#### CITY OF EAGLE LAKE REGULAR CITY COMMISSION MEETING MONDAY, DECEMBER 5, 2022 7:00 P.M. TO BE HELD IN THE COMMISSION CHAMBERS LOCATED AT 675 E EAGLE AVE EAGLE LAKE, FLORIDA 33839

# **AGENDA**

- I. <u>CALL TO ORDER</u>
- II. INVOCATION
- III. <u>PLEDGE OF ALLEGIANCE TO THE FLAG</u>
- IV. <u>ROLL CALL</u>
- V. <u>AUDIENCE</u>

#### VI. SPECIAL PRESENTATIONS/RECOGNITIONS/PROCLAMATIONS, REQUESTS

- A. Staff Reports
- B. City Manager Report

# VII. <u>PUBLIC HEARINGS</u>

A. Consideration of the second reading of Ordinance No. O-23-01, An Ordinance of the City of Eagle Lake, Florida Amending Chapter 11, Article V of the Eagle Lake Code of Ordinances, "Eagle Lake Property Maintenance Ordinance;" to Include the Prohibition of Unfit or Unsafe Dwellings or Structures within the Municipal Boundaries of the City; Providing for Conflicts; Providing for Severability; and Providing an Effective Date. effective upon second reading

# VIII. OLD BUSINESS

# IX. <u>NEW BUSINESS</u>

- A. <u>Consideration of the Sports Association License for Use of the Eagle Lake Recreation Field for</u> <u>Calendar Year 2023-2027</u>
- **B.** <u>Consideration of License for Use of City Building by Keep Polk County Beautiful Calendar</u> Year 2023
- C. Consideration of Resolution No.: R-23-03, A Resolution of the City of Eagle Lake, Florida <u>Electing to Use the Uniform Method of Collecting Non-Ad Valorem Special Assessments</u> <u>Levied within the Incorporated Area of the City of Eagle Lake; Stating the Need for Such</u> <u>Levy; Providing the Legal Description of the Boundaries of the Real Property Subject to the</u> <u>Levy; Providing for the Mailing of this Resolution to the Polk County Property Appraiser and</u> <u>Polk County Tax Collector, Polk County Property Appraiser, and Florida Department of</u> <u>Revenue, and Providing an Effective Date.</u>

# X. <u>CONSENT AGENDA</u>

- A. Approval of the Regular City Commission Minutes -----11/07/2022
- **B.** Approval Christmas Luncheon on December 22, 2023
- C. Approval of Bad Debt List -----\$1971.25
- **D.** Consideration of Windsor Reserve (Spruce/Tedder) Phase 3 Plan Review
- E. Approval of the Financials

- XI. <u>AUDIENCE</u>
- XII. <u>CITY ATTORNEY</u>
- XIII. <u>CITY COMMISSION</u>
- XIV. <u>ADJOURNMENT</u>

Please be advised that if you desire to appeal any decisions made as a result of the above hearing or meeting, you will need a record of the proceedings and in some cases a verbatim record is required. You must make your own arrangements to produce this record. (Florida Statute 286.0105).

If you are a person with a disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Please contact the City Clerk's Office at 75 North Seventh Street, P.O. Box 129, Eagle Lake, Florida 33839s or phone (863) 293-4141 within 2 working days of your receipt of this meeting notification; if you are hearing or voice impaired, call 1-800-955-8771.

POSTED AT CITY HALL AND THE EAGLE LAKE POST OFFICE ON TUESDAY, NOVEMBER 29, 2022 BY CITY CLERK DAWN WRIGHT, MMC, FCRM, PHRP

# FROM THE DESK OF THE CITY MANAGER

Memo To: Mayor and Commissioners

Date: December 5, 2022

Ref: Monthly Report

**A & E Autobody** – Has submitted their application to annex another 2 properties

consisting of 4 acres into the city. This property is located at Colley Road and 540 and they intend to relocate their auto body business to this location. This request will be before the planning commission and City Commission at our meeting in January

**Fios** – Frontier continues to have problems with their utility locations as we are forced to reconnect broken water lines. Hopefully, they will complete their lines soon.

**New City Hall Complex** –We have had contractors help in putting together an all-in worst-case scenario budget for the new city hall project. We included a healthy contingency and a healthy design change contingency. We feel that once the project is bid out the numbers will be much lower. The initial number for the new City Hall will be between \$17 and \$19 million.

**New Developments** – Phase 3 of the Spruce Tedder Development or Windsor Reserve as it is called now has been submitted

# ORDINANCE NO.: O-23-01

AN ORDINANCE OF THE CITY OF EAGLE LAKE, FLORIDA AMENDING CHAPTER 11, ARTICLE V OF THE EAGLE LAKE CODE OF ORDINANCES, "EAGLE LAKE PROPERTY MAINTENANCE ORDINANCE;" TO INCLUDE THE PROHIBITION OF UNFIT OR UNSAFE DWELLINGS OR STRUCTURES WITHIN THE MUNICIPAL BOUNDARIES OF THE CITY; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVARABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Eagle Lake wishes to promote, protect, and improve the health, safety and welfare of the citizens of the City of Eagle Lake by creating a procedure to allow for the City of Eagle Lake to abate public nuisance due to overgrown lots, accumulation of junk and debris, and unserviceable vehicles; and

WHEREAS, the City Commission previously passed Ordinance O-11-04, entitled the Eagle Lake Property Maintenance Ordinance, which prohibits public nuisances due to overgrown lots, accumulation of junk and debris, and unserviceable vehicles; and

WHEREAS, the City Commission desires to amend its Property Maintenance Code to include the prohibition of unfit or unsafe dwellings or structures within the municipal boundaries of the City of Eagle Lake; and

WHEREAS, this Ordinance is intended to provide an equitable, expeditions, effective and inexpensive method of enforcing the City of Eagle Lake's police powers regarding these public nuisances; and

WHEREAS, the City Commission of the City of Eagle Lake expressly finds that unfit or unsafe dwellings or structures is detrimental to the public health, safety and welfare of the citizens of the City of Eagle Lake;

# NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF EAGLE LAKE, FLORIDA

#### Section 1. Code Amendment:

Chapter 11 – NUISANCES; ARTICLE V. – PRPOPERTY MAINTENANCE, is hereby amended and shall read as follows: (strikethrough language deleted, <u>underline</u> language added) SEC. 11-111. - Legislative intent.

The City Commission of the City of Eagle Lake hereby establishes a procedure whereby property located within the incorporated area of the City of Eagle Lake may be cleared of an excessive growth of weeds, grass or other plants, or cleared of an excessive accumulation of plant material or debris, trash, junk or other noxious materials, or cleared of unserviceable vehicles, or the vacation, repair, restoration, demolition or replacement of any unfit or unsafe dwelling or structure. Nothing herein shall prevent the City from pursuing enforcement of such violation described herein through other means.

# Sec. 11-112. – Title.

This Ordinance shall be known and cited as the "Eagle Lake Property Maintenance Ordinance."

#### Sec. 11-113. – Applicability.

This Ordinance shall apply in incorporated areas of the City of Eagle Lake, Florida that are set forth in the legal descriptions provided in Resolutions that are noticed and passed from time to time pursuant to Section 197.3632(3)(a), Florida Statutes.

# Sec. 11-114. – Definitions.

*Abandoned Vehicle:* shall mean a vehicle which does not have a current license plate or registration for a period of at least 10 days.

*Code Inspector:* shall mean authorized Code Enforcement Inspector(s) of the City of Eagle Lake.

*Debris:* shall mean material which is stored externally and is not otherwise covered and shall include, without limitation, discarded household items, refuse, rubbish, garbage, trash or junk, can, bottle, container, paper, tobacco products, tire, and used scrap or discarded lumber, pipe, steel, plumbing fixtures, insulation, and other building material.

*Distressed Vehicle:* shall mean any vehicle used on public streets or waterways that is incapable of being moved under its power.

*Division:* shall mean the Code Enforcement Office of the City of Eagle Lake.

*Improved lot:* shall mean any property with a building or an erected structure or an incomplete or partially demolished structure.

*Junk:* shall mean any litter, waste materials or any kind, dead or decaying vegetation or vegetative refuse, dead animals, used or unserviceable automobile, vessel and machinery parts, used and nonfunctional furniture and appliances, and used and nonfunctional tools, equipment, implements or other waste material.

Land Development Regulations: shall mean the City of Eagle Lake Land Development Regulations.

*Lot:* shall mean any tract or parcel of land.

*Owner:* shall mean any and all persons with legal and/or equitable title to real property in the City of Eagle Lake, as their names and addresses are shown upon the records of the Polk County Property Appraiser's Office. The use of word owner in the singular shall include the plural when applicable.

*Person:* shall mean any individual, estate, trust, firm, sole proprietorship, partnership, corporation, unincorporated association or other legal entity.

Property: Shall mean any tract or parcel of land.

*Special Magistrate:* shall mean the City of Eagle Lake Special Magistrate that is authorized by the City Commission of the City of Eagle Lake to hear violations of the City of Eagle Lake's Codes and Ordinances.

Unfit or unsafe dwelling or structure: shall mean any dwelling or structure or any portion thereof, including accessory buildings, which is structurally unsafe, unstable, unsanitary, inadequately provided with exit facilities, constituting a fire hazard, unsuitable or improper for the use of occupancy to which they are put, constituting a hazard to health or safety because of inadequate maintenance, dilapidation, obsolescence or abandonment, dangerous to life or property, or, by reason of fire, age, decay, deterioration, structural defects, improper design, unstable foundation, termites, acts of God, or other causes, dangerous to the occupants thereof, or a menace to the public health, or a fire hazard, or so unsafe as to endanger life or property or render the use of the public streets dangerous, or otherwise in material violation of the housing, building, electrical, plumbing, mechanical, health or fire codes of the City,

Unimproved Lot: shall mean any property without a structure.

*Vehicle:* shall mean any device propelled by power other than human power designed to travel along the ground or water by use of wheels, treads, runners, propellers or other similar means or slides to transport persons or property, or pull machinery, including without limitation, automobiles, trucks, trailers, motorcycles, tractors, buggies, wagons, boats and recreational vehicles.

# Sec. 11-115. – Duty of property owners.

It shall be the duty of every Owner of any Property or land within the incorporated areas of the City of Eagle Lake to reasonably regulate and effectively control the accumulations of Junk, Debris, and Unserviceable Vehicles, and Overgrown Lots, and unfit or unsafe dwellings or structures, as described herein.

# Sec. 11-116. – Prohibition.

(a) Open Storage: It shall be unlawful to utilize a residential property for the open storage of any Junk or Debris.

(b) Accumulation of Junk and Debris: The discarding of accumulation of Junk and Debris upon any public or private Property other than places specifically authorized and permitted as a salvage yard in conformance with the Land Development Regulations shall be prohibited.

(c) Organic debris: Except as provided in this subsection, organic debris in excess of six cubic yards upon any public or private property for more than 30 days shall be prohibited.

(1) This subsection shall not apply to lots greater than one acre in size or lots which have not been cleared or disturbed in the past.

