00	500.00	0.00	500.00	0.00	0.00%
510.480	Advertising	0.00	1,000.00	0.00	106.00	500.00	100.00	500.00	0.00	0.00%
510.490	Other Expenditures	0.00	0.00	175.00	175.00	0.00	0.00	0.00	0.00	
510.510	Office Supplies	498.31	0.00	0.00	0.00	500.00	0.00	500.00	0.00	0.00%
510.514	Marketing and Promotions	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
510.520	Operating Supplies	500.42	0.00	0.00	38.16	500.00	0.00	500.00	0.00	0.00%
510.540	Education & Training	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
510.541	Travel, Meetings, and Dues	175.00	0.00	0.00	0.00	100.00	0.00	100.00	0.00	0.00%
510.581	Transfer Out-Other Funds	20,004.00	20,000.00	20,004.00	20,004.00	20,004.00	20,004.00	20,004.00	0.00	0.00%
510.832	Façade Grant	4,000.00	4,000.00	4,000.00	0.00	4,000.00	0.00	4,000.00	0.00	0.00%
510.995	Transfer to City - Gen Fund			(925.63)	5,115.60	0.00	0.00	0.00	0.00	
	Contingency				0.00	22,046.00	36,946.00	23,566.00		
510.631	Decorative Street Lights / Installation				0.00					
	Closed accts from Previous Budget years	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	<b>OPERATING EXPENSES</b>	<b>29,412.31</b>	<b>33,000.00</b>	<b>29,474.14</b>	<b>28,178.16</b>	<b>58,750.00</b>	<b>59,250.00</b>	<b>59,770.00</b>	<b>(500.00)</b>	<b>1.74%</b>
	<b>CAPITAL EXPENSES</b>	<b>15,314.52</b>	<b>15,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
	<b>TOTAL EXPENSES</b>	<b>44,726.83</b>	<b>48,500.00</b>	<b>29,474.14</b>	<b>28,178.16</b>	<b>58,750.00</b>	<b>59,250.00</b>	<b>36,454.00</b>	<b>520.00</b>	<b>-37.95%</b>

October 20, 2021

Mr. Tom Ernharth, City Manager  
City of Eagle Lake  
75 N. 7<sup>th</sup> Street  
Eagle Lake, Florida 33839

Subject        Bid Award Recommendation  
Project        2021 Resurfacing Project  
Job No.        ELAKX19002

Dear Mr. Ernharth:

In accordance with Pennoni's contract requirements, we reviewed and evaluated the three bid packages submitted to the City on October 19, 2021, for the above referenced Project and are pleased to present our findings. A summary of the bid prices for all bidders is summarized below. A detailed summary of the bids including a unit price breakdown for all bidders is attached.

	Contractor	Base Bid Total
1	H&S Investment (AAA Top Quality Asphalt)	\$205,233.15
2	CWR Construction	\$222,759.63
3	Ajax Paving Industries	\$228,126.25

Required bid submittal items were also checked for all bidders.

Based upon Pennoni's review and discussions with City staff, Pennoni recommends awarding to H&S Investment Group of Central Florida, LLC (dba AAA Top Quality Asphalt) as the low responsive bidder. Upon bid award approval by the City Commission, Pennoni will send a Notice of Award to the selected Contractor. We will then request and process the appropriate Contract Documents and Insurance Certificates with the selected Contractor for subsequent execution by the City.

Please call us if you have any additional questions or comments. We appreciate the opportunity



to serve the City of Eagle Lake on this important project.

Sincerely,  
Pennoni Associates, Inc.

A handwritten signature in blue ink, appearing to read "S. C. Shealey".

Steven C. Shealey, P.E., MPA

Table 1 - Bid Tabulation  
2021 Paving Project  
City of Eagle Lake

No.	Description	Unit	Qty	Ajax Paving Industries		CWR Contracting		H&S Investment (AAA Top Quality)			
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1.0	Mobilization/Demobilization	LS	1	\$ 6,900.00	\$ 6,900.00	\$ 10,000.00	\$ 10,000.00	\$ 1,224.90	\$ 1,224.90		\$ -
2.0	Maintenance of Traffic	LS	1	\$ 15,500.00	\$ 15,500.00	\$ 13,000.00	\$ 13,000.00	\$ 1,224.90	\$ 1,224.90		\$ -
3.0	Milling Existing Asphalt Pavement (1 " Avg Depth)	SY	10650	\$ 1.80	\$ 19,170.00	\$ 2.40	\$ 25,560.00	\$ 2.92	\$ 31,098.00		\$ -
4.0	Superpave Asphalt Conc Traffic A, 2.25" SP12.5	TN	1320	\$ 98.00	\$ 129,360.00	\$ 92.75	\$ 122,430.00	\$ 90.89	\$ 119,974.80		\$ -
5.0	Superpave Asphalt Conc Traffic A, 0.5" SP9.5	TN	295	\$ 117.00	\$ 34,515.00	\$ 100.00	\$ 29,500.00	\$ 95.20	\$ 28,084.00		\$ -
6.0	Thermoplastic Standard, White, 24"	LF	225	\$ 6.10	\$ 1,372.50	\$ 4.75	\$ 1,068.75	\$ 13.62	\$ 3,064.50		\$ -
7.0	Thermoplastic Standard, White, 12"	LF	150	\$ 2.80	\$ 420.00	\$ 4.00	\$ 600.00	\$ 8.95	\$ 1,342.50		\$ -
8.0	Thermoplastic Standard, Yellow, 6"	LF	100	\$ 1.50	\$ 150.00	\$ 3.50	\$ 350.00	\$ 5.62	\$ 562.00		\$ -
9.0	Contingency, 10% of Total	LS	1	\$ 20,738.75	\$ 20,738.75	\$ 20,250.88	\$ 20,250.88	\$ 18,657.55	\$ 18,657.55		\$ -
10.0				\$ 228,126.25		\$ 222,759.63		\$ 205,233.15		\$ -	

Bid Date: 19 October 2021  
City of Eagle Lake - 2021 Resurfacing Project



Steven C. Shealey, P.E., MPA

October 20, 2021

Date

CITY OF EAGLE LAKE  
REGULAR CITY COMMISSION MEETING  
MONDAY, OCTOBER 4, 2021  
7:00 P.M.  
COMMISSION CHAMBERS  
675 E EAGLE AVE  
EAGLE LAKE, FLORIDA 33839

**I. CALL TO ORDER**

Mayor Coler called the meeting to order at 7:00 p.m.

**II. INVOCATION**

Commissioner Metosh gave the invocation.

**III. PLEDGE OF ALLEGIANCE TO THE FLAG**

The Commission and audience said the Pledge of Allegiance to the Flag.

**IV. ROLL CALL**

PRESENT: Wilson, Metosh, Coler

ABSENT: Billings, Clark

City Clerk Wright advised the Commission that Commissioner Clark advised he was unable to attend the meeting tonight due to family obligation.

**MOTION** was made by Commissioner Wilson and seconded by Commissioner Metosh to excuse Commissioner Billings and Commissioner Clark from the meeting.

The vote was as follows:

AYES: 3

NAYS: 0

**V. AUDIENCE**

There were no comments from the audience.

**VI. SPECIAL PRESENTATIONS/RECOGNITIONS/PROCLAMATIONS, REQUESTS**

**A. Staff Reports**

Lt. Shea, 1891 Jim Keene Blvd, updated Commission regarding the events that have occurred in the City.

**B. City Manager Report**

City Manager Ernharth stated staff has researched a new website and staff is recommending approving to use Municode to redesign and host the City's website. He advised the cost is \$4,800 with a yearly hosting and maintenance cost of \$2,100.

**MOTION** was made by Mayor Coler and seconded by Commissioner Metosh to approve staff recommendation and approve Municode to redesign and host the City's website for a cost of \$4,800 with a yearly hosting and maintenance cost of \$2,100.

Mayor Coler asked for audience and Commission discussion; there was none.

The vote was as follows:

AYES: 3

NAYS: 0

City Manager Ernharth stated staff obtained a quote from the State Contract list for a new generator to replace the City's 1972 generator; this is a portable generator. He advised the cost is \$138,138.35; he advised the funds used to purchase will come from the American Rescue Funds.

**MOTION** was made by Commissioner Wilson and seconded by Commissioner Metosh to approve the quote for a new generator in the amount of \$138,138.35 and to use the American Rescue Funds.

Mayor Coler asked for audience and Commission discussion; there was none.

