

**CITY OF EAGLE LAKE
P.O. BOX 129
EAGLE LAKE, FLORIDA 33839
(863) 293-4141**

ROOM RENTAL (Please circle room that is rented.)

MEETING ROOM AT CITY COMPLEX FOR INSIDE CITY RESIDENTS

Civic League Building (80) 215 W Lake Ave, Eagle Lake, Fl. 33839	\$258.75	\$125 \$125	+ 8.75 State sales tax + Refundable Deposit
Linda Weldon Activity Center A/B Combination Room (78) 685 E Eagle Ave, Eagle Lake, Fl. 33839	\$258.75	\$125 \$125	+ 8.75 State sales tax + Refundable Deposit
Room C (39) Room D (34) Room E (39) Room F (39)	\$103.50	\$50 \$50	+ 3.50 State sales tax + Refundable Deposit

MEETING ROOM AT CITY COMPLEX FOR OUTSIDE CITY RESIDENTS

Civic League Building (80) 215 W Lake Ave, Eagle Lake, Fl. 33839	\$362.25	\$175 \$175	+ 12.25 State sales tax + Refundable Deposit
Linda Weldon Activity Center A/B Combination Room (78) 685 E Eagle Ave, Eagle Lake, Fl. 33839	\$362.25	\$175 \$175	+ 12.25 State sales tax + Refundable Deposit
Room C (39) Room D (34) Room E (39) Room F (39)	\$155.25	\$75 \$75	+ 5.25 State sales tax + Refundable Deposit

ROOM RENTED FOR: Date _____ Activity _____

DEPOSIT PAID: Date _____ Amount _____

BALANCE PAID: Date _____ Amount _____

KEY # _____ Picked up Date _____

Returned Date _____

NAME: _____ Street Address _____

Mailing Address: _____
(City) (State) (Zip Code)

PHONE NO: _____

INSIDE EAGLE LAKE CITY RESIDENT _____ OUTSIDE EAGLE LAKE CITY RESIDENT _____

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P.O. BOX 129
EAGLE LAKE, FL 33839
ROOM RENTAL**

I AGREE TO ABIDE BY THE FOLLOWING RULES WHEN RENTING A ROOM BELONGING TO THE CITY OF EAGLE LAKE:

1. NO ALCOHOLIC BEVERAGES OF ANY KIND ARE ALLOWED.
2. AIR CONDITIONER SHOULD BE SET TO THE **OFF POSITION** WHEN LEAVING. FAILURE TO DO SO WILL FORFEIT YOUR DEPOSIT ON THE ROOM.
3. TURN OFF **ALL LIGHTS**. BE SURE THAT ALL DOORS ARE LOCKED.
4. IF RENTING THE **CIVIC LEAGUE BUILDING** LOCATED AT 215 W LAKE AVENUE, PUT ALL TRASH, INCLUDING RESTROOM TRASH, IN CANS PROVIDED WITH BAGS, TIE SHUT AND PLACE IN DUMPSTER BEHIND THE CIVIC LEAGUE BUILDING. PLEASE SEE THAT KITCHEN AREA AND MAIN ROOM IS SWEEP FREE OF ALL DEBRIS AND SPILLS ARE CLEANED UP.
Kitchen used only for warming food not preparing.

Please return all keys to the City Hall or deposit them in the mail slot at the front of the complex building after locking the outside doors.

CHILDREN MUST BE SUPERVISED AT ALL TIMES WHILE IN THE BUILDING!!
Please see that the hallways are kept free of trash and food.

Deposit is to be paid when the room is reserved and the balance when keys are picked up. A room will not be held without a deposit.

Deposit will be refunded by mail within 2 weeks of rental if all the above conditions are met.

****** IF CANCELLATION IS NOT MADE AT LEAST 7 DAYS PRIOR TO THE RENTAL DATE, YOUR DEPOSIT WILL NOT BE REFUNDED. ******

Deposit will NOT be refunded if lights or air conditioning are left on.

Signature

Date