(d) Overgrown Lots: Overgrown lots are prohibited as follows:

(1) Except as provided in this subsection, any grass or weeds on a lot one acre or less in size that is adjacent to a parcel that contains a residential or commercial structure shall not exceed the height of eighteen (18) inches from the ground for more than ten (10) percent of the property;

(i) Except on lots in which the majority of the lot is being used for agricultural purposes, on such lots any grass or weeds within twenty-five
(25) feet of an adjacent property line of a lot that contains a residential or commercial structure shall not exceed the height of eighteen (18) inches from the ground.

(e) Storage of Distressed Vehicle or Abandoned Vehicle: Except as provided in this subsection, no Distressed Vehicle or Abandoned Vehicle shall be parked or stored, and no vehicle frame, vehicle body, or vehicle body part shall be stored, on a residentially designated or residential property except when in a completely enclosed garage or building.

(1) Except one Distressed Vehicle or Abandoned Vehicle or vehicle component is permitted in the rear yard of a residential dwelling unit provided such vehicle or vehicle component is stored no closer than five feet from any side or rear boundary line and is completely screened from view of neighboring homes and properties by proper fencing or other screening methods allowed under the Land Development Regulations. Sheet metal, tarpaulin, or car cover shall not be used to satisfy these screening requirements.

(f) Unsafe structures or dwellings. Unsafe structures or dwellings are prohibited.

# Sec. 11-117. – Obstruction of officers.

It is hereby declared unlawful for a Person to obstruct or resist a Code Inspector or any person authorized by the Division in the discharge of their duties as provided in this Ordinance. Any person who obstructs or resists a Code Inspector any person authorized by the Division in the discharge of their duties under this Ordinance shall be guilty of a misdemeanor and upon conviction shall be punished by a fine not to exceed five hundred dollars (\$500.00) or imprisonment of not more than sixty (60) days in jail or by both such fine and imprisonment.

# Sec. 11-118. – Code inspectors have immunity from liability for trespass.

Any Code Inspector or any person authorized by the Division shall be immune from prosecution, civil or criminal, for trespass upon real property while in the discharge of duties imposed by this Ordinance.

# Sec. 11-119. - Enforcement procedure and assessment of costs and fees..

(a) A Code Inspector is empowered to investigate a violation of this Ordinance. In an inspection reveals that a violation of this Ordinance exists, the Code Inspector or Division shall notify the Owner as on record with the Polk County Property Appraiser's Office, that a violation of this Ordinance exists and shall contemporaneously post the property with a copy of the notice described herein on  $8 \frac{1}{2} \times 11$  sheet of paper attached to a yellow placard for ten (10) days. Unless an emergency hearing is requested by the Division pursuant to Section 10(b), the Owner of the property shall have ten (10) days from the date in which the property was posted to correct the violation. The notice shall:

(1) state the nature of the violation with reference to the section of this Ordinance defining the violation;

(2) specify the corrective action that must be taken;

(3) specify the date in which the corrective action must be taken;

(4) state that a failure to abate the nuisance will result in the City of Eagle Lake abating it, the cost of which action shall be assessed against the Property;

(5) state the Owner has the right to appeal by filing a written request with the Eagle Lake Code Enforcement Office within ten (10) days of posting of the Property with the address in which appeal should be sent with the appropriate appeal fee;

(6) state the procedure to request an extension of time from the Division.

(b) If an appeal is filed, enforcement action shall proceed as provided in Section (10) of this Ordinance.

(c) If no appeal is filed as provided in Section (10) of this Ordinance and no extension of time is granted by the Division as provided in subsection (j) of this Section, the Division

shall, upon the expiration of the notification period, reinspect the lot to determine whether or not the nuisance has been abated. If the Division determines that the Lot still contains the violation, it shall cause its abatement according to the provision of this Ordinance. To accomplish that goal, the Division or its designee is authorized by the City Commission of the City of Eagle Lake to enter upon the lot and to take steps reasonably necessary to effect abatement. If the property contains Unserviceable Vehicle(s), the Division is further authorized to have such vehicle removed by any firm or person regularly engaged in the business of transporting vehicles by wrecker; any such firm or person shall be entitled to a reasonable towing fee and a reasonable storage fee and lien for same as provided by Florida Statutes. All cost of removal of such vehicle shall be the sole responsibility of the property owner and no towing or storage fee shall be charged to or collected from the City of Eagle Lake unless specifically authorized by the Division. If the property contains dwelling or structure that has been declared unfir or unsafe by order of the Special Magistrate and has been ordered to be vacated, repaired, restored, replaced or demolished, the Division is authorized to have such dwelling or structure vacated, repaired, restored, replaced or demolished by any firm reasonably necessary to effect abatement. All cost of vacation, repair, restoration, replacement or demolition of such dwelling or structure shall be charged to or cpllected from the City of Eagle Lake unless specifically authorized by the Division. (d) If abatement is effected by the Division as provided in subsection (c), the cost to the City of Eagle Lake of abating the nuisance on each lot, including all administrative and operating fees shall be calculated and assessed against the Lot as an assessment pursuant to Florida Law and may be collected pursuant to Florida Statute 197.3632.

(e) The Division shall mail a notice of the assessment to the Owner at the address on record with the Polk County Property Appraiser's Office specifying the violation that was abated, the address or parcel identification number of the lot in which the abatement occurred, the cost of abatement with a statement that if not paid in full within ninety (90) days, the cost shall be recorded against the Owner as an assessment and will create a first lien, equal to a lien for nonpayment of property taxes. Such notice shall specify the date certain in which the cost of abatement must be paid.

(f) If not paid after 30 days of the first notice, the Division shall mail a second notice stating the cost due and date certain in which the cost of abatement must be paid. Such notice shall contain the information required under subsection (e) of this section.

(g) If not paid after 30 days of the first notice, the Division shall mail a second notice stating the cost due and date certain in which the cost of abatement must be paid. Such notice shall contain the information required under subsection (e) of this section.

(h) After 90 days of the Notice sent pursuant to subsection (e) of this Section, the Division is hereby authorized and shall record in the Official Records of Polk County a Claim of Lien for Assessment in the name of the City of Eagle Lake, indicating the code enforcement case number and caption, the property owners, the lot subject to the assessment with the legal description and parcel identification number, and the amount of the assessment. Such Claim of Lien for Assessment shall be signed by the Division Director. The lien created hereby shall be a first lien, equal to a lien for nonpayment of property taxes.

(i) The Division shall mail a notice that a lien has been recorded to the owners(s) of each lot described in the lien for assessments. The notice shall be sent by certified or registered mail, return receipt requested to the owner at the address listed with the Polk County Property Appraiser's Office. The notice shall be in a form prepared by the Division which shall include the following information:

(1) name and address of the owner;

(2) legal description of the lot where the nuisance has been abated;

(3) date of mailing the notice of the lien;

(4) a brief description of the violation abated;

(5) the date of abatement;

(6) a statement of the actual costs of abatement and the operating and administrative fee;

(7) instructions regarding payment and removal of the lien; and

(8) additional information as necessary and appropriate.

(j) The Owner may request in writing an extension of time from the Division. Such written request shall state the basis of such request and be hand delivered or mailed by registered or certified mail return receipt requested to the Division. Such request shall be granted or denied in writing within five (5) days of the Division receiving the request. If such request is not granted within five (5) days then it shall be deemed denied. The extension of time is at the sole discretion of the Division Director and shall be final and may not be appealed.
(k) Nothing in this part shall prevent the Division or City of Eagle Lake from pursuing enforcement of violations of this Ordinance through other processes.

#### Sec. 11-120. – Appeal procedure.

(a) Within ten (10) days after the initial notice of a violation is posted by the Division as provided in Section (9), the Lot Owner(s) may deliver a written request to the City of EagleLake Special Magistrate for a hearing to show that the condition alleged in the notice does

not exist. The address to deliver such request shall be stated in the initial notice to the lot owner. The request by the Owner shall be in writing and delivered to the address indicated in the initial notice within ten (10) days of the posting of the violation and shall be accompanied by a certified check or money order in the amount of twenty-five dollars (\$25.00) made payable to the City of Eagle Lake, Florida, which amount shall constitute a fee necessary to defray the cost to the City, the Division, Special Magistrate and administering the appeal. Failure to appeal or to appear before the Special Magistrate in a timely way shall be deemed a waiver of the lot Owner's rights to appeal the administrative action. The Special Magistrate shall hear the appeal on its regularly scheduled agenda unless an emergency hearing is requested by the City pursuant to subsection (b) of this Section. The Division shall give the Lot Owner seeking an appeal written notice of the date and location of the scheduled hearing. The hearing shall be conducted in accordance to the rules of procedures governing Code Enforcement Special Magistrate hearings. The City shall have the burden of proving that a violation exists by preponderance of the evidence. The decision of the Special Magistrate shall be final. Upon finding that a violation of this Ordinance exists, the Special Magistrate may give the lot Owner additional time to correct the violation but such time shall not exceed seven (7) days from the date of the hearing. If the violation is not corrected in the time given by the Special Magistrate, the Division is authorized to abate the violation pursuant to Section 8(c) of this Ordinance. (b) If the Division believes that a violation exists that is an immediate threat to the public health, safety or general welfare, the Division may request an emergency hearing in front of the Special Magistrate. The Lot Owner shall be given notice of such hearing containing the location, time and date of the hearing.

# Section 2. Codification:

All It is the intention of the City Commission that the provisions of this Ordinance may become and be made part of the Code of Ordinances of the City and that in that event sections of this Ordinance may be renumbered or re-lettered and the word "ordinance" may be changed to "chapter", "section", "article", or such other appropriate word or phrase in order to accomplish such intentions; and regardless of whether such inclusion in the Code is accomplished, sections of this Ordinance may be renumbered or re-lettered and the correction of typographical and/or scrivener's errors which do not affect the intent may be authorized by the City Manager or his/her designee, without need of public hearing, by filing a corrected or re-codified copy of same with the City Clerk.ordinances in conflict herewith are hereby repealed to the extent necessary to give this Ordinance full force and effect.

# Section 3. Conflicts:

Any ordinance in conflict herewith shall be stricken to the extent of such conflict.

# Section 4. Severability:

Should any section, paragraph, clause, sentence, item, word or provision of this Ordinance be declared invalid by a court of competent jurisdiction, such decision shall not affect the validity of this Ordinance as a whole, or any part hereof, not so declared to be invalid.

# Section 5. Effective Date:

This ordinance shall take effect immediately upon adoption.

INTRODUCED on first reading this \_\_\_\_\_ day of <u>Matenday</u>, 2022. PASSED on second reading this \_\_\_\_\_ day of \_\_\_\_\_\_, 2022.

# CITY OF EAGLE LAKE, FLORIDA

CORY COLER, MAYOR

ATTEST:

CITY CLERK DAWN WRIGHT

Approved as to form:

CITY ATTORNEY HEATHER R. MAXWELL

# LICENSE FOR USE OF EAGLE LAKE RECREATION FIELD JANUARY 1, 2023-DECEMBER 31, 2027

THIS AGREEMENT entered into this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_ by and between the City of Eagle Lake, a Municipal Corporation (LICENSOR), and the Eagle Lake Sports Association, Inc., (LICENSEE), WITNESSETH:

WHEREAS, the people of the City of Eagle Lake, through the City Commission is desirous of having the Eagle Lake Sports Association, Inc., have the primary responsibility of the operation of its ball park facilities, and the Association is desirous of helping the youth of Eagle Lake; and,

WHEREAS, the Eagle Lake Sports Association has expanded its scope to include sponsorship, encouragement, or promotion of all youth related activities; and,

WHEREAS, the Association has pledged to encourage the participation of all eligible youth without regard for race, religion, creed, sex, or national origin; and,

WHEREAS, the Association has demonstrated fiscal soundness and responsibility; and,

WHEREAS, the City Commission recognizes the Eagle Lake Sports Association, Inc., as being able to foster and promote wholesome sports-related activities for the youth of Eagle Lake; and,

WHEREAS, the Eagle Lake Sports Association is a non-profit organization.