The vote was as follows:

AYES: 3

NAYS: 0

Mr. Ernharth stated Code Enforcement Officer Nadeau inspected the RURITAN Building and his report is in the agenda packet. Mr. Ernharth advised Mr. Nadeau stated it is not cost effective to bring the building up to code; it is staff's recommendation to demolish building.

The Commission discussed the condition of the RURITAN Building. The Commission asked for the Building Official to inspect the building and give a recommendation. The Commission has also asked for a cost estimate to demolish.

## **VII. PUBLIC HEARINGS**

- A. Consideration of the second reading of Ordinance No.: O-22-01, An Ordinance of the City Commission of the City of Eagle Lake, Florida, Sunsetting the Library Board Established Via Article II, Boards, Committees and Commissions, Division III, Library Board Section 2-81 through 2-83; Providing for Codification; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.** effective upon reading

Mayor Coler read Ordinance No.: O-22-01 by title only.

**MOTION** was made by Commissioner Wilson and seconded by Commissioner Metosh to approve Ordinance No.: O-22-01.

Mayor Coler asked for audience and Commission discussion, there was none.

The roll call vote was as follows:

AYES: Wilson, Metosh, Coler

NAYS: None

**VIII. OLD BUSINESS**

There was no old business.

**IX. NEW BUSINESS**

**A. Approval of City Manager's Employment Agreement Amended**

**MOTION** was made by Commissioner Wilson and seconded by Commissioner to approve City Manager's Employment Agreement Amended.

Mayor Coler asked for audience and Commission discussion; there was none.

The vote was as follows:

AYES: 3

NAYS: 0

**B. Approval of City Clerk's Employment Agreement**

**MOTION** was made by Commissioner Wilson and seconded by Commissioner Metosh to approve City Clerk's Employment Agreement.

Mayor Coler asked for audience and Commission discussion; there was none.

The vote was as follows:

AYES: 3

NAYS: 0

**C. Consideration of Resolution No.: R-22-01, A Resolution of the City Commission of the City of Eagle Lake, Florida, approving the City of Eagle Lake Water and Wastewater Asset Management and Fiscal sustainability Plan ("FSAMP Plan"); Authorizing the City Manager to Take all Actions Necessary to Effectuate the Intent of this Resolution; providing an effective date.**

Mayor Coler read Ordinance No.: R-22-01 by title only.

**MOTION** was made by Mayor Coler and seconded by Commissioner Metosh to approve Ordinance No.: R-22-01 with correction changing Starke to Eagle Lake in second whereas clause.

Mayor Coler asked for audience and Commission discussion, there was none.

The vote was as follows:

AYES: 3

NAYS: 0

- D. Consideration of Resolution No.: R-22-02, A Resolution of the City Commission of the City of Eagle Lake, Florida, Approving Easement Agreement with TECO; Authorizing City Mayor to Sign Said Agreements and all Documents Related Thereto; and providing an effective date.**

Mayor Coler read Ordinance No.: R-22-01 by title only.

**MOTION** was made by Commissioner Wilson and seconded by Commissioner Metosh to approve Ordinance No.: R-22-02.

Mayor Coler asked for audience and Commission discussion, there was none.

The vote was as follows:

AYES: 3

NAYS: 0

**X. CONSENT AGENDA**

- A.** Approval of the Regular City Commission Minutes -----09/21/2021  
**B.** Approval of contract with Interim City Attorney Heather Maxwell

**MOTION** was made by Commissioner Wilson and seconded by Commissioner Metosh to approve the Consent Agenda, Items A. the Regular City Commission Minutes of 08/02/2021 and B. Contract with Interim City Attorney Heather Maxwell.

Mayor Coler asked for discussion from the audience and Commission; there was none.

The vote was as follows:

AYES: 3

NAYS: 0

**XI. AUDIENCE**

There were no comments from the audience.

**XII. CITY ATTORNEY**

Attorney Maxwell had no report.

**XIII. CITY COMMISSION**

Commissioner Wilson had no report.

Commissioner Metosh had no report.

Mayor Coler stated he appreciated approving the City Clerk's Contract to give her more stability. He also appreciates the City Manager's efforts in getting our grounds back in order.

**XIV. ADJOURNMENT**

**MOTION** was made by Commissioner Wilson and seconded by Commissioner Metosh to adjourn at 7:23 p.m.

The vote was as follows:

AYES: 3

NAYS: 0

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MAYOR CORY COLER

ATTEST:

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CITY CLERK DAWN WRIGHT

## CITY OF EAGLE LAKE - GENERAL FUND

## ACCOUNT BALANCE

SEPT 2021

<b>ACCOUNT BALANCE AS OF AUG 31, 2021</b>	2,744,330.44
DEPOSITS	1,449,020.68
CLEARED CHECKS	(1,946,262.60)
WITHDRAWALS/ACH	0.00
RETURNED CHECKS	0.00
<b>ACCOUNT BALANCE AS OF SEPT 30, 2021</b>	<b>2,247,088.52</b>

**OUTSTANDING CHECKS:**

43482	CYPRESS GARDENS WATER SKI TEAM INC	(800.00)
43757	ANDREW POWERS - REF*	(125.00)
43781	BARNES & NOBLE BOOKSELLERS #2120	(932.08)
43800	VERIZON WIRELESS - CELL	(641.00)
43784	Express Printing	(581.70)
43803	FLORIDA BLUE	(18,098.24)
43805	GUARDIAN	(650.61)
43806	Liberty National Insurance Company QB	(360.17)
43810	WASHINGTON NATIONAL INS CO	(332.70)
43807	LINCOLN FINANCIAL GROUP	(246.71)
43808	MINNESOTA LIFE	(206.50)
43804	Florida Municipal Insurance Trust QB	(119.17)
43809	New York Life Ins QB	(21.68)
43827	PREFERRED GOVERNMENTAL INSURANCE TRUST	(2,042.53)
43813	BUSINESS CARD - TE	(1,935.32)
43815	DALE STORMS	(1,582.96)
43817	FIELDS EQUIPMENT CO INC	(1,137.87)
43818	FLORIDA AUTO AND FLEET	(1,093.47)
43820	GROVE EQUIPMENT SERVICE	(964.59)
43812	BUSINESS CARD - DW	(571.54)
43823	HILL MANUFACTURING COMPANY INC	(340.44)
43824	HUGHES CORPORATE PRINTING LLC	(332.09)
43821	HALL MOTOR PARTS INC	(312.63)
43819	GLT OFFICE PLUS BUSINESS CENTER	(239.86)
43811	AIM HIGH SPORTS, INC	(125.00)
43816	Demco	(113.22)
43826	POLK TRACTOR COMPANY	(72.72)
43814	CENGAGE LEARNING INC / GALE	(46.86)
43831	WALMART - CAPITAL ONE	(26.18)
JE #5		(1,469.68)
TOTAL OUTSTANDING CHECKS:		(35,522.52)



CITY OF EAGLE LAKE - GENERAL FUND  
ACCOUNT BALANCE

Deposit	09/29/2021	86.00
Deposit	09/30/2021	122.00

TOTAL OUTSTANDING DEPOSITS:	<u>208.00</u>
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REMAINING ACCOUNT BALANCE:	<u><u>2,211,774.00</u></u>
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**CITY OF EAGLE LAKE**  
**Profit & Loss Budget vs. Actual**  
**October 2020 through September 2021**