NOW, THEREFORE, in consideration of the mutual promises, covenants, terms and provisions herein contained, the parties hereto agree:

# DEMISED PREMISES

1. The Licensor hereby agrees to permit the Licensee to use the premises owned by the Licensor and commonly known as the Eagle Lake Ball Fields, more commonly known:

# as the Eagle Lake Sports Complex

including the concession facilities and the batting cage building, together with the exclusive right and privilege to sell food and non-alcoholic drinks during the time of Licensee-operated activities.

# TERM OF AGREEMENT

2. Unless earlier terminated pursuant to paragraph 24, herein, the term of this agreement shall be for five (5) years commencing on January 1, 2023 and ending on December 31, 2027, and shall be automatically renewed for additional one (1) year terms unless either party notifies the other of its intent not to renew. Licensee shall reimburse Licensor monthly in the amount of ½ of the actual amount of the electric bill of the Eagle Lake Sports Complex for the entire year, which the parties estimate is approximately \$8,100.00. As such, beginning January 1, 2023 and on the 1<sup>st</sup> of each month thereafter, Licensee shall pay Licensor the sum of \$675.00/month. At the end of each calendar year, the reimbursement shall be adjusted with a proper charge or credit, based on ½ the actual electric bill incurred by Licensor for the Eagle Lake Sports Complex.

# **OBLIGATIONS OF LICENSEE**

- 3. Licensee shall not, on the basis of race, color, religion, sex or national origin, exclude from participation, deny the benefits of, or discriminate against any participant, spectator, coach, or player.
- 4. Licensee shall at all times maintain in full force and effect, an adequate program of liability insurance. The policy must reflect the City of Eagle Lake as additional insured.
- 5. Licensee shall so conduct its activities upon the premises so as not to endanger any person, and shall indemnify and hold harmless, the Licensor and all of its officers, agents, and employees from any and all claims of any kind occasioned wholly or in part by the acts or omissions of the Licensee, its agents, officers, employees, guests, patrons or any other persons admitted to said premises by said Licensee, while said premises are used by or are under the control of the Licensee. Licensee hereby assumes full responsibility for the character, acts and conduct of all persons admitted to said premises by consent of the Licensee, its officers, employees or agents.
- 6. The Licensee shall observe and comply with all laws, statutes, ordinances, rules or regulations of the United States Government, the State of Florida, the City of Eagle Lake, or any department or agency of the above.
- 7. The Licensee shall use the premises only for promotion, practices, and play of organized sports activities including but not limited to baseball, football, soccer and the like, and shall not use or permit the use of the premises for any other purpose or for any immoral, objectionable, or unlawful activities.
- 8. The Licensee shall refer all third party users to the City of Eagle Lake.
- 9. Licensee shall maintain adequate financial records reflecting the current assets and liabilities of Licensee and shall provide the City with a copy of its most recent financial statement at the time of application. The Licensee shall submit to the City Commission a financial report at the time of application on January 1<sup>st</sup> and a bi-annual financial report on August 30<sup>th</sup>, along with proof of corporate status. Licensee shall have a representative present said bi-annual financial report to the City Commission at the first City Commission meeting in September.
- 10. Licensee shall issue permission cards to those adult members in charge of activities at the field. Licensee shall be responsible for having a security representative present for all Association activities.
- 11. The Licensee agrees to publish as broadly as possible, including posting at the City Hall and elsewhere, notice of sponsored activities scheduled for the premises.
- 12. The Licensor reserves the right to use the facility at such times and for special events as the Licensor desires, provided that such use shall not be exercised in a manner that unreasonably interferes with scheduled use of the facilities by the Licensee.
- 13. During the term of this Use Agreement, the Eagle Lake Sports Association, Inc., shall maintain and keep in sanitary and good working condition, the restroom facilities on the premises and shall be responsible for the maintenance of such facilities and shall also maintain the concession stand in a sanitary and presentable appearance in conformity with all applicable laws and regulations. Licensee shall not store any item in the lift utilized by and installed for persons

with disabilities. The aforestated prohibition shall not apply to properly stored tools that do not affect nor interfere with the operation of the lift.

- 14. Licensee is solely responsible for all dug-out trash year around. During the period of time from July January, the Sports Association will be solely responsible for placing trash in the dumpster. Licensor may assist Licensee as needed.
- 15. Licensee shall prepare a current roster of all players, coaches and sponsors to enable the Licensor to have data to apply for grant funding through any available source and submit said roster to Licensor within thirty (30) days of the commencement of this Agreement and update said roster as changes occur thereafter.
- 16. Licensee shall report, request and obtain approval by the City Commission for any proposed changes to the Complex prior to commencing the changes.
- 17. Licensee shall notify the City's liaison to the Sports Association of board meetings. (The liaison shall be designated by the City Commission.) Licensor shall notify Licensee of the City Commission meeting at which the renewal of this Agreement will be reviewed.
- 18. Licensee shall have a representative present at the first City Commission meeting every month during the sports season, and said representative shall present a report to the City Commission of the Sports Association's activities/events.
- 19. 50% of the team has to be using the field in order for the lights to be on in use and not beyond 11:00 pm.

# **OBLIGATIONS OF LICENSOR**

- 20. Licensor is solely responsible for the weekly trash dumpster collection and removal.
- 21. Licensor shall be responsible for providing electricity and water to the field and shall hold Licensee harmless from the expense of providing same.
- 22. Licensor shall be responsible for the performance of all maintenance which it deems necessary.
- 23. During the periods of use under this Agreement, the Licensor agrees to cut and trim the grass on the premises.

# DEFAULT, TERMINATION, RECOURSE

- 24. Licensor shall have, in addition to any other legal recourse, the right to terminate this agreement forthwith, with or without cause, to enter and obtain possession of the entire premises, to remove and exclude any and all persons from the premises and to exclude all property of the Licensee therefrom, all without service or notice or resort to legal process and without any legal liability on its part.
- 25. The Licensee shall pay all expenses that shall be paid or incurred by the Licensor in enforcing the provisions of this Agreement, including a reasonable Attorney's fee for trial and appeal.

IN WITNESS WHEREOF, the parties hereunto set their hands and seals the day and year first written above.

CITY OF EAGLE LAKE:

License for Use of the Eagle Lake Sports Complex Calendar Year 20\_\_\_\_ Page 4

MAYOR CORY COLER

ATTEST:

CITY CLERK DAWN WRIGHT

APPROVED AS TO FORM:

CITY ATTORNEY HEATHER R. MAXWELL

PRESIDENT, EAGLE LAKE SPORTS ASSOCIATION

VICE PRESIDENT, EAGLE LAKE SPORTS ASSOCIATION

TREASURER, EAGLE LAKE SPORTS ASSOCIATION

ATTEST: SECRETARY EAGLE LAKE SPORTS ASSOCIATION

# LICENSE FOR USE OF CITY BUILDING BY KEEP POLK COUNTY BEAUTIFUL, INC.

THIS AGREEMENT entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2022 by and between the City of Eagle Lake, a Municipal Corporation ("LICENSOR"), and Keep Polk County Beautiful, Inc. ("KPCB" or LICENSEE"), WITNESSETH:

WHEREAS, the people of the City of Eagle Lake, through the City Commission, are desirous of permitting Licensee to use the municipal property described as the Chamber of Commerce Building ("Log Cabin") for use by KPCB for office and storage space; and

WHEREAS, the City Commission recognizes and finds that use by Keep Polk County Beautiful provides public benefits to the citizens of Eagle Lake and vicinity by working to improve the aesthetic and ecological value of the community through various educational presentations and projects involving litter control and prevention, beautification, waste reduction, recycling, and proper handling and disposal of solid waste; and

WHEREAS, Licensee has pledged to assist Eagle Lake in its community cleanup, beautification and revitalization projects and to encourage the participation of all members of the public; and

WHEREAS, Licensee has demonstrated fiscal soundness and responsibility; and,

WHEREAS, the City Commission recognizes that Licensee is able to provide, foster and promote wholesome activities for the citizens of Eagle Lake and vicinity and will use the premises solely for same; and

NOW, THEREFORE, in consideration of the mutual promises, covenants, terms and provisions herein contained, the parties hereto agree:

# FINDINGS OF FACT AND PUBLIC PURPOSE

1. The above stated "WHEREAS" clauses are hereby incorporated by reference as if set forth herein verbatim, as finding of fact and public purpose for this agreement.

# DEMISED PREMISES

2. The Licensor hereby agrees to permit the Licensee to use the premises known as the Log Cabin at 45 4<sup>th</sup> Street Eagle Lake, Florida 33839 for office and storage space. Licensee is using the premises in its "as is" condition and shall have no right to direct, control or demand the nature and extent of maintenance, improvements, and/or repairs while said maintenance, improvements and/or repairs are being conducted, if any.

# TERM OF AGREEMENT

3. The parties agree that this Agreement shall be effective, and the term shall commence, on January 1, 2023 and shall expire December 31, 2023, unless terminated earlier pursuant to Paragraph 16, herein.

# IMPROVEMENTS TO PREMISES

4. Any improvements shall become the property of Licensor.

# **INSURANCE**

5. Commercial General Liability Insurance in the amount of two million dollars shall be provided by Licensee in the type and form acceptable by the City.

# LICENSEE ACCESS

6. Except as otherwise provided herein, Licensee shall have access to the building at any time.

# LICENSOR ACCESS

7. Licensor shall have access to the building at any time and may perform any repairs or improvements at the premises in the sole discretion of Licensor.

# UTILITIES

8. All utilities, phone, internet and fax line shall be provided by Licensee at no cost to the Licensor.

# CHARGES FOR ADMISSION

9. Licensee shall not charge members of the public to participate at activities at the premises. Moreover, Licensee shall hold no fundraising events without advance approval of Licensor.

# **OBLIGATIONS OF LICENSEE**

10. Licensee shall conduct its activities upon the premises in a manner that shall not endanger any person, and shall indemnify and hold harmless, Licensor and all of its officers, agents, and employees from any and all claims of any kind occasioned wholly or in part by the acts omissions of the Licensee, its agents, officers, employees, guests, patrons or any other persons admitted to said premises by said Licensee, while said premises are used by or under control of Licensee. Licensee hereby assumes full responsibility for the character, acts and conduct of all persons admitted to said premises by consent of the Licensee, its officers, employees or agents.

- 11. The Licensee shall observe and comply with all laws, statutes, ordinances, rules or regulations of the United States Government, the State of Florida, the City of Eagle Lake, and any department or agency of the above.
- 12. Licensee is solely responsible for day-to-day trash pick-up and shall keep the premises in a clean and sanitary, and aesthetically presentable condition and, shall be responsible to Licensor for any and all damage caused to the premises by Licensee or its members, guests, invitees, etc. Licensee is specifically authorized to paint the interior and/or stain the exterior of the building as needed to maintain the building in a presentable condition, paint color or stain to be approved by the City.
- 13. Upon termination of this Agreement, Licensee shall surrender the premises to Licensor in the same condition as exists at the commencement of the term of this Agreement, ordinary wear and tear excepted.

# DEFAULT, TERMINATION, RECOURSE

- 14. In the event Licensee breaches any of the terms or conditions of this Agreement, the Licensor shall have, in addition to any other legal recourse, the right to terminate this agreement forthwith, to enter and obtain possession of the entire premises, to remove and exclude any and all persons from the premises and to exclude all property of the Licensee therefrom, with or without notice to Licensee, as the law permits.
- 15. The Licensee shall pay all attorney's fees, costs and expenses incurred by the Licensor in enforcing the provisions of this Agreement, including a reasonable attorney's fee for trial and appeal. The parties shall participate in mediation prior to commencement of litigation or the presentation of a defense in litigation as may be appropriate.
- 16. Either party may terminate this Agreement, upon thirty (30) days advance written notice to the other, with or without cause.

# **NOTICES**

17. Any notices provided pursuant to this Agreement shall be sent by Certified Mail, Return Receipt Requested or hand delivery to the parties at the following addresses: Licensor

Licensee

1

City Manager City of Eagle Lake 75 N. 7<sup>th</sup> Street Eagle Lake, Florida 33839 Executive Director Keep Polk County Beautiful

# ENTIRE AGREEMENT

18. This document constitutes the entire agreement between the parties relating to matters covered herein. There have been no other written or verbal agreements pertaining to same. Any modifications to this Agreement must be in writing and signed by the parties hereto.

IN WITNESS WHEREOF, the parties hereunto set their hands and seals the day and year first written above.

CITY OF EAGLE LAKE:

MAYOR CORY COLER

ATTEST:

CITY CLERK DAWN WRIGHT

APPROVED AS TO FORM:

CITY ATTORNEY HEATHER R. MAXWELL

KEEP POLK COUNTY BEAUTIFUL yes, Executive Director BY ATTEST:

A RESOLUTION OF THE CITY OF EAGLE LAKE, FLORIDA ELECTING TO USE THE UNIFORM METHOD OF COLLECTING NON-AD VALOREM SPECIAL ASSESSMENTS LEVIED WITHIN THE INCORPORATED AREA OF THE CITY OF EAGLE LAKE; STATING THE NEED FOR SUCH LEVY; PROVIDING THE LEGAL DESCRIPTION OF THE BOUNDARIES OF THE REAL PROPERTY SUBJECT TO THE LEVY; PROVIDING FOR THE MAILING OF THIS RESOLUTION TO THE POLK COUNTY PROPERTY APPRAISER AND POLK COUNTY TAX COLLECTOR; AND FLORIDA DEPARTMENT OF REVENUE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Eagle Lake, Florida is authorized to impose special assessments for the abatement of public nuisances due to overgrown lots, accumulation of junk and debris, unserviceable vehicles, and unfit or unsafe dwellings or structures; and

WHEREAS, the City of Eagle Lake intends to use the uniform method for collecting non-ad valorem special assessments for the cost of abating public nuisances due to overgrown lots, accumulation of junk and debris, unserviceable vehicles, and unfit or unsafe dwellings or structures; and

**WHEREAS**, the City of Eagle Lake held a duly advertised public hearing prior to the adoption of this Resolution.

# NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF EAGLE LAKE, FLORIDA, AS FOLLOWS:

1. Commencing December 8, 2022, and with the tax statement mailed for such Fiscal Year and continuing until discontinued by the City of Eagle Lake, the City of Eagle Lake intends to use the uniform method of collecting non-ad valorem assessments authorized in section 197.3632, Florida Statutes, as amended, for collecting non-ad valorem assessments for the cost of abating public nuisances due to overgrown lots, accumulation of junk and debris, unserviceable vehicles, and unfit or unsafe dwellings or structures. Such non-ad valorem assessments shall be levied within the incorporated area of the City of Eagle Lake. A legal description of the area subject to the assessments is attached hereto as Exhibit "A" and incorporated herein by reference.

2. The City of Eagle Lake hereby determines that the levy of the special assessments is needed to fund the cost of abating public nuisances due to overgrown lots, accumulation of junk and debris, unserviceable vehicles, and unfit or unsafe swellings or structures throughout the incorporated area of the City of Eagle Lake.

3. Upon adoption, the City Manager is hereby directed to send a copy of this Resolution to the Polk County Tax Collector, the Polk County Property Appraiser, and the Florida Department of Revenue by January 10, 2022.

4. This Resolution shall be effective immediately upon its adoption.

INTRODUCED AND PASSED THIS 7<sup>th</sup> day of December, 2022.

City of Eagle Lake

Cory Coler, Mayor

Attest:

Dawn Wright, City Clerk

Approved as to form:

Heather R. Maxwell, City Attorney

CITY OF EAGLE LAKE REGULAR CITY COMMISSION MEETING MONDAY, NOVEMBER 7, 2022 7:00 P.M. COMMISSION CHAMBERS 675 E EAGLE AVE EAGLE LAKE, FLORIDA 33839

#### I. <u>CALL TO ORDER</u>

Vice Mayor Wilson called the meeting to order at 7:00 p.m.

# II. <u>INVOCATION</u>

Commissioner Metosh gave the invocation.

#### III. <u>PLEDGE OF ALLEGIANCE TO THE FLAG</u>

The Commission and audience said the Pledge of Allegiance to the Flag.

# IV. ROLL CALL

PRESENT: Billings, Metosh, Clark, Wilson

ABSENT: Coler

City Clerk Wright advised Mayor Coler notified her that he would not be able to attend the meeting tonight as he had to work

**MOTION** was made by Vice Mayor Wilson and seconded by Commissioner Billings to excuse Mayor Coler from the meeting.

Vice Mayor Wilson asked for audience and Commission discussion; there was none.

The vote was as follows:

AYES: 4

NAYS: 0

#### V. <u>AUDIENCE</u>

There were no comments from the audience.

#### VI. SPECIAL PRESENTATIONS/RECOGNITIONS/PROCLAMATIONS, REQUESTS

A. Staff Reports

Deputy Roy updated the Commission regarding the events that have occurred in the city.

**B.** City Manager Report

City Manager Ernharth is requesting permission to go to bid for the new playground at Eagle Lake Beach. He advised this is a budgeted item.

**MOTION** was made by Commissioner Metosh and seconded by Commissioner Billings to approve going to bid for new playground at Eagle Lake Beach.

Vice Mayor Wilson asked for audience and Commission discussion; there was none.

The vote was as follows:

AYES: 4

NAYS: 0

#### VII. <u>PUBLIC HEARINGS</u>

A. Consideration of the first reading of Ordinance No. O-23-01, An Ordinance of the City of Eagle Lake, Florida Amending Chapter 11, Article V of the Eagle Lake Code of Ordinances, "Eagle Lake Property Maintenance Ordinance;" to Include the Prohibition of Unfit or Unsafe Dwellings or Structures within the Municipal Boundaries of the City; Providing for Conflicts; Providing for Severability; and Providing an Effective Date.

Attorney Maxwell read Ordinance No.: O-23-01 by title only. Attorney Maxwell stated there are a few grammatical errors in the body of the ordinance that she will correct prior to second reading.

**MOTION** was made by Commissioner Metosh and seconded by Commissioner Clark to approve Ordinance No.: O-23-01.

Vice Mayor Wilson asked for audience and Commission discussion; there was none.

The roll call vote was as follows:

AYES: Billings, Metosh, Clark, Wilson

NAYS: None

#### VIII. OLD BUSINESS

There is no old Business.

#### IX. <u>NEW BUSINESS</u>

A. <u>Consideration of Resolution No.: R-23-01</u>, A Resolution of the City Commission of the City of Eagle Lake, Florida, amending Chapter 11, Paragraph 1., of the City's Policies and Procedures Manual, Increasing the Value of Fixed Assets for Purposes of Inventory and Accountability, from \$1,000 to \$5,000.00; Providing for Conflicts and an Effective Date.

Attorney Maxwell read Resolution No.: R-23-01 by title only.

**MOTION** was made by Commissioner Metosh and seconded by Commissioner Clark to approve Ordinance No.: R-23-01.

Vice Mayor Wilson asked for audience and Commission discussion; there was none.

The roll call vote was as follows:

AYES: Billings, Metosh, Clark, Wilson

NAYS: None

B. Consideration of Resolution No.: R-23-02, A Resolution of the City Commission of the City of Eagle Lake, Florida Adopting a Budget Amendment for the City of Eagle Lake for Fiscal Year 2021-2022 Reflecting an Amendment to Revenue Generated Together with the Sources of the Revenue; Delineating an Amendment to the Expenditures by Department of Activity; Providing for Conflicts, Severability and Effective Date.

Attorney Maxwell read Resolution No.: R-23-02 by title only.

**MOTION** was made by Commissioner Metosh and seconded by Commissioner Billings to approve Ordinance No.: R-23-02.

Vice Mayor Wilson asked for audience and Commission discussion; there was none.

The roll call vote was as follows:

AYES: Billings, Metosh, Clark, Wilson

NAYS: None

# X. <u>CONSENT AGENDA</u>

- A. Approval of the Regular City Commission Minutes ------09/20/2022
- **B.** Approval of Financials

**MOTION** was made by Commissioner Metosh and seconded by Commissioner Clark to approve the Consent Agenda: Items A. the Regular City Commission Meeting Minutes of 09/20/2022 and B. Approval of Financials.

Vice Mayor Wilson asked for audience and Commission discussion; there was none.

The vote was follows:

AYES: 4

NAYS: 0

# XI. <u>AUDIENCE</u>

Keith Wolfe, 568 W Hibiscus St., Eagle Lake, thanked the Commission, staff and Sheriff's Office for the work they do. He expressed concern regarding water bills not being delivered consistently by the Post Office. He stated homelessness at the gazebo is an issue. Mr. Wolfe expressed concern on a homeless lady living in her truck. Mr. Wolfe asked how residents are notified of water breaks. He also discussed fallen trees and debris pick up from Hurricane Ian.

Mr. Ernharth advised we put water outage notice on Facebook. Mr. Ernharth advised the FEMA truck is out picking up debris.

# XII. <u>CITY ATTORNEY</u>

Attorney Maxwell had no report.

# XIII. <u>CITY COMMISSION</u>

Commissioner Metosh had no report.

Commissioner Billings had no report.

Commissioner Clark had no report.

Vice Mayor Wilson had no report.