	Oct '20 - Sep ...	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
<b>310.000 · Taxes</b>				
311.000 · Ad Valorem Taxes	828,304.55	812,178.75	16,125.80	102.0%
<b>312.000 · Sales, Use &amp; Gas Taxes</b>				
312.300 · 9th Cent Gas Tax	17,013.83	14,000.00	3,013.83	121.5%
312.410 · Local Option Gas Tax	84,518.20	82,016.00	2,502.20	103.1%
312.412 · Local Gov. 1/2 cent sales tax	198,543.06	144,338.00	54,205.06	137.6%
312.420 · 5-cent Local Option Gas Tax	58,679.04	50,137.00	8,542.04	117.0%
<b>Total 312.000 · Sales, Use &amp; Gas Taxes</b>	<b>358,754.13</b>	<b>290,491.00</b>	<b>68,263.13</b>	<b>123.5%</b>
<b>314.000 · Utility Service Taxes</b>				
314.100 · Electric Utility Service Tax	161,958.45	150,000.00	11,958.45	108.0%
314.150 · Water Utility Service Tax	42,871.99	40,000.00	2,871.99	107.2%
314.400 · Natural Gas Service Tax	211.39	1,000.00	-788.61	21.1%
314.800 · Propane Service Tax	1,355.07	1,500.00	-144.93	90.3%
315.000 · Local Communications Serv. Tax	69,013.09	63,000.00	6,013.09	109.5%
<b>Total 314.000 · Utility Service Taxes</b>	<b>275,409.99</b>	<b>255,500.00</b>	<b>19,909.99</b>	<b>107.8%</b>
<b>323.000 · Franchise Fees</b>				
323.100 · Electric Franchise Fees	155,085.95	155,000.00	85.95	100.1%
323.400 · Natural Gas Franchise Fees	178.54	0.00	178.54	100.0%
323.700 · Solid Waste Franchise Fee	22,012.50	32,000.00	-9,987.50	68.8%
<b>Total 323.000 · Franchise Fees</b>	<b>177,276.99</b>	<b>187,000.00</b>	<b>-9,723.01</b>	<b>94.8%</b>
<b>Total 310.000 · Taxes</b>	<b>1,639,745.66</b>	<b>1,545,169.75</b>	<b>94,575.91</b>	<b>106.1%</b>
<b>330.000 · Intergovernmental Revenue</b>				
<b>331.000 · Federal Grants</b>				
331.391 · CDBG Revenue	0.00	39,000.00	-39,000.00	0.0%
<b>Total 331.000 · Federal Grants</b>	<b>0.00</b>	<b>39,000.00</b>	<b>-39,000.00</b>	<b>0.0%</b>
<b>335.000 · State Shared Revenues</b>				
335.120 · SRS Sales Tax	87,640.90	65,000.00	22,640.90	134.8%
335.122 · SRS - Motor Fuel Tax	34,082.60	24,000.00	10,082.60	142.0%
335.150 · Alcoholic Beverage Licenses	5,233.43	500.00	4,733.43	1,046.7%
<b>Total 335.000 · State Shared Revenues</b>	<b>126,956.93</b>	<b>89,500.00</b>	<b>37,456.93</b>	<b>141.9%</b>
<b>338.800 · County Shared Revenue</b>				
337.700 · Library Cooperative	25,000.00	25,000.00	0.00	100.0%
337.710 · Delivery Driver System Funding	100,536.33	114,794.00	-14,257.67	87.6%
338.200 · Polk County Occupational Licens	3,588.42	1,600.00	1,988.42	224.3%
<b>Total 338.800 · County Shared Revenue</b>	<b>129,124.75</b>	<b>141,394.00</b>	<b>-12,269.25</b>	<b>91.3%</b>
<b>Total 330.000 · Intergovernmental Revenue</b>	<b>256,081.68</b>	<b>269,894.00</b>	<b>-13,812.32</b>	<b>94.9%</b>
<b>340.000 · Charges for Services</b>				
341.200 · Zoning Fees	1,800.00	500.00	1,300.00	360.0%
341.300 · Copies/Certifications	54.15	75.00	-20.85	72.2%
342.900 · FDOT Roadway Maintenance	11,965.01	12,000.00	-34.99	99.7%
342.901 · FDOT Lighting Maintenance	33,003.47	15,784.00	17,219.47	209.1%
352.000 · Library Fines and Collections	1,397.70	1,500.00	-102.30	93.2%
<b>Total 340.000 · Charges for Services</b>	<b>48,220.33</b>	<b>29,859.00</b>	<b>18,361.33</b>	<b>161.5%</b>
<b>350.000 · Fines &amp; Forfeitures</b>				
341.541 · Police Fines	4,522.94	8,000.00	-3,477.06	56.5%
350.100 · Other Fines and Forfeitures	0.00	600.00	-600.00	0.0%
350.000 · Fines & Forfeitures - Other	-2.06			
<b>Total 350.000 · Fines &amp; Forfeitures</b>	<b>4,520.88</b>	<b>8,600.00</b>	<b>-4,079.12</b>	<b>52.6%</b>
<b>360.000 · Other Revenue</b>				
361.100 · Interest Income	5,842.12	5,000.00	842.12	116.8%
361.110 · Facilities Deposits	17,101.00	1,500.00	15,601.00	1,140.1%

3:07 PM

10/07/21

Accrual Basis

**CITY OF EAGLE LAKE**  
**Profit & Loss Budget vs. Actual**  
**October 2020 through September 2021**

	Oct '20 - Sep ...	Budget	\$ Over Budget	% of Budget
362.100 · Facilities Rental	15,586.00	9,000.00	6,586.00	173.2%
362.200 · Sprint Tower Lease	24,883.20	37,325.00	-12,441.80	66.7%
362.201 · T-Mobile Tower Lease	31,191.60	22,500.00	8,691.60	138.6%
366.000 · Private Donations				
366.101 · Trick or Treat Lane Donations	3,575.00			
366.300 · Donations - Library	70.00			
366.000 · Private Donations - Other	1,000.00	1,500.00	-500.00	66.7%
Total 366.000 · Private Donations	4,645.00	1,500.00	3,145.00	309.7%
369.900 · Miscellaneous Income				
369.125 · LIEN PAYMENTS	150.00			
369.310 · Misc Revenue - Engineering Fees	86,845.72			
369.994 · Library Grant	3,000.00			
369.996 · E-Rate Reimbursement	798.66			
369.900 · Miscellaneous Income - Other	52,126.71	14,000.00	38,126.71	372.3%
Total 369.900 · Miscellaneous Income	142,921.09	14,000.00	128,921.09	1,020.9%
Total 360.000 · Other Revenue	242,170.01	90,825.00	151,345.01	266.6%
367.000 · Licenses and Permits				
316.000 · Business Tax Receipts	7,682.05	8,500.00	-817.95	90.4%
322.000 · Building Permits Other				
322.050 · Subdivision Permit App.Fee	2,900.00	0.00	2,900.00	100.0%
322.060 · Plan Review Fee	31,271.50	2,000.00	29,271.50	1,563.6%
322.070 · DCA BLDG Cert Charge 1%	138.91	50.00	88.91	277.8%
322.100 · DBPR Radon Surcharge-1%	184.87	50.00	134.87	369.7%
322.150 · Contractor's Registration	880.00	300.00	580.00	293.3%
322.200 · Polk County Imp.Fees 3%	3,835.62	100.00	3,735.62	3,835.6%
322.250 · Consultant Review-Subdiv.	300.00	0.00	300.00	100.0%
322.300 · Building Inspection Fees	75,840.00	9,000.00	66,840.00	842.7%
322.400 · Building Permits	88,357.40	10,000.00	78,357.40	883.6%
324.610 · Parks and Rec Impact Fee	57,036.00	0.00	57,036.00	100.0%
324.611 · Public BLDG & Fac - Res	194,432.00	0.00	194,432.00	100.0%
Total 322.000 · Building Permits Other	455,176.30	21,500.00	433,676.30	2,117.1%
Total 367.000 · Licenses and Permits	462,858.35	30,000.00	432,858.35	1,542.9%
369.200 · CASH OVER/SHORT	21.41			
382.000 · Transfers - IN	106,204.08	143,004.00	-36,799.92	74.3%
382.100 · CRA Transfer - IN	20,004.00	20,004.00	0.00	100.0%
Total Income	2,779,826.40	2,137,355.75	642,470.65	130.1%
Gross Profit	2,779,826.40	2,137,355.75	642,470.65	130.1%
Expense				
510.000 · General Government				
511.000 · Commissioner Costs				
511.100 · Employee Benefits	558.00	575.00	-17.00	97.0%
511.110 · City Commission Fees/Salaries	7,957.20	7,957.00	0.20	100.0%
511.120 · Salaries and Wages - CC				
511.250 · UNEMPLOYMENT COMPENSATION	35.26			
Total 511.120 · Salaries and Wages - CC	35.26			
511.300 · Operating Expenditures				
511.240 · Workers Compensation Insurance	105.52	150.00	-44.48	70.3%
511.310 · Engineering Services	112,971.30	5,000.00	107,971.30	2,259.4%
511.311 · Legal Services	1,174.51	10,000.00	-8,825.49	11.7%
511.313 · Planning Services	0.00	5,000.00	-5,000.00	0.0%
511.320 · Accounting & Auditing	9,051.25	11,500.00	-2,448.75	78.7%
511.321 · Financial Reporting Svcs	12,205.00	15,000.00	-2,795.00	81.4%
511.340 · Contractual Services	1,800.00	2,500.00	-700.00	72.0%
511.341 · Election Fees	301.82	3,000.00	-2,698.18	10.1%
511.410 · Communication Services	2,944.20	3,600.00	-655.80	81.8%

3:07 PM

10/07/21

Accrual Basis

**CITY OF EAGLE LAKE**  
**Profit & Loss Budget vs. Actual**  
**October 2020 through September 2021**

	Oct '20 - Sep ...	Budget	\$ Over Budget	% of Budget
511.420 · Postage	970.01	1,000.00	-29.99	97.0%
511.450 · Insurance Property	64,723.76	50,000.00	14,723.76	129.4%
511.460 · Repair & Maint Svcs Comm Bldg	2,657.50	10,500.00	-7,842.50	25.3%
511.470 · Printing and Binding/ Municipal	1,975.00	4,500.00	-2,525.00	43.9%
511.480 · Advertising / Promotions	5,272.21	5,000.00	272.21	105.4%
511.490 · Other Current Charges	7,551.99	12,000.00	-4,448.01	62.9%
511.512 · Trick or Treat Lane	3,978.20	2,500.00	1,478.20	159.1%
511.540 · Education and Training - CC	1,289.07			
511.541 · Travel, Meetings, and Dues	1,018.66	5,000.00	-3,981.34	20.4%
511.991 · Contingency Fund	0.00	5,500.00	-5,500.00	0.0%
511.992 · Debt Service 1999 Rev Bond	731,218.50	91,100.00	640,118.50	802.7%
511.993 · CRA/Community Redevelopment Age	20,000.00	20,000.00	0.00	100.0%
511.998 · Reserve / Contingency	0.00	160,634.75	-160,634.75	0.0%
<b>Total 511.300 · Operating Expenditures</b>	<b>981,208.50</b>	<b>423,484.75</b>	<b>557,723.75</b>	<b>231.7%</b>
511.600 · CAPITAL OUTLAY	-150.00			
<b>Total 511.000 · Commissioner Costs</b>	<b>989,608.96</b>	<b>432,016.75</b>	<b>557,592.21</b>	<b>229.1%</b>
<b>512.000 · CITY MANAGER</b>				
512.100 · Employee Benefits	27,329.13	32,000.00	-4,670.87	85.4%
512.120 · Salaries and Wages	97,227.20	97,316.00	-88.80	99.9%
512.300 · Operating Expenditures				
512.240 · Workers Compensation Insurance	1,602.41	1,900.00	-297.59	84.3%
512.340 · Contractual Services	0.00	500.00	-500.00	0.0%
512.410 · Communication Services	2,429.26	2,100.00	329.26	115.7%
512.420 · Postage	235.94	650.00	-414.06	36.3%
512.460 · Repairs & Maintenance	57.50	500.00	-442.50	11.5%
512.490 · Other Expenditures	53.91	1,500.00	-1,446.09	3.6%
512.540 · Education & Training	2,170.06	3,000.00	-829.94	72.3%
512.541 · Travel, Meetings, and Dues	1,521.88	2,000.00	-478.12	76.1%
512.991 · Contingency Fund	0.00	2,000.00	-2,000.00	0.0%
<b>Total 512.300 · Operating Expenditures</b>	<b>8,070.96</b>	<b>14,150.00</b>	<b>-6,079.04</b>	<b>57.0%</b>
<b>Total 512.000 · CITY MANAGER</b>	<b>132,627.29</b>	<b>143,466.00</b>	<b>-10,838.71</b>	<b>92.4%</b>
<b>513.000 · Administration</b>				
513.100 · Employee Benefits	63,438.20	78,000.00	-14,561.80	81.3%
513.121 · Salaries and Wages	161,652.48	170,916.00	-9,263.52	94.6%
513.140 · Overtime	643.10	325.00	318.10	197.9%
513.300 · Operating Expenditures				
513.240 · Workers Compensation Insurance	3,080.38	4,500.00	-1,419.62	68.5%
513.311 · Legal Services	1,210.27			
513.340 · Contractual Svcs (Copier/Lease)	5,827.34	7,000.00	-1,172.66	83.2%
513.410 · Communication Services	4,289.24	15,000.00	-10,710.76	28.6%
513.420 · Postage	5,496.78	5,000.00	496.78	109.9%
513.430 · Utility Services	2,566.06	3,500.00	-933.94	73.3%
513.460 · Repair & Maintenance	1,119.10	5,000.00	-3,880.90	22.4%
513.490 · Other Expenditures	8,923.93	9,500.00	-576.07	93.9%
513.510 · Office Supplies	3,282.57	5,000.00	-1,717.43	65.7%
513.540 · Education and Training	3,611.79	6,000.00	-2,388.21	60.2%
513.541 · Travel, Meetings, & Dues	2,948.59	4,000.00	-1,051.41	73.7%
513.991 · Contingency Fund	0.00	1,500.00	-1,500.00	0.0%
<b>Total 513.300 · Operating Expenditures</b>	<b>42,356.05</b>	<b>66,000.00</b>	<b>-23,643.95</b>	<b>64.2%</b>
<b>Total 513.000 · Administration</b>	<b>268,089.83</b>	<b>315,241.00</b>	<b>-47,151.17</b>	<b>85.0%</b>
<b>Total 510.000 · General Government</b>	<b>1,390,326.08</b>	<b>890,723.75</b>	<b>499,602.33</b>	<b>156.1%</b>
<b>521.000 · Police Department</b>				
521.300 · Operating Expenditures - PD				
521.340 · Contractual Services - Sheriff	547,060.00	547,060.00	0.00	100.0%
521.410 · Communication Services	1,821.82	2,000.00	-178.18	91.1%

**CITY OF EAGLE LAKE**  
**Profit & Loss Budget vs. Actual**  
**October 2020 through September 2021**

	Oct '20 - Sep ...	Budget	\$ Over Budget	% of Budget
521.430 · Utility Services	2,566.05	3,000.00	-433.95	85.5%
Total 521.300 · Operating Expenditures - PD	551,447.87	552,060.00	-612.13	99.9%
Total 521.000 · Police Department	551,447.87	552,060.00	-612.13	99.9%
541.000 · Streets				
541.100 · Employee Benefits	18,268.24	20,400.00	-2,131.76	89.6%
541.120 · Salaries and Wages	27,310.13	28,031.00	-720.87	97.4%
541.140 · Overtime	0.00	2,000.00	-2,000.00	0.0%
541.300 · Operating Expenditures - ST				
541.240 · Workers Compensation Insurance	611.26	700.00	-88.74	87.3%
541.310 · Engineering	4,215.00	2,000.00	2,215.00	210.8%
541.311 · NPDES Charges	124.00			
541.340 · Contractual Services	0.00	2,000.00	-2,000.00	0.0%
541.400 · Petroleum Products	548.41	3,500.00	-2,951.59	15.7%
541.410 · Communication Services	663.81	2,400.00	-1,736.19	27.7%
541.430 · Utility Services	27,733.09	40,000.00	-12,266.91	69.3%
541.460 · Repair and Maintenance	13,106.82	11,000.00	2,106.82	119.2%
541.490 · Other Expenditures	1,099.53	1,000.00	99.53	110.0%
541.521 · Supplies & Materials	785.12	2,000.00	-1,214.88	39.3%
541.522 · Uniforms	125.00	375.00	-250.00	33.3%
541.530 · Road Materials/Street Repair	676.20	2,500.00	-1,823.80	27.0%
541.630 · Street Signs	55.48	5,000.00	-4,944.52	1.1%
Total 541.300 · Operating Expenditures - ST	49,743.72	72,475.00	-22,731.28	68.6%
541.600 · Capital Outlay - ST				
541.603 · Trsfer Out-Restr. 5 Cent GasTx	0.00	79,000.00	-79,000.00	0.0%
Total 541.600 · Capital Outlay - ST	0.00	79,000.00	-79,000.00	0.0%
Total 541.000 · Streets	95,322.09	201,906.00	-106,583.91	47.2%
550.000 · Building and Code Enforcement				
550.100 · Employee Benefits	17,378.33	22,400.00	-5,021.67	77.6%
550.120 · Salaries and Wages	62,234.72	61,186.00	1,048.72	101.7%
550.300 · Operating Expenditures				
550.240 · Workers Compensation Insurance	1,049.24	1,200.00	-150.76	87.4%
550.311 · Legal Services & Magistrate	1,349.44	5,000.00	-3,650.56	27.0%
550.340 · Contractual Services (Code Enf)	0.00	20,000.00	-20,000.00	0.0%
550.400 · Petroleum Products	0.00	1,500.00	-1,500.00	0.0%
550.410 · Communication Services	695.42	2,100.00	-1,404.58	33.1%
550.420 · Postage	163.66	400.00	-236.34	40.9%
550.460 · Repairs and Maintenance	726.57			
550.490 · Other Expenditures	249.82	525.00	-275.18	47.6%
550.491 · Code Enforcement Other	19,937.85	2,000.00	17,937.85	996.9%
550.522 · Uniforms	0.00	300.00	-300.00	0.0%
550.540 · Education & Training	453.00	1,000.00	-547.00	45.3%
550.541 · Travel, Meetings & Dues	205.00	2,000.00	-1,795.00	10.3%
Total 550.300 · Operating Expenditures	24,830.00	36,025.00	-11,195.00	68.9%
Total 550.000 · Building and Code Enforcement	104,443.05	119,611.00	-15,167.95	87.3%
571.000 · Library				
571.100 · Employee Benefits	35,466.86	48,150.00	-12,683.14	73.7%
571.120 · Salaries and Wages	24,609.76	26,410.00	-1,800.24	93.2%
571.128 · Delivery Van Drivers	73,961.45	70,394.00	3,567.45	105.1%
571.300 · Operating Expenditures				
571.240 · Workers Compensation Insurance	1,778.83	2,200.00	-421.17	80.9%
571.410 · Communication Services	2,661.58	3,300.00	-638.42	80.7%
571.420 · Postage	383.72	250.00	133.72	153.5%
571.430 · Utility Services	2,566.01	3,300.00	-733.99	77.8%