# XIV. <u>ADJOURNMENT</u>

**MOTION** was made by Commissioner Metosh and seconded by Commissioner Billings to adjourn at 7:12 p.m.

The vote was as follows:

AYES: 4

NAYS: 0

# VICE MAYOR WILSON

ATTEST:

# CITY CLERK DAWN WRIGHT

# Bad Debt List: July 2, 2022 - November 1, 2022

<u>Account</u>	<u>Status</u>	<u>Name</u>	<b>Location</b>	<u>Total Due</u>
6441	Inactive	TUCKER, ALISHA	984 FIRST DR	18.08
5222	Inactive	SMITH, SUSAN	425 S TANGERINE CT	18.77
6396	Inactive	PEREZ, ENRIQUE	2118 CABERNET CT	23.44
5817	Inactive	THE REALTY MEDICS	149 FALL GLO RD	25.23
6294	Inactive	CHANCE, ALEXIS	2122 CABERNET CT	32.07
5524	Inactive	SFR JV-2 PROPERTY LLC	518 SQUIRES GROVE DR	42.72
6731	Inactive	ORTIZ, CIERRA	129 SOUTH SHORE DR	53.22
4720	Inactive	HARDIN, MICHAEL	258 LAKE MCLEOD DR	71.1
3030	Inactive	RICHARDS, EVON	150 MADERA DR	72.51
6017	Inactive	YONG CHEN, CHUN	0-1 MITCHELL RD	99
6293	Inactive	NORTON, SEAN	505 S ORANGE CT	110.55
6257	Inactive	WHITEHEAD, STACI	2117 CABERNET CT	142.51
6074	Inactive	MCBATH, DEBRON	2112 CABERNET CT	191.41
1395	Inactive	BOWEN, PRENTIS	410 COOLEY RD	231.3
5322	Inactive	GAMBLE, CHARLENE	361 SOUTH SHORE DR	252
1379	Inactive	GUNN, SHIRLEY	1255 N 12TH ST	587.34

Total: 1971.25



401 Third Street SW Winter Haven, FL 33880 T: 863-324-1112 F: 863-294-6185

www.pennoni.com

November 16, 2022

#### ELAKX22019

Mr. Tom Ernharth, City Manager City of Eagle lake 75 North 7<sup>th</sup> Street Eagle Lake, FL 33839

# RE: SPRUCE TEDDER PHASE 3 PRELIMINARY ENGINEERING PLAN REVIEW

# Dear Tom,

We have completed a preliminary engineering review of the development plans for the Spruce Tedder Phase 3 project dated November 3, 2022. We have some comments and concerns as noted below.

# Potable Water

- 1. All sides of a tee must have a gate valve. The plans only show gate valves on two sides of each tee.
- 2. The Engineer should revisit the fire hydrant spacing. It appears that more hydrants are being shown than necessary to meet the minimum spacing requirements.
- 3. The plan and profile sheets should show the separation between the potable water main and each crossing of sanitary or storm sewer. Some crossings seem to be missing.

# Sanitary Sewer

- 1. The minimum allowed pipe slope for 8" gravity sanitary sewer is 0.40% without rounding up and the City's preference is that they be designed at 0.42% or steeper to allow for the inevitable construction issues that we seem to see. The following pipe segments do not meet the 0.40% minimum requirement.
  - a. P3-26 to P3-3
  - b. P3-8 to P3-9
  - c. P3-9 to P3-11
  - d. P3-11 to P3-13
  - e. P3-13 to P3-14
  - f. P3-19 to P3-20
  - g. P3-22 to P3-5

# Stormwater

- 1. On Sheet C.6.00, there is overlapping text (CS-5 callout) and the callout for Structure 5-34 is missing.
- 2. On Sheet C.6.03, the callout for Structure 5-16A is missing and the callout for the pipe between structures 5-24 and 5-25 is missing.

- 3. On Sheet C.6.04, structure 5-45 is not shown and the callout for this structure is missing.
- 4. On Sheet C.6.05, The callout for the pipe between structures 5-16 and 5-18 is missing.
- 5. Additional profiles need to be shown on the plan and profile sheets or otherwise provided for the pipe segments listed below:
  - a. 5-36 to 5-37
  - b. 5-60 to CS-5
  - c. 5-61 to 5-62
  - d. 5-55 to 5-56
  - e. 5-58 to 5-61
  - f. 5-37 to 5-38
  - g. 5-47 to 5-48
  - h. 5-27 to 5-28
  - i. 5-23 to 5-16A
  - j. 5-16A to CS-6

We may have additional comments related to the site/lot layout when we see the profiles requested above.

The Developer can resubmit just the revised sheets for our re-review.

The City will not provide final approval for these Phase 3 construction plans until the onsite and US17 lift stations have been upgraded and the force main extension at the Bartow Airbase is complete and in service.

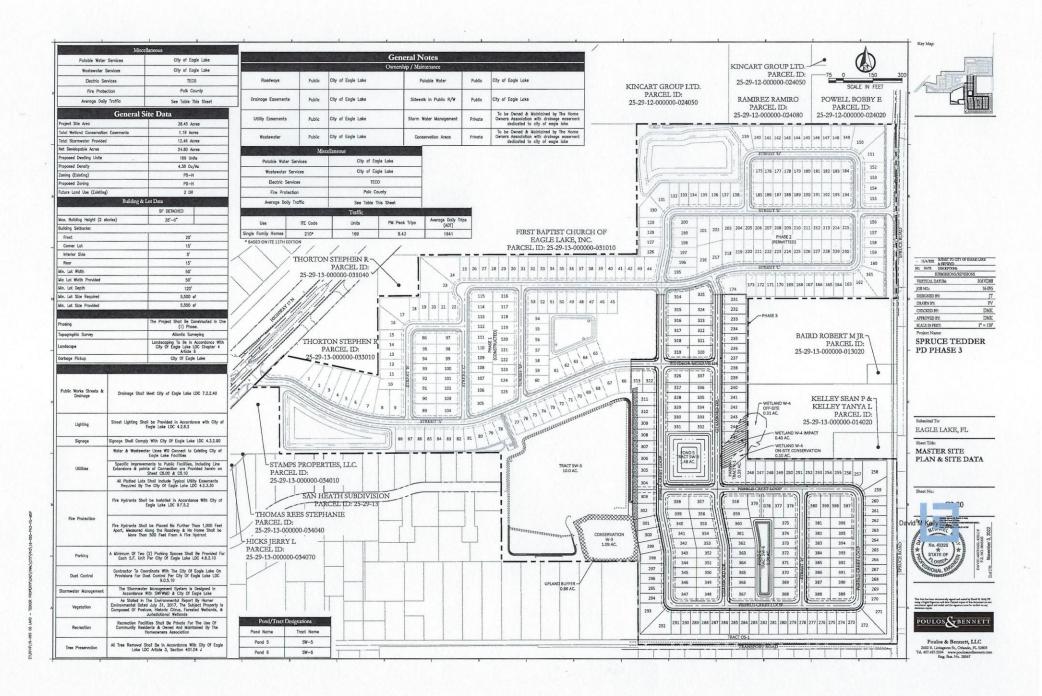
Sincerely,

# PENNONI ASSOCIATES INC.

Stu Clarly

Steven C. Shealey, PE, MPA Senior Consultant

U:\Accounts\ELAKX\ELAKX22019 - Spruce Tedder Phase 3\DELIVERABLES\Spruce Tedder Phase 3 Preliminary Plan Review Letter.docx



# CITY OF EAGLE LAKE - GENERAL FUND ACCOUNT BALANCE

# OCT 2022

ACCOUNT BALANCE AS	3,232,489.70	
DEPOSITS		1,791,781.59
CLEARED CHECKS		(927,706.68)
WITHDRAWALS/ACH		0.00
RETURNED CHECKS		0.00
ACCOUNT BALANCE A	4,096,564.61	
		<u>·</u>
OUTSTANDING CHECK	S:	
44428	CITY OF TAYLORS FALLS PCCA - REF	(100.00)
44801	POLK ASSOCIATION OF CODE ENFORCEMENT	(35.00)
44911	BOCC - PLAN REVIEW & INSPECTIONS	(29,610.51)
44929	FLY HIGH INFLATABLES LLC	(948.00)
44910	ALBERT C GALLOWAY JR P.A.	(650.00)
44930	MARK CRAWFORD	(450.00)
44915	CLERK OF COURTS/EXP	(27.00)
44946	FLORIDA BLUE	(19,097.12)
44949	Liberty National Insurance Company QB	(301.48)
44951	MINNESOTA LIFE	(202.80)
44947	Florida Municipal Insurance Trust QB	(108.15)
TOTAL OUTSTANDING	(51,530.06)	
General Journal	10/31/2022	3,587.88
TOTAL OUTSTANDING	3,587.88	
REMAINING ACCOUNT	4,048,622.43	

10:38 AM

11/16/22

Accrual Basis

# CITY OF EAGLE LAKE Profit & Loss Budget vs. Actual October 2022

	Oct 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense Income				
310.000 · Taxes				
311.000 · Ad Valorem Taxes	3,587.88	1,189,000.00	-1,185,412.12	0.3%
312.000 · Sales, Use & Gas Taxes	-,	,,	,,	
312.300 · 9th Cent Gas Tax	1,345.33	16,000.00	-14,654.67	8.4%
312.410 · Local Option Gas Tax	8,310.81	92,869.00	-84,558.19	8.9%
312.412 · Local Gov.1/2 cent sales tax	20,800.24	224,937.00	-204,136.76	9.2%
312.420 · 5-cent Local Option Gas Tax	4,891.67	58,849.00	-53,957.33	8.3%
Total 312.000 · Sales, Use & Gas Taxes	35,348.05	392,655.00	-357,306.95	9.0%
314.000 · Utility Service Taxes				
314.100 · Electric Utility Service Tax	22,668.37	172,000.00	-149,331.63	13.2%
314.150 · Water Utility Service Tax	3,313.12	50,000.00	-46,686.88	6.6%
314.400 · Natural Gas Service Tax	1.14	1,000.00	-998.86	0.1%
314.800 · Propane Service Tax	316.83	1,500.00	-1,183.17	21.1%
315.000 Local Communications Serv. Tax	11,468.35	72,000.00	-60,531.65	15.9%
Total 314.000 · Utility Service Taxes	37,767.81	296,500.00	-258,732.19	12.7%
323.000 · Franchise Fees				
323.100 · Electric Franchise Fees	22,736.79	165,000.00	-142,263.21	13.8%
323.700 · Solid Waste Franchise Fee	0.00	23,000.00	-23,000.00	0.0%
Total 323.000 · Franchise Fees	22,736.79	188,000.00	-165,263.21	12.1%
Total 310.000 · Taxes	99,440.53	2,066,155.00	-1,966,714.47	4.8%
330.000 · Intergovernmental Revenue				
335.000 · State Shared Revenues				
335.120 · SRS Sales Tax	8,888.46	90,000.00	-81,111.54	9.9%
335.122 · SRS - Motor Fuel Tax	3,456.63	30,000.00	-26,543.37	11.5%
335.150 · Alcoholic Beverage Licenses	0.00	5,200.00	-5,200.00	0.0%
Total 335.000 · State Shared Revenues	12,345.09	125,200.00	-112,854.91	9.9%
338.800 · County Shared Revenue				
337.700 · Library Cooperative	0.00	25,000.00	-25,000.00	0.0%
337.710 · Delivery Driver System Funding	9,011.97	122,987.00	-113,975.03	7.3%
338.200 · Polk County Occupational Licens	501.36	2,500.00	-1,998.64	20.1%
Total 338.800 · County Shared Revenue	9,513.33	150,487.00	-140,973.67	6.3%
Total 330.000 · Intergovernmental Revenue	21,858.42	275,687.00	-253,828.58	7.9%
340.000 · Charges for Services				
341.200 · Zoning Fees	0.00	500.00	-500.00	0.0%
341.300 · Copies/Certifications	2.90	75.00	-72.10	3.9%
342.900 · FDOT Roadway Maintenance	3,015.69	12,000.00	-8,984.31	25.1%
352.000 · Library Fines and Collections	62.40	1,500.00	-1,437.60	4.2%
Total 340.000 · Charges for Services	3,080.99	14,075.00	-10,994.01	21.9%
350.000 · Fines & Forfeitures		/		
341.541 · Police Fines	948.75	5,000.00	-4,051.25	19.0%
350.100 · Other Fines and Forfeitures	0.00	100.00	-100.00	0.0%
Total 350.000 · Fines & Forfeitures	948.75	5,100.00	-4,151.25	18.6%
360.000 · Other Revenue	44.00		6 450 07	0.00/
361.100 · Interest Income 362.200 · Sprint Tower Lease	41.93 0.00	6,500.00 37,325.00	-6,458.07 -37,325.00	0.6% 0.0%
362.200 · Sprint Tower Lease	0.00	38,000.00	-38,000.00	0.0%
366.000 · Private Donations	0.00	30,000.00	-30,000.00	0.070
366.101 · Donations for City Events	1,350.00			
366.000 · Private Donations - Other	0.00	4,000.00	-4,000.00	0.0%
Total 366.000 · Private Donations	1,350.00	4,000.00	-2,650.00	33.8%
369 900 - Miscellaneous Income	1,550.00	4,000.00	-2,000.00	55.070