**CITY OF EAGLE LAKE**  
**Profit & Loss Budget vs. Actual**  
**October 2020 through September 2021**

	Oct '20 - Sep ...	Budget	\$ Over Budget	% of Budget
571.460 · Repair and Maintenance	704.90	500.00	204.90	141.0%
571.490 · Other Expenditures	134.97			
571.510 · Office Supplies	1,600.96	600.00	1,000.96	266.8%
571.521 · Operating Expenses---LB Van Dri	235.27	500.00	-264.73	47.1%
571.660 · Books & Materials	6,042.46	1,500.00	4,542.46	402.8%
<b>Total 571.300 · Operating Expenditures</b>	<b>16,108.70</b>	<b>12,150.00</b>	<b>3,958.70</b>	<b>132.6%</b>
<b>Total 571.000 · Library</b>	<b>150,146.77</b>	<b>157,104.00</b>	<b>-6,957.23</b>	<b>95.6%</b>
<b>572.000 · Parks &amp; Rec</b>				
572.100 · Employee Benefits	15,426.90	19,200.00	-3,773.10	80.3%
572.120 · Salaries and Wages	28,833.31	27,851.00	982.31	103.5%
572.140 · Overtime	0.00	1,650.00	-1,650.00	0.0%
572.300 · Operating Expenditures				
572.240 · Workers Compensation Insurance	596.40	750.00	-153.60	79.5%
572.340 · Contractual Services	4,090.00	10,000.00	-5,910.00	40.9%
572.400 · Petroleum Products	1,829.10	6,000.00	-4,170.90	30.5%
572.410 · Communication Services	485.58	2,000.00	-1,514.42	24.3%
572.420 · Postage	12.77	0.00	12.77	100.0%
572.430 · Utility Services	43,123.84	49,000.00	-5,876.16	88.0%
572.460 · Repair & Maintenance	27,072.22	20,000.00	7,072.22	135.4%
572.461 · Grounds-Bldg/Clean/Maint/Veh	23,903.05	22,000.00	1,903.05	108.7%
572.490 · Other Expenditures	1,277.10	500.00	777.10	255.4%
572.512 · Trick or Treat Lane	0.00	2,500.00	-2,500.00	0.0%
572.513 · Hometown Festival (Fireworks)	2,750.00	5,500.00	-2,750.00	50.0%
572.521 · Supplies & Materials	0.00	7,000.00	-7,000.00	0.0%
572.541 · Travel, Meetings & Dues	-3.12			
572.654 · Mistletoe Marketplace	11,544.14	3,000.00	8,544.14	384.8%
572.814 · CDBG (Grants)	35,084.25	39,000.00	-3,915.75	90.0%
572.888 · Facilities Deposit Refunds - PR	14,506.00			
572.889 · Facilities Sales Tax Remit - PR	137.25			
<b>Total 572.300 · Operating Expenditures</b>	<b>166,408.58</b>	<b>167,250.00</b>	<b>-841.42</b>	<b>99.5%</b>
572.600 · Capital Outlay - PR	4,730.00			
<b>Total 572.000 · Parks &amp; Rec</b>	<b>215,398.79</b>	<b>215,951.00</b>	<b>-552.21</b>	<b>99.7%</b>
6560 · Payroll Expenses	3,709.75			
<b>Total Expense</b>	<b>2,510,794.40</b>	<b>2,137,355.75</b>	<b>373,438.65</b>	<b>117.5%</b>
<b>Net Ordinary Income</b>	<b>269,032.00</b>	<b>0.00</b>	<b>269,032.00</b>	<b>100.0%</b>
<b>Net Income</b>	<b>269,032.00</b>	<b>0.00</b>	<b>269,032.00</b>	<b>100.0%</b>

**CITY OF EAGLE LAKE**  
**Balance Sheet**  
As of September 30, 2021

	Sep 30, 21
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
100.000 · Cash & Cash Equivalents	
101.103 · CS - GENERAL FUND	2,211,774.00
102.216 · Petty Cash	200.00
102.217 · Petty Cash Library	15.00
<b>Total 100.000 · Cash &amp; Cash Equivalents</b>	<b>2,211,989.00</b>
101.256 · CS - BUILDING/CODE ENFORCEMENT	837.44
101.257 · CS - PARKS & REC FUND	212,823.37
101.258 · CS - PUBLIC BUILDING FUND	789,280.14
101.259 · CS- TRANSPORTATION FUND	103,417.69
103.302 · CS - BOND & INTEREST FUND	84,267.26
<b>Total Checking/Savings</b>	<b>3,402,614.90</b>
<b>Accounts Receivable</b>	
115.101 · *Accounts Receivable	63,957.04
<b>Total Accounts Receivable</b>	<b>63,957.04</b>
<b>Other Current Assets</b>	
115.200 · A/R Due from Others	30,411.23
115.300 · A/R - Due from Governments	35,448.31
116.110 · Return Checks Receivable	80.00
130.000 · Due From (To) Utility/CRA Fund	
131.100 · Due From Utility Fund-Payroll	10,066.46
131.200 · Due From Utility-Sani/Storm	-15,772.00
131.250 · Due From/To Utility Daily Dep.	1,058.98
131.350 · Due To/From Utility Fund -OTHER	-2,226.39
131.382 · DUE FROM CRA FUND-ADMIN FEES	11,934.94
131.390 · DUE FROM CRA	16,000.00
<b>Total 130.000 · Due From (To) Utility/CRA Fund</b>	<b>21,061.99</b>
149.900 · Undeposited Funds	2,517.32
2120 · Payroll Asset	35.31
<b>Total Other Current Assets</b>	<b>89,554.16</b>
<b>Total Current Assets</b>	<b>3,556,126.10</b>
<b>TOTAL ASSETS</b>	<b>3,556,126.10</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
202.100 · Accounts Payable	142,927.16
<b>Total Accounts Payable</b>	<b>142,927.16</b>
<b>Other Current Liabilities</b>	
203.100 · Sales Tax Payable	258.27
205.000 · Polk County Impact Fees Payable	206,185.21
205.101 · POLK COUNTY SHERIFF EDUCATION	1,981.43
205.102 · POLK COUNTY FIRE REVIEW	792.80
205.200 · DBPR Fee Payable	-734.48
205.201 · DCA PAYABLE	-1,387.05
208.101 · DUE TO STATE UNCLAIMED PROPERTY	-75.00
210.000 · Accrd Exp & Other Liabilities	
218.110 · Withholding Payable	-52.96
218.190 · Cobra Insurance Payable	156.94
<b>Total 210.000 · Accrd Exp &amp; Other Liabilities</b>	<b>103.98</b>
<b>2100 · Payroll Liabilities</b>	
2100.06 · UNITED WAY QB	30.00

10/07/21

**CITY OF EAGLE LAKE**  
**Balance Sheet**  
**As of September 30, 2021**

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	Sep 30, 21
2100.07 · EMPLOYEE FUND QB	75.00
2100.10 · LIBERTY LIFE QB	-0.07
2100.11 · COLONIAL ACCIDENT CANCER QB	0.03
2100.26 · PAYROLL TAXES	71.60
Total 2100 · Payroll Liabilities	176.56
215.000 · Accrued Payroll and Benefits	20,301.08
240.100 · DIRECT INFLOWS - UNAVAILABLE RE	16,745.58
Total Other Current Liabilities	244,348.38
Total Current Liabilities	387,275.54
Total Liabilities	387,275.54
Equity	
271.100 · Fund Balance	2,899,818.56
Net Income	269,032.00
Total Equity	3,168,850.56
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>3,556,126.10</b>



## CITY OF EAGLE LAKE - UTILITY FUND

## ACCOUNT BALANCE

SEPT 2021

<b>ACCOUNT BALANCE AS OF AUG 31, 2021</b>	1,883,047.39
DEPOSITS	965,518.54
CLEARED CHECKS	(462,803.68)
WITHDRAWALS/ACH	0.00
RETURNED CHECKS	0.00
<b>ACCOUNT BALANCE AS OF SEPT 30, 2021</b>	<b>2,385,762.25</b>

**OUTSTANDING CHECKS:**

19236	ADVANCED FINGERPRINTING SERVICES - REF	(73.42)
19424	LOUIS KELLY - REF*	(18.20)
19445	MATTHEW ASHMORE - REF	(41.49)
19567	DAWN ANDREWS - REF	(131.81)
19692	LUIS SANCHEZ - REF	(49.53)
19719	ANH NGUYEN - REF	(200.00)
20121	MICHELLE RICHARDSON - REF	(45.26)
20283	AROMA CHRISTIAN CHURCH - REF	(58.76)
20561	SHEILA PAGE - REF	(120.13)
21507	JESUS CANALES - REF	(31.23)
21682	WALTER O'BYRNE - REF	(50.88)
21667	HEATHER MCKENZIE - REF	(19.42)
21713	SHELBY DIAZ - REF	(55.65)
21740	ALFONSO ARCADIO ESTRADA - REF	(166.24)
21769	RESHEENA HARDY - REF	(29.33)
21793	PAULA TIERNEY - REF	(37.70)
21892	TOM PERRY ST - REF	(30.81)
21972	BRANDON GIBSON - REF	(31.01)
22400	LORIN OVERSMITH JR - REF	(122.65)
22458	DORIS RATTON - REF	(115.85)
22465	RICHARD DANIELS - REF	(102.68)
22468	TONY HAMM - REF	(2.59)
22523	FIDENCIO COSTILLA - REF	(15.62)
22568	VSP TAMPA LLC - REF	(124.38)
22554	KEREN ALEXIS - REF	(95.26)
22556	MICHELLE DESANDERS - REF	(44.42)
22551	JOHN RIDEOUT - REF	(40.76)
22544	DIANA MERILUS - REF	(39.13)
22553	KASMINE HOLTON - REF	(32.78)
22550	JEANNIE SHANKS - REF	(27.47)
22583	POLK COUNTY BOCC - ROADS & DRAINAGE	(52,779.36)
22578	FLORIDA MIDLAND RAILROAD***	(885.23)
22592	CITY OF BARTOW	(556.74)

CITY OF EAGLE LAKE - UTILITY FUND  
ACCOUNT BALANCE

22576	CITY OF BARTOW	(556.74)
22593	CITY OF BARTOW	(556.74)
22591	VERIZON WIRELESS - CELL	(194.00)
22571	ARIEL SANTOS - REF	(120.30)
22585	RANDALL BECK - REF	(45.39)
22580	MARIA CASTRO - REF	(44.32)
22570	ANDREW POWERS - REF	(35.30)
JE #32		(5.00)
22599	CITY OF BARTOW	(5,010.66)
22617	Sunstate Meter & Supply Inc.	(4,853.58)
22595	AIM HIGH SPORTS INC - REF	(560.00)
22608	LADESHIA CONEY - REF	(236.59)
22609	MEGG INVESTMENTS OF POLK - REF	(154.76)
22623	MEGG INVESTMENTS OF POLK - REF	(139.76)
22624	SOUTHERN HOMES OF POLK COUNTY- REF	(131.66)
22597	ASHLEY ADKINS -REF	(115.00)
22605	JOHN MONROE - REF	(106.41)
22618	SUSAN NAIPANOI - REF	(105.16)
22622	CLAYTON PROPERTIES GROUP - REF	(102.09)
22611	NANCY WILSON - REF	(98.12)
22621	CITRAVEST MANAGEMENT - REF****	(94.35)
22607	KATHY HOLMAN - REF	(94.21)
22620	WILLIAMS CONSTRUCTION COMPANY, LLC *	(87.35)
22598	CITRAVEST MANAGEMENT - REF****	(87.35)
22606	KAREN MEDINA - REF	(87.26)
22603	HOLLY DAWSON - REF	(81.60)
22604	JIMMY DESIR - REF	(81.54)
22613	PACE ANALYTICAL SERVICES LLC	(80.00)
22600	CLAYTON PROPERTIES GROUP - REF	(79.65)
22601	FRONTIER 863-401-2708-011298-5	(78.65)
22594	ADVANCE AUTO PARTS	(55.19)
22602	GUILLERMO SEFERINO - REF	(53.00)
22596	ALFRED BRAMBLETT - REF	(43.49)
22610	MICHAEL BRATTAIN - REF	(28.81)
22615	SOUTHERN HOMES OF POLK COUNTY- REF	(24.70)
22619	VANDERBILT MORTGAGE & FINANCE - REF	(24.70)
22626	SOUTHERN HOMES OF POLK COUNTY- REF	(24.70)
22612	ONELFA CORTEZ - REF	(17.77)
22625	CITRAVEST MANAGEMENT - REF****	(10.00)
22616	STEIN MEIR & RONA 2015 REVOCABLE TRUST -	(7.00)
22627	PREFERRED GOVERNMENTAL INSURANCE TRUST*	(1,180.97)

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(71,669.66)

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General Journal	09/29/2021	798.47
Deposit	09/30/2021	200.00

CITY OF EAGLE LAKE - UTILITY FUND  
ACCOUNT BALANCE

General Journal	09/30/2021	1,754.20
TOTAL OUTSTANDING DEPOSITS:		<u>2,752.67</u>
REMAINING ACCOUNT BALANCE:		<u><u>2,316,845.26</u></u>