	Oct 22	Budget	\$ Over Budget	% of Budget
369.310 · Misc Revenue - Engineering Fees 369.900 · Miscellaneous Income - Other	13,654.19 916.55	14,000.00	-13,083.45	6.5%
Total 369.900 · Miscellaneous Income	14,570.74	14,000.00	570.74	104.1%
Total 360.000 · Other Revenue	15,962.67	99,825.00	-83,862.33	16.0%
367.000 · Licenses and Permits 322.000 · Building Permits Other 322.050 · Subdivision Permit App.Fee	0.00	2,900.00	-2,900.00	0.0%
322.050 · Subdivision Permit App.Pee 322.060 · Plan Review Fee 322.070 · DCA BLDG Cert Charge 1%	33,851.00 108.68	5,000.00 50.00	28,851.00 58.68	677.0% 217.4%
322.100 · DBPR Radon Surcharge-1%	249.16	50.00	199.16	498.3%
322.150 · Contractor's Registration 322.200 · Polk County Imp.Fees 3%	0.00 2,113.02	300.00 100.00	-300.00 2,013.02	0.0% 2,113.0%
322.300 · Building Inspection Fees	57,460.00	23,000.00	34,460.00	249.8%
322.400 · Building Permits	70,564.50	50,000.00	20,564.50	141.1%
324.610 · Parks and Rec Impact Fee 324.611 · Public BLDG & Fac - Res	30,936.00 105,456.00			
Total 322.000 · Building Permits Other	300,738.36	81,400.00	219,338.36	369.5%
Total 367.000 · Licenses and Permits	300,738.36	81,400.00	219,338.36	369.5%
369.030 · MISC INC - POLK CTY CLERKS ASSO	500.00	01,100100	,	
369.200 · CASH OVER/SHORT	-10.00			
382.000 · Transfers - IN	8,850.34	256,204.00	-247,353.66	3.5%
382.100 · CRA Transfer - IN Total Income	<u>1,667.00</u> 453,037.06	20,004.00	-18,337.00 -2,365,412.94	8.3%
	· · · · · · · · · · · · · · · · · · ·			
Gross Profit	453,037.06	2,818,450.00	-2,365,412.94	16.1%
Expense 510.000 · General Government				
511.000 · Commissioner Costs				
511.100 · Employee Benefits	54.85	610.00	-555.15	9.0%
511.110 · City Commission Fees/Salaries 511.300 · Operating Expenditures	20,186.65	8,605.00	11,581.65	234.6%
511.240 · Workers Compensation Insurance	2.55	160.00	-157.45	1.6%
511.310 · Engineering Services	15,432.10 0.00	125,000.00 12,000.00	-109,567.90 -12,000.00	12.3% 0.0%
511.311 · Legal Services 511.313 · Planning Services	0.00	5,000.00	-5,000.00	0.0%
511.320 · Accounting & Auditing	0.00	12,000.00	-12,000.00	0.0%
511.321 · Financial Reporting Svcs	0.00	15,000.00	-15,000.00	0.0%
511.340 · Contractual Services	950.00	2,500.00	-1,550.00	38.0%
511.341 · Election Fees	0.00	3,000.00	-3,000.00	0.0%
511.410 · Communication Services 511.420 · Postage	220.66 0.00	3,600.00 1,100.00	-3,379.34 -1,100.00	6.1% 0.0%
511.450 · Insurance Property	0.00	90,000.00	-90,000.00	0.0%
511.460 · Repair & Maint Svcs Comm Bldg	0.00	10.500.00	-10,500.00	0.0%
511.470 · Printing and Binding/ Municipal	0.00	4,500.00	-4,500.00	0.0%
511.480 · Advertising / Promotions	0.00	5,000.00	-5,000.00	0.0%
511.490 · Other Current Charges	146.99	12,000.00	-11,853.01	1.2%
511.512 · Event Expenses	736.08	4,000.00	-3,263.92	18.4%
511.541 · Travel, Meetings, and Dues	633.00	5,000.00	-4,367.00	12.7%
511.991 · Contingency Fund	0.00	5,500.00	-5,500.00	0.0%
511.993 · CRA/Community Redevelopment Age 511.998 · Reserve / Contingency	0.00 0.00	20,000.00 413,773.00	-20,000.00 -413,773.00	0.0% 0.0%
Total 511.300 · Operating Expenditures	18,121.38	749,633.00	-731,511.62	2.4%
511.600 · CAPITAL OUTLAY	0.00	50,000.00	-50,000.00	0.0%
Total 511.000 · Commissioner Costs	38,362.88	808,848.00	-770,485.12	4.7%
512.000 · CITY MANAGER				

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11/16/22
Accrual Basis
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	Oct 22	Budget	\$ Over Budget	% of Budget
512.100 · Employee Benefits	2,500.67	39,000.00	-36,499.33	6.4%
512.120 · Salaries and Wages	7,135.92	109,138.00	-102,002.08	6.5%
512.300 · Operating Expenditures 512.240 · Workers Compensation Insurance 512.340 · Contractual Services	32.37 0.00	2,000.00 500.00	-1,967.63 -500.00	1.6% 0.0%
512.340 • Communication Services	199.88	2,500.00	-2,300.12	8.0%
512.420 · Postage	0.00	650.00	-650.00	0.0%
512.460 · Repairs & Maintenance	0.00	500.00	-500.00	0.0%
512.490 · Other Expenditures	0.00	1,500.00	-1,500.00	0.0%
512.540 · Education & Training 512.541 · Travel, Meetings, and Dues	0.00 655.01	3,500.00 2,500.00	-3,500.00 -1,844.99	0.0% 26.2%
512.541 · Travel, Meetings, and Dues	0.00	2,000.00	-2,000.00	0.0%
Total 512.300 · Operating Expenditures	887.26	15,650.00	-14,762.74	5.7%
Total 512.000 · CITY MANAGER	10,523.85	163,788.00	-153,264.15	6.4%
513.000 · Administration 513.100 · Employee Benefits	5,882.60	93,600.00	-87,717.40	6.3%
513.121 · Salaries and Wages	11,983.52	188,275.00	-176,291.48	6.4%
513.140 · Overtime	171.86	300.00	-128.14	57.3%
513.300 · Operating Expenditures				011070
513.240 · Workers Compensation Insurance	55.74	4,600.00	-4,544.26	1.2%
513.340 · Contractual Svcs (Copier/Lease)	427.17	12,000.00	-11,572.83	3.6%
513.410 · Communication Services 513.420 · Postage	343.04 0.00	15,000.00 6,500.00	-14,656.96 -6,500.00	2.3% 0.0%
513.420 · Postage 513.430 · Utility Services	161.03	3,500.00	-3,338.97	4.6%
513.460 · Repair & Maintenance	0.00	5,000.00	-5,000.00	0.0%
513.490 · Other Expenditures	229.30	9,500.00	-9,270.70	2.4%
513.510 · Office Supplies	597.27	5,000.00	-4,402.73	11.9%
513.540 · Education and Training	-560.00	8,000.00	-8,560.00	-7.0%
513.541 · Travel, Meetings, & Dues 513.991 · Contingency Fund	670.09 0.00	6,000.00 1,500.00	-5,329.91 -1,500.00	11.2% 0.0%
Total 513.300 · Operating Expenditures	1,923.64	76,600.00	-74,676.36	2.5%
Total 513.000 · Administration	19,961.62	358,775.00	-338,813.38	5.6%
Total 510.000 · General Government	68,848.35	1,331,411.00	-1,262,562.65	5.2%
521.000 · Police Department 521.300 · Operating Expenditures - PD 521.340 · Contractual Services - Sheriff	142,290.25 148.16	570,000.00 2,000.00	-427,709.75 -1,851.84	25.0% 7.4%
521.410 · Communication Services 521.430 · Utility Services	148.16	3,100.00	-2,938.97	5.2%
Total 521.300 · Operating Expenditures - PD	142,599.44	575,100.00	-432,500.56	24.8%
521.600 · Capital Outlay - PD	0.00	10,000.00	-10,000.00	0.0%
Total 521.000 · Police Department	142,599.44	585,100.00	-442,500.56	24.4%
541.000 · Streets 541.100 · Employee Benefits	1,482.89	24,000.00	-22,517.11	6.2%
541.120 · Salaries and Wages	1,768.00	28,392.00	-26,624.00	6.2%
541.140 · Overtime 541.300 · Operating Expenditures - ST	0.00	2,000.00	-2,000.00	0.0%
541.240 · Workers Compensation Insurance	510.84	750.00	-239.16	68.1%
541.310 · Engineering	0.00	2,000.00	-2,000.00	0.0%
541.340 · Contractual Services	0.00	2,000.00	-2,000.00	0.0%
541.400 · Petroleum Products 541.410 · Communication Services	0.00 40.31	1,000.00 1,000.00	-1,000.00 -959.69	0.0% 4.0%
541.430 · Utility Services	3,625.68	40,000.00	-36,374.32	9.1%
541.460 · Repair and Maintenance	161.74	12,000.00	-11,838.26	1.3%

	Oct 22	Budget	\$ Over Budget	% of Budget
541.490 · Other Expenditures	0.00	1,000.00	-1,000.00	0.0%
541.521 · Supplies & Materials	0.00	2,000.00	-2,000.00	0.0%
541.522 · Uniforms	0.00	375.00	-375.00	0.0%
541.530 · Road Materials/Street Repair	0.00	2.500.00	-2,500.00	0.0%
541.630 · Street Signs	0.00	15,000.00	-15,000.00	0.0%
Total 541.300 · Operating Expenditures - ST	4,338.57	79,625.00	-75,286.43	5.4%
541.600 · Captial Outlay - ST	0.00	79,000.00	-79,000.00	0.0%
Total 541.000 · Streets	7,589.46	213,017.00	-205,427.54	3.6%
550.000 · Building and Code Enforcement 550.100 · Employee Benefits	1,646.38	24,000.00	-22,353.62	6.9%
550.120 · Salaries and Wages	2,687.36	41,101.00	-38,413.64	6.5%
550.300 · Operating Expenditures	,	,	,	
550.240 · Workers Compensation Insurance	317.00	750.00	-433.00	42.3%
550.311 · Legal Services & Magistrate	0.00	5,000.00	-5,000.00	0.0%
550.340 · Contractual Services (Code Enf)	0.00	23,000.00	-23,000.00	0.0%
550.400 · Petroleum Products	121.57	1,500.00	-1,378.43	8.1%
550.410 · Communication Services	56.75	2,100.00	-2,043.25	2.7%
550.420 · Postage	4.25	1,000.00	-995.75	0.4%
550.460 · Repairs and Maintenance	0.00	200.00	-200.00	0.0%
550.490 · Other Expenditures	0.00	550.00	-550.00	0.0%
550.491 · Code Enforcement Other	0.00	50,000.00	-50,000.00	0.0%
550.522 · Uniforms	0.00	300.00	-300.00	0.0%
550.540 · Education & Training	0.00	1,500.00	-1,500.00	0.0%
550.541 · Travel, Meetings & Dues	1,471.52	2,000.00	-528.48	73.6%
Total 550.300 · Operating Expenditures	1,971.09	87,900.00	-85,928.91	2.2%
550.600 · CAPITAL OUTLAY - CE	0.00	2,000.00	-2,000.00	0.0%
Total 550.000 · Building and Code Enforcement	6,304.83	155,001.00	-148,696.17	4.1%
571.000 · Library 571.100 · Employee Benefits	3,272.05	52,000.00	-48,727.95	6.3%
571.120 · Salaries and Wages	1,696.40	28,912.00	-27,215.60	5.9%
571.128 · Delivery Van Drivers	5,413.59	75,479.00	-70,065.41	7.2%
571.300 · Operating Expenditures				
571.240 · Workers Compensation Insurance	694.09	2,200.00	-1,505.91	31.5%
571.410 · Communication Services	218.14	3,300.00	-3,081.86	6.6%
571.420 · Postage	0.00	500.00	-500.00	0.0%
571.430 · Utility Services	161.03	3,300.00	-3,138.97	4.9%
571.460 · Repair and Maintenance	0.00	500.00 500.00	-500.00 -437.50	0.0%
571.490 · Other Expenditures 571.510 · Office Supplies	62.50 0.00	2,400.00	-2,400.00	12.5% 0.0%
571.510 · Office Supplies	0.00	2,400.00	-2,400.00	0.0%
571.521 · Operating ExpensesLB Van Dri 571.660 · Books & Materials	0.00 866.99	1,800.00 20,000.00	-1,800.00 -19,133.01	0.0% 4.3%
Total 571.300 · Operating Expenditures	2,002.75	34,500.00	-32,497.25	5.8%
Total 571.000 · Library	12,384.79	190,891.00	-178,506.21	6.5%
572.000 · Parks & Rec				
572.100 · Employee Benefits	1,436.33	20,400.00	-18,963.67	7.0%
572.120 · Salaries and Wages	2,045.63	31,380.00	-29,334.37	6.5%
572.300 · Operating Expenditures				
572.240 · Workers Compensation Insurance	213.38	750.00	-536.62	28.5%
572.310 · Engineering Services - PR	4,115.37			
572.340 · Contractual Services	405.00	10,000.00	-9,595.00	4.1%
572.400 · Petroleum Products	908.80	6,000.00	-5,091.20	15.1%
572.410 · Communication Services	40.31	2,000.00	-1,959.69	2.0%
572.430 · Utility Services	4,744.38	49,000.00	-44,255.62	9.7%
				Page 4

10:38 AM 11/16/22 Accrual Basis

	Oct 22	Budget	\$ Over Budget	% of Budget
572.460 · Repair & Maintenance	0.00	30,000.00	-30,000.00	0.0%
572.461 Grounds-Bldg/Clean/Maint/Veh	1,030.48	24,000.00	-22,969.52	4.3%
572.490 · Other Expenditures	0.00	500.00	-500.00	0.0%
572.512 Event Expenses	0.00	5,000.00	-5,000.00	0.0%
572.513 · Hometown Festival (Fireworks)	0.00	9,000.00	-9,000.00	0.0%
572.521 · Supplies & Materials	679.55	7,000.00	-6,320.45	9.7%
572.654 · Mistletoe Marketplace	244.97	3,000.00	-2,755.03	8.2%
Total 572.300 · Operating Expenditures	12,382.24	146,250.00	-133,867.76	8.5%
572.600 · Capital Outlay - PR	0.00	150,000.00	-150,000.00	0.0%
Total 572.000 · Parks & Rec	15,864.20	348,030.00	-332,165.80	4.6%
6560 · Payroll Expenses	-102.14			
Total Expense	253,488.93	2,823,450.00	-2,569,961.07	9.0%
Net Ordinary Income	199,548.13	-5,000.00	204,548.13	-3,991.0%
Net Income	199,548.13	-5,000.00	204,548.13	-3,991.0%

#### CITY OF EAGLE LAKE Balance Sheet As of October 31, 2022

	Oct 31, 22
ASSETS	
Current Assets	
Checking/Savings 100.000 · Cash & Cash Equivalents 101.103 · CS - GENERAL FUND 102.000 · Reclass to restricted cash	4,048,622.43 -71,116.79
102.216 · Petty Cash 102.217 · Petty Cash Library	200.00 15.00
102.217 · Petty Cash Library	
Total 100.000 · Cash & Cash Equivalents	3,977,720.64
101.256 · CS - BUILDING/CODE ENFORCEMENT 101.257 · CS - PARKS & REC FUND 101.258 · CS - PUBLIC BUILDING FUND 101.259 · CS- TRANSPORTATION FUND 115.100 · Reclass FROM unrestricted cash	837.44 374,164.88 1,339,563.64 42,899.14 0.28
Total Checking/Savings	5,735,186.02
Accounts Receivable 115.101 · *Accounts Receivable	124,798.13
Total Accounts Receivable	124,798.13
Other Current Assets 115.000 · Due From Other Governments 115.200 · A/R Due from Others 115.300 · A/R - Due from Governments 116.110 · Return Checks Receivable 130.000 · Due From (To) Utility/CRA Fund 131.100 · Due From Utility Fund-Payroll 131.200 · Due From Utility-Sani/Storm 131.250 · Due From/To Utility Daily Dep.	71,116.79 36,518.43 27,635.87 80.00 17,791.77 -15,772.00 -4,441.02
131.350 · Due ToFrom Utility Fund -OTHER 131.382 · DUE FROM CRA FUND-ADMIN FEES 131.390 · DUE FROM CRA	-5,145.01 11,934.94 16,000.00
Total 130.000 · Due From (To) Utility/CRA Fund	20,368.68
149.900 · Undeposited Funds 2120 · Payroll Asset	791.82
Total Other Current Assets	156,511.60
Total Current Assets	6,016,495.75
TOTAL ASSETS	6,016,495.75
LIABILITIES & EQUITY Liabilities Current Liabilities Accounts Payable 202.100 · Accounts Payable	601,911.62
Total Accounts Payable	601,911.62
Other Current Liabilities	001,011.02
202.200 · Accounts Pay.Yr.End.	9,294.82
203.100 · Sales Tax Payable	286.28
205.000 · Polk County Impact Fees Payable	571,405.66
205.101 · POLK COUNTY SHERIFF EDUCATION	3,258.84
205.102 · POLK COUNTY FIRE REVIEW	2,691.20
205.200 · DBPR Fee Payable 205.201 · DCA PAYABLE	771.36 -3,545.05
205.201 · DCA PAYABLE 208.101 · DUE TO STATE UNCLAIMED PROPERTY	-3,545.05 -75.00
210.000 · Accrd Exp & Other Liabilities	-73.00
218.110 · Witholding Payable	-52.96
218.190 · Cobra Insurance Payable	156.94
-	

### CITY OF EAGLE LAKE Balance Sheet

#### As of October 31, 2022

	Oct 31, 22
Total 210.000 · Accrd Exp & Other Liabilities	103.98
2100 · Payroll Liabilities 2100.06 · UNITED WAY QB 2100.07 · EMPLOYEE FUND QB 2100.10 · LIBERTY LIFE QB 2100.11 · COLONIAL ACCIDENT CANCER QB 2100.26 · PAYROLL TAXES	30.00 75.00 -0.07 0.03 1.00
Total 2100 · Payroll Liabilities	105.96
215.000 · Accrued Payroll and Benefits	25,087.98
Total Other Current Liabilities	609,386.03
Total Current Liabilities	1,211,297.65
Total Liabilities	1,211,297.65
Equity 271.100 · Fund Balance Net Income	4,605,649.97 199,548.13
Total Equity	4,805,198.10
TOTAL LIABILITIES & EQUITY	6,016,495.75

#### CITY OF EAGLE LAKE - UTILITY FUND ACCOUNT BALANCE

#### OCT 2022

ACCOUNT BALANCE AS OF SEPT 20, 2022	3,099,758.49
DEPOSITS	287,741.69
CLEARED CHECKS	(375,888.41)
WITHDRAWALS/ACH	0.00
RETURNED CHECKS	0.00

#### ACCOUNT BALANCE AS OF OCT 31, 2022

### 3,011,611.77

#### **OUTSTANDING CHECKS:**

19692	LUIS SANCHEZ - REF	(49.53)
19719	ANH NGUYEI MOHAMMED ALAM - REF	(200.00)
20121	MICHELLE RICHARDSON - REF	(45.26)
20283	AROMA CHRISTIAN CHURCH - REF	(58.76)
20561	SHEILA PAGE - REF	(120.13)
21507	JESUS CANALES - REF	(31.23)
21682	WALTER O'BYRNE - REF	(50.88)
21667	HEATHER MCKENZIE - REF	(19.42)
21713	SHELBY DIAZ - REF	(55.65)
21740	ALFONSO ARCADIO ESTRADA - REF	(166.24)
21769	RESHEENA HMATT LANKFORD - REF	(29.33)
21793	PAULA TIER ROBERT WHITCHARD	(37.70)
21892	TOM PERRY ST - REF	(30.81)
21972	BRANDON GIBSON - REF	(31.01)
22400	LORIN OVERSMITH JR - REF	(122.65)
22468	TONY HAMM - REF	(2.59)
22523	FIDENCIO COSTILLA - REF	(15.62)
22568	VSP TAMPA LLC - REF	(124.38)
22554	KEREN ALEXIS - REF	(95.26)
22550	JEANNIE SHANKS - REF	(27.47)
22571	ARIEL SANTOS - REF	(120.30)
22616	STEIN MEIR & RONA 2015 REVOCABLE TRUST -	(7.00)
22671	RYAN RAMOS - REF	(76.87)
22678	BLUE HILL CONTRACTORS INC - REF	(3.11)
22740	CHRISTOPHER MAXWELL - REF	(285.24)
22746	EAGLE LAKE RESIDENTIAL - REF	(206.52)
22801	KATHERINE MONTANA DE JESUS - REF	(149.70)
22805	RAJU GANDHI - REF	(69.91)
22866	CITY OF BARTOW	(556.74)
22868	D R HORTON - REF	(200.00)
JE #20		(10.00)
22946	ADRE POLEON - REF	(69.33)
22981	SHERDRICA BAZIL - REF	(16.48)

#### CITY OF EAGLE LAKE - UTILITY FUND ACCOUNT BALANCE

22976	REBECCA WISE - REF	(6.90)
23051	TACO STOP -REF	(96.85)
23034	KIMBERLY L(MATILDE VELAZQUEZ - REF	(38.54)
23081	JOHN SHELT JAMES PITTS	(120.85)
23134	JULIAN HILLS BETTY MILLER	(14.23)
23232	GEOFFERY LANDREW SANBOWER	(103.14)
23319	MARY CARR HAROLD REESE - REF	(28.60)
JE #20		(434.83)
23380	JAMIE RIVERA - REF	(33.54)
23410	STEVEN HARDIMAN - REF*	(119.18)
JE #20		(369.06)
23441	ROBERTO LOPEZ-ROSADO - REF	(27.34)
23473	D R HORTON - REF	(120.85)
23468	SAMUEL BIGGS - REF	(110.85)
23460	D R HORTON - REF	(89.79)
23469	SARAH LILLIE BILLER - REF	(88.31)
23461	DEBORAH VASSER - REF	(85.69)
23472	ZILLOW HOMES PROPERTY TRUST - REF	(79.15)
23479	JOAQUIN LOPEZ - REF	(123.05)
23488	JOSE RIOS-MENDEZ - REF	(91.80)
23478	JASODA SINGH - REF	(45.79)
JE #20		(788.11)

		(6,101.57)
General Journal	08/31/2022	434.83
General Journal	09/30/2022	369.06
Deposit	10/28/2022	4,166.36
General Journal	10/30/2022	134.44
General Journal	10/31/2022	253.26
General Journal	10/31/2022	788.11
Deposit	10/31/2022	1,200.00
TOTAL OUTSTANDING	DEPOSITS:	7,346.06
REMAINING ACCOUN	T BALANCE:	3,012,856.26

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11/16/22

Accrual Basis

# City of Eagle Lake-Utility Fund Profit & Loss Budget vs. Actual October 2022

	Oct 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense Income				
324.210 · Impact Fees-Water-residental 324.211 · Impact Fees-Sewer-residential 343.000 · Charges for Services	319,000.00 308,000.00			
343.300 · Water Charges / User Fee	57,986.71	670.000.00	-612,013.29	8.7%
343.310 · Water Taps	17,300.00	3,000.00	14,300.00	576.7%
343.311 · New Water Meters	65,620.00	5,000.00	60,620.00	1,312.4%
343.312 · Water Reconnect Fee	0.00	8,000.00	-8,000.00	0.0%
343.330 · Service Charge - 1/2	4,090.00	16,000.00	-11,910.00	25.6%
343.360 · Customer Billing Fee - 1/3	5,673.00	55,000.00	-49,327.00	10.3%
343.400 · Garbage Collection	52,202.37	535,000.00	-482,797.63	9.8%
343.500 · Sewer Charges / User Fee	80,126.57	800,000.00	-719,873.43	10.0%
343.510 · Tap Fees - Sewer	27,600.00	3,000.00	24,600.00	920.0%
343.520 · Polk County Utility Tax-CITY SH	15.86	100.00	-84.14	15.9%
343.900 · Stormwater Fees	5,812.00	65,000.00	-59,188.00	8.9%
349.000 · Late Fees - 1/2	3,330.00	30,000.00	-26,670.00	11.1%
Total 343.000 · Charges for Services	319,756.51	2,190,100.00	-1,870,343.49	14.6%
361.000 · Interest Income 369.901 · Miscellaneous Income - 1/2	213.59 66.26	4,500.00 2,000.00	-4,286.41 -1,933.74	4.7% 3.3%
369.992 · AMERICAN RESCUE PLAN GRANT	0.00	727,239.00	-727,239.00	0.0%
Total Income	947,036.36	2,923,839.00	-1,976,802.64	32.4%
Gross Profit	947,036.36	2,923,839.00	-1,976,802.64	32.4%
Expense				
533.000 · Water 533.100 · Employee Benefits	4,818.57	66,000.00	-61,181.43	7.3%
533.120 · Salaries and Wages	8,987.59	131,249.00	-122,261.41	6.8%
533.125 · On Call Pay	687.08	9,500.00	-8,812.92	7.2%
533.140 · Overtime	26.78	3,500.00	-3,473.22	0.8%
533.300 · Operating Expenses				
533.240 · Insurance	0.00	3,000.00	-3,000.00	0.0%
533.310 · Engineering Services	0.00	10,000.00	-10,000.00	0.0%
533.311 · Legal Services	0.00	6,000.00	-6,000.00	0.0%
533.320 · Accounting & Auditing - WD 533.340 · Contractual Services	0.00 441.02	6,500.00 8,000.00	-6,500.00 -7,558.98	0.0% 5.5%
533.400 · Petroleum Products	927.84	10,000.00	-9,072.16	9.3%
533.410 · Communications Services	287.59	7,000.00	-6,712.41	4.1%
533.420 · Postage Supplies & Billing 1/3	298.07	10,000.00	-9,701.93	3.0%
533.430 · Utilities	724.12	57,000.00	-56,275.88	1.3%
533.450 · Insurance Auto & Equipment	0.00	15,000.00	-15,000.00	0.0%
533.460 · Repairs & Maint Svc (Equip/Veh)	2,450.15	25,000.00	-22,549.85	9.8%
533.480 · ADVERTISING	0.00	2,500.00	-2,500.00	0.0%
533.490 · Other Expenditures	398.66	2,000.00	-1,601.34	19.9%
533.521 · Supplies & Materials (Tools)	0.00	10,000.00	-10,000.00	0.0%
533.522 · Uniforms	0.00	1,000.00	-1,000.00	0.0%
533.540 · Education and Training	0.00	250.00	-250.00	0.0%
533.541 · Travel, Meetings, & Dues 533.555 · Chemicals	0.00 1,781.30	600.00 14,500.00	-600.00 -12,718.70	0.0% 12.3%
533.560 · POLK REGIONAL WATER COOPERATI	30,639.11	3,000.00	27,639.11	1,021.3%
533.580 • FOLK REGIONAL WATER COOPERATI 533.581 • Transfer to General Fund/Adm	3,541.67	60,900.00	-57,358.33	5.8%
533.602 · Repairs & Maint Svc (Plants)	13,103.29	40,000.00	-26,896.71	32.8%
533.996 · Debt Service Rus Water	0.00	31,510.00	-31,510.00	0.0%
533.998 · Reserve/Contingency	0.00	152,493.00	-152,493.00	0.0%
Total 533.300 · Operating Expenses	54,592.82	476,253.00	-421,660.18	11.5%
533.600 · Capital Outlay - WD	0.00	40,000.00	-40,000.00	0.0%
533.900 · Bad Debt Expense - WD	8.75			

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11/16/22
Accrual Basis
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# City of Eagle Lake-Utility Fund Profit & Loss Budget vs. Actual October 2022

	Oct 22	Budget	\$ Over Budget	% of Budget
Total 533.000 · Water	69,121.59	726,502.00	-657,380.41	9.5%
533.999 · AMERICAN RESCUE PLAN EXPENSE WD 534.000 · Solid Waste	9,359.55	780,000.00	-770,640.45	1.2%
534.300 · Operating Expenses 534.340 · Contract for Solid Waste 534.913 · Due to Gen Fund Admin S Waste	0.00 1,767.00	342,000.00 21,204.00	-342,000.00 -19,437.00	0.0% 8.3%
Total 534.300 · Operating Expenses	1,767.00	363,204.00	-361,437.00	0.5%
Total 534.000 · Solid Waste	1,767.00	363,204.00	-361,437.00	0.5%
535.000 · Sewer/Waste Water Services				
535.100 · Employee Benefits	7,432.21	70,000.00	-62,567.79	10.6%
535.120 · Salaries and Wages	11,153.91	172,419.00	-161,265.09	6.5%
535.125 · On Call Pay	750.25	9,500.00	-8,749.75	7.9%
535.140 · Overtime	305.96	4,500.00	-4,194.04	6.8%
535.300 · Operating Expenses 535.240 · Insurance	0.00	3.000.00	-3,000.00	0.0%
535.310 · Engineering	0.00	15,000.00	-15,000.00	0.0%
535.311 · Legal Services	0.00	600.00	-600.00	0.0%
535.312 · NPDES Charges	0.00	1,000.00	-1,000.00	0.0%
535.320 · Accounting & Auditing - SW	0.00	11,000.00	-11,000.00	0.0%
535.340 · Contractual Services	441.01	8,500.00	-8,058.99	5.2%
535.400 · Petroleum Products	1,874.53	10,000.00	-8,125.47	18.7%
535.410 · Communications Services	445.19	4,500.00	-4,054.81	9.9%
535.420 · Postage Supplies & Billing 1/3	298.06	9,500.00	-9,201.94	3.1%
535.430 · Utilities 535.431 · Wastewater Treatment - SW	4,005.12 0.00	30,000.00 160,000.00	-25,994.88 -160,000.00	13.4% 0.0%
535.450 · Insurance Auto & Equip	0.00	29,500.00	-29,500.00	0.0%
535.460 · Repairs & Maint Svc (Equip/Veh)	0.00	5,000.00	-5,000.00	0.0%
535.490 · Other Expenditures	298.63	500.00	-201.37	59.7%
535.521 · Supplies & Materials (Tools)	0.00	2,000.00	-2,000.00	0.0%
535.522 · Uniforms	0.00	1,000.00	-1,000.00	0.0%
535.541 · Travel, Meetings & Dues	0.00	1,500.00	-1,500.00	0.0%
535.581 · Transfer Out - Other Funds	3,541.67	60,900.00	-57,358.33	5.8%
535.602 · Repairs & Maint-Syst (Lift Sta)	0.00	15,000.00	-15,000.00	0.0%
535.994 · Debt Service SRF 201 Planning	0.00	115,000.00	-115,000.00	0.0%
535.995 · Lift Station Debt Svc-Bond Pmt 535.998 · Reserve / Contingency	0.00 0.00	21,721.00 152,493.00	-21,721.00 -152,493.00	0.0% 0.0%
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Total 535.300 · Operating Expenses	10,904.21	657,714.00	-646,809.79	1.7%
Total 535.000 · Sewer/Waste Water Services	30,546.54	914,133.00	-883,586.46	3.3%
535.600 · Capital Outlay	0.00	50,000.00	-50,000.00	0.0%
535.999 · AMERICAN RESCUE PLAN EXPENSE SD 538.000 · Stormwater	9,359.55			
538.910 · Stormwater Expenses - Operating	0.00	40,000.00	-40,000.00	0.0%
Total 538.000 · Stormwater	0.00	40,000.00	-40,000.00	0.0%
538.581 · Trnsfer of Stormwater Fees	0.00	50,000.00	-50,000.00	0.0%
Total