**City of Eagle Lake-Utility Fund**  
**Profit & Loss Budget vs. Actual**  
**October 2020 through September 2021**

	Oct '20 - Sep 21	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
324.210 · Impact Fees-Water-residential	647,000.00			
324.211 · Impact Fees-Sewer-residential	544,931.74			
<b>343.000 · Charges for Services</b>				
343.300 · Water Charges / User Fee	675,452.72	510,000.00	165,452.72	132.4%
343.310 · Water Taps	41,500.00	3,000.00	38,500.00	1,383.3%
343.311 · New Water Meters	136,465.00	5,000.00	131,465.00	2,729.3%
343.312 · Water Reconnect Fee	75.00	8,000.00	-7,925.00	0.9%
343.330 · Service Charge - 1/2	29,976.57	16,000.00	13,976.57	187.4%
343.360 · Customer Billing Fee - 1/3	61,356.54	52,000.00	9,356.54	118.0%
<b>343.400 · Garbage Collection</b>				
343.410 · GARBAGE TOTE SALES	963.00			
343.400 · Garbage Collection - Other	488,969.24	410,000.00	78,969.24	119.3%
<b>Total 343.400 · Garbage Collection</b>	<b>489,932.24</b>	<b>410,000.00</b>	<b>79,932.24</b>	<b>119.5%</b>
343.500 · Sewer Charges / User Fee	731,313.55	663,000.00	68,313.55	110.3%
343.510 · Tap Fees - Sewer	48,600.00	3,000.00	45,600.00	1,620.0%
343.520 · Polk County Utility Tax-CITY SH	128.09	100.00	28.09	128.1%
343.900 · Stormwater Fees	63,133.00	60,000.00	3,133.00	105.2%
349.000 · Late Fees - 1/2	29,815.00	30,000.00	-185.00	99.4%
<b>Total 343.000 · Charges for Services</b>	<b>2,307,747.71</b>	<b>1,760,100.00</b>	<b>547,647.71</b>	<b>131.1%</b>
361.000 · Interest Income	3,760.12	3,600.00	160.12	104.4%
<b>369.901 · Miscellaneous Income - 1/2</b>				
369.902 · Initial Set Up Fees Revenue	595.00			
369.901 · Miscellaneous Income - 1/2 - Other	42,809.74	2,000.00	40,809.74	2,140.5%
<b>Total 369.901 · Miscellaneous Income - 1/2</b>	<b>43,404.74</b>	<b>2,000.00</b>	<b>41,404.74</b>	<b>2,170.2%</b>
<b>369.992 · AMERICAN RESCUE PLAN GRANT</b>	<b>727,239.00</b>			
<b>Total Income</b>	<b>4,274,083.31</b>	<b>1,765,700.00</b>	<b>2,508,383.31</b>	<b>242.1%</b>
<b>Gross Profit</b>	<b>4,274,083.31</b>	<b>1,765,700.00</b>	<b>2,508,383.31</b>	<b>242.1%</b>
<b>Expense</b>				
<b>533.000 · Water</b>				
533.100 · Employee Benefits	51,556.39	66,000.00	-14,443.61	78.1%
<b>533.120 · Salaries and Wages</b>	<b>124,042.08</b>	<b>123,568.00</b>	<b>474.08</b>	<b>100.4%</b>
533.125 · On Call Pay	8,426.82	8,200.00	226.82	102.8%
533.140 · Overtime	2,502.12	3,500.00	-997.88	71.5%
<b>533.300 · Operating Expenses</b>				
533.240 · Insurance	2,465.21	3,000.00	-534.79	82.2%
533.310 · Engineering Services	49,816.82	5,000.00	44,816.82	996.3%
533.311 · Legal Services	32,666.45	1,500.00	31,166.45	2,177.8%
533.320 · Accounting & Auditing - WD	6,000.00	6,000.00	0.00	100.0%
533.340 · Contractual Services	7,553.42	6,500.00	1,053.42	116.2%
533.400 · Petroleum Products	5,220.22	10,000.00	-4,779.78	52.2%
533.410 · Communications Services	6,288.88	6,500.00	-211.12	96.8%
533.420 · Postage Supplies & Billing 1/3	8,850.88	8,500.00	350.88	104.1%
533.430 · Utilities	25,694.79	57,000.00	-31,305.21	45.1%
533.450 · Insurance Auto & Equipment	6,415.78	15,000.00	-8,584.22	42.8%
533.460 · Repairs & Maint Svc (Equip/Veh)	20,693.70	25,000.00	-4,306.30	82.8%
533.480 · ADVERTISING	2,030.40	2,500.00	-469.60	81.2%
533.490 · Other Expenditures	2,111.81	1,200.00	911.81	176.0%
533.521 · Supplies & Materials (Tools)	9,925.26	5,000.00	4,925.26	198.5%
533.522 · Uniforms	858.59	900.00	-41.41	95.4%
533.540 · Education and Training	241.67	1,500.00	-1,258.33	16.1%
533.541 · Travel, Meetings, & Dues	572.73	1,200.00	-627.27	47.7%
533.555 · Chemicals	0.00	14,500.00	-14,500.00	0.0%
533.560 · POLK REGIONAL WATER COOPERATI...	1,298.07	2,500.00	-1,201.93	51.9%
533.581 · Transfer to General Fund/Adm	42,500.04	60,999.96	-18,399.96	69.8%
533.602 · Repairs & Maint Svc (Plants)	73,086.85	40,000.00	33,086.85	182.7%
533.996 · Debt Service Rus Water	324,939.95	54,709.00	270,230.95	593.9%

**City of Eagle Lake-Utility Fund**  
**Profit & Loss Budget vs. Actual**  
**October 2020 through September 2021**

	<u>Oct '20 - Sep 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
533.998 · Reserve/Contingency	0.00	63,100.00	-63,100.00	0.0%
Total 533.300 · Operating Expenses	629,231.52	392,009.00	237,222.52	160.5%
533.600 · Capital Outlay - WD	45,500.00	40,000.00	5,500.00	113.8%
533.900 · Bad Debt Expense - WD	3,162.93			
Total 533.000 · Water	864,421.86	633,277.00	231,144.86	136.5%
533.999 · AMERICAN RESCUE PLAN EXPENSE WD	113,506.19			
534.000 · Solid Waste				
534.300 · Operating Expenses				
534.340 · Contract for Solid Waste	285,838.11	280,000.00	5,838.11	102.1%
534.913 · Due to Gen Fund Admin S Waste	21,204.00	21,204.00	0.00	100.0%
Total 534.300 · Operating Expenses	307,042.11	301,204.00	5,838.11	101.9%
Total 534.000 · Solid Waste	307,042.11	301,204.00	5,838.11	101.9%
535.000 · Sewer/Waste Water Services				
535.100 · Employee Benefits	54,472.43	60,000.00	-5,527.57	90.8%
535.120 · Salaries and Wages	127,742.38	125,498.00	2,244.38	101.8%
535.125 · On Call Pay	8,730.33	8,500.00	230.33	102.7%
535.140 · Overtime	4,049.58	3,000.00	1,049.58	135.0%
535.300 · Operating Expenses				
535.240 · Insurance	2,494.50	2,500.00	-5.50	99.8%
535.310 · Engineering	14,702.47	5,000.00	9,702.47	294.0%
535.311 · Legal Services	0.00	600.00	-600.00	0.0%
535.312 · NPDES Charges	0.00	1,000.00	-1,000.00	0.0%
535.320 · Accounting & Auditing - SW	6,700.00	11,000.00	-4,300.00	60.9%
535.340 · Contractual Services	6,389.90	4,000.00	2,389.90	159.7%
535.400 · Petroleum Products	2,396.21	10,000.00	-7,603.79	24.0%
535.410 · Communications Services	3,014.61	4,000.00	-985.39	75.4%
535.420 · Postage Supplies & Billing 1/3	8,441.27	8,500.00	-58.73	99.3%
535.430 · Utilities	20,525.16	28,000.00	-7,474.84	73.3%
535.431 · Wastewater Treatment - SW	161,249.07	148,000.00	13,249.07	109.0%
535.450 · Insurance Auto & Equip	8,174.46	29,500.00	-21,325.54	27.7%
535.460 · Repairs & Maint Svc (Equip/Veh)	5,020.35	5,000.00	20.35	100.4%
535.490 · Other Expenditures	1,085.78	500.00	585.78	217.2%
535.521 · Supplies & Materials (Tools)	1,159.76	1,500.00	-340.24	77.3%
535.522 · Uniforms	693.59	900.00	-206.41	77.1%
535.540 · Education & Training	116.67			
535.541 · Travel, Meetings & Dues	572.71	1,500.00	-927.29	38.2%
535.581 · Transfer Out - Other Funds	42,500.04	60,900.00	-18,399.96	69.8%
535.602 · Repairs & Maint-Syst (Lift Sta)	25,802.25	12,000.00	13,802.25	215.0%
535.994 · Debt Service SRF 201 Planning	115,020.32	115,000.00	20.32	100.0%
535.995 · Lift Station Debt Svc-Bond Pmt	17,085.18	21,721.00	-4,635.82	78.7%
535.998 · Reserve / Contingency	0.00	63,100.00	-63,100.00	0.0%
Total 535.300 · Operating Expenses	443,144.30	534,221.00	-91,076.70	83.0%
Total 535.000 · Sewer/Waste Water Services	638,139.02	731,219.00	-93,079.98	87.3%
535.600 · Capital Outlay	34,258.43	50,000.00	-15,741.57	68.5%
535.999 · AMERICAN RESCUE PLAN EXPENSE SD	108,652.60			
538.000 · Stormwater				
538.910 · Stormwater Expenses - Operating	2,500.00			
Total 538.000 · Stormwater	2,500.00			
538.581 · Trnsfer of Stormwater Fees	0.00	50,000.00	-50,000.00	0.0%
Total Expense	2,068,520.21	1,765,700.00	302,820.21	117.2%
Net Ordinary Income	2,205,563.10	0.00	2,205,563.10	100.0%

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Accrual Basis

**City of Eagle Lake-Utility Fund**  
**Profit & Loss Budget vs. Actual**  
October 2020 through September 2021

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	<u>Oct '20 - Sep 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Net Income	<u>2,205,563.10</u>	<u>0.00</u>	<u>2,205,563.10</u>	<u>100.0%</u>

# City of Eagle Lake-Utility Fund

## Balance Sheet

As of September 30, 2021

	Sep 30, 21
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
101.108 · UNRESTRICTED CASH - ALL	
101.109 · CS- UTILITY FUND	2,316,845.26
<b>Total 101.108 · UNRESTRICTED CASH - ALL</b>	2,316,845.26
102.216 · PETTY CASH-DRAWER SET UP	50.00
150.001 · RESTRICTED CASH - ALL	
101.104 · CS STORMWATER UTILITY FUND	253,368.25
101.110 · CS- DEPOSIT FUND	263,999.97
101.111 · CS - WATER IMPACT FUND	10,466.48
101.112 · CS- SEWER IMPACT FUND	9,253.78
101.121 · CS- WATER IMPACT SAVINGS	1,196,267.67
101.122 · CS- SEWER IMPACT SAVINGS	942,036.85
101.215 · WATER METER PROJECT-BB&T	34,997.26
151.113 · CS- RUS FUND	32,178.25
151.114 · CS- SRF SINKING FUND	15,057.64
151.116 · CS- LIFT STATION FUND	29,874.16
<b>Total 150.001 · RESTRICTED CASH - ALL</b>	2,787,500.31
<b>Total Checking/Savings</b>	5,104,395.57
<b>Accounts Receivable</b>	
1200 · *Accounts Receivable	4,847.58
<b>Total Accounts Receivable</b>	4,847.58
<b>Other Current Assets</b>	
110.000 · Accounts Receivable, Net	
115.100 · Accounts Receivable	232,519.76
116.100 · Unbilled Accounts Receivable	52,421.16
116.110 · Utility Returned Checks Rec.	17,560.82
117.100 · Allowance for Bad Debts	-7,764.16
<b>Total 110.000 · Accounts Receivable, Net</b>	294,737.58
131.000 · Due From Other Funds	
131.250 · Due to/from General Fund	147,544.94
131.350 · Due From/To Gen.Fund - Other	2,226.39
207.100 · Due to General Fund-Payroll	-11,736.22
207.200 · Due to General Fund-Sani/Storm	15,772.00
<b>Total 131.000 · Due From Other Funds</b>	153,807.11
141.100 · Inventory of Supplies	10,749.32
1499 · Undeposited Funds	38.93
<b>Total Other Current Assets</b>	459,332.94
<b>Total Current Assets</b>	5,568,576.09
<b>Fixed Assets</b>	
160.900 · Fixed Assets, Net	
161.900 · Land-Water	28,526.62
164.900 · Water Plant	2,456,640.73
164.901 · Sewer Plant	5,589,632.51
164.902 · Stormwater Plant	1,913,068.76
166.900 · Furniture & Equipment - Water	459,676.60
166.901 · Furniture & Equipment - Sewer	116,195.16
167.900 · Accumulated Depreciation-Water	-1,704,443.45
167.901 · Accumulated Depr - Sewer	-3,214,640.63
167.902 · Accumulated Depr. - Stormwater	-469,818.23
<b>Total 160.900 · Fixed Assets, Net</b>	5,174,838.07
<b>Total Fixed Assets</b>	5,174,838.07

## City of Eagle Lake-Utility Fund

## Balance Sheet

As of September 30, 2021

	Sep 30, 21
<b>TOTAL ASSETS</b>	<b>10,743,414.16</b>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
202.100 · Accounts Payable	196,464.01
Total Accounts Payable	196,464.01
<b>Other Current Liabilities</b>	
202.500 · Polk County Utility Tax	9,232.75
202.501 · Bartow Sewer Impact Fee Payable	71,820.00
208.100 · DUE TO STATE-UNCLAIMED PROPERTY	-955.10
215.000 · Accrued Payroll and Benefits	11,634.99
217.000 · Accrued Compensated Absences	
217.100 · Accrued Sick Pay	54,534.00
217.200 · Accrued Vacation Pay	18,917.48
217.300 · Accrued Compensatory Time	4,720.62
Total 217.000 · Accrued Compensated Absences	78,172.10
220.100 · Customer Deposits	266,194.48
232.950 · Accrued Interest Payable	13,455.32
239.100 · OPEB LIABILITY	35,932.86
Total Other Current Liabilities	485,487.40
Total Current Liabilities	681,951.41
<b>Long Term Liabilities</b>	
203.100 · State Revolving Loan - SW	487,125.13
203.120 · RUS Water Revenue Bonds - 2007	490,631.00
203.130 · USDA - Water Meter Loan	105,489.00
203.140 · USDA LOAN - LIFT STATIONS	394,788.00
203.150 · CURRENT PORTION OF LONG TERM D	140,852.77
203.155 · LESS CURRENT PORTION OF LTD	-140,852.77
203.902 · PLATINUM BANK - HARRISON	0.01
Total Long Term Liabilities	1,478,033.14
Total Liabilities	2,159,984.55
<b>Equity</b>	
281.500 · Retained Earnings	6,377,866.51
Net Income	2,205,563.10
Total Equity	8,583,429.61
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>10,743,414.16</b>



## CITY OF EAGLE LAKE - CRA

## ACCOUNT BALANCE

SEPT 2021

<b>ACCOUNT BALANCE AS OF AUG 31, 2021</b>	197,616.34
DEPOSITS	1.62
CLEARED CHECKS	(1,811.16)
WITHDRAWALS/ACH	0.00
RETURNED CHECKS	0.00

<b>ACCOUNT BALANCE AS OF SEPT 30, 2021</b>	<b>195,806.80</b>
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**OUTSTANDING CHECKS:**

<b>TOTAL OUTSTANDING CHECKS</b>	<b>0.00</b>
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<b>REMAINING ACCOUNT BALANCE</b>	<b>195,806.80</b>
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**City of Eagle Lake CRA**  
**Profit & Loss Budget vs. Actual**  
 October 2020 through September 2021

	<u>Oct '20 - S...</u>	<u>Budget</u>	<u>\$ Over Bu...</u>	<u>% of Budget</u>
<b>Income</b>				
<b>310.000 · Taxes-Other</b>				
311.100 · CRA Ad Valorem taxes - E.L.	20,000.00	20,000.00	0.00	100.0%
311.101 · Polk Cty.-tax increment EL-...	39,919.75	39,500.00	419.75	101.1%
<b>Total 310.000 · Taxes-Other</b>	59,919.75	59,500.00	419.75	100.7%
<b>361.100 · Interest Income</b>	336.36	270.00	66.36	124.6%
<b>Total Income</b>	60,256.11	59,770.00	486.11	100.8%
<b>Gross Profit</b>	60,256.11	59,770.00	486.11	100.8%
<b>Expense</b>				
<b>510.000 · Operating Expenses</b>				
510.311 · Legal Services	0.00	2,000.00	-2,000.00	0.0%
510.313 · Planning Services	0.00	2,000.00	-2,000.00	0.0%
510.420 · Postage, Supplies & Materi...	0.00	100.00	-100.00	0.0%
510.430 · Utilities	1,625.82	2,000.00	-374.18	81.3%
510.460 · Repair & Maint Service	175.00	1,000.00	-825.00	17.5%
510.470 · Printing and Binding-CRA	0.00	500.00	-500.00	0.0%
510.480 · Advertising	59.00	500.00	-441.00	11.8%
510.510 · Office Supplies - CRA	1,034.41	500.00	534.41	206.9%
510.520 · OPERATING SUPPLIES	0.00	500.00	-500.00	0.0%
510.541 · Travel, Meetings and Dues	0.00	100.00	-100.00	0.0%
510.832 · Facade Grant	0.00	4,000.00	-4,000.00	0.0%
510.991 · CRA CONTIGENCY	0.00	23,566.00	-23,566.00	0.0%
<b>Total 510.000 · Operating Expenses</b>	2,894.23	36,766.00	-33,871.77	7.9%
510.320 · Accounting & Auditing	0.00	3,000.00	-3,000.00	0.0%
510.581 · Transfer Out - Other Funds	20,004.00	20,004.00	0.00	100.0%
<b>Total Expense</b>	22,898.23	59,770.00	-36,871.77	38.3%
<b>Net Income</b>	<b>37,357.88</b>	<b>0.00</b>	<b>37,357.88</b>	<b>100.0%</b>

City of Eagle Lake CRA  
**Balance Sheet**  
As of September 30, 2021

	Sep 30, 21
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
101.408 · PB- CRA COMMUNITY REDEVELOPMENT	195,806.80
Total Checking/Savings	195,806.80
Other Current Assets	
131.382 · DUE TO GENERAL FUND-ADMIN FEES	-11,934.94
Total Other Current Assets	-11,934.94
Total Current Assets	183,871.86
<b>TOTAL ASSETS</b>	<b>183,871.86</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Other Current Liabilities	
131.390 · DUE TO GENERAL FUND --LOAN PAY	16,000.00
Total Other Current Liabilities	16,000.00
Total Current Liabilities	16,000.00
Total Liabilities	16,000.00
Equity	
1110 · Retained Earnings	130,513.98
Net Income	37,357.88
Total Equity	167,871.86
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>183,871.86</b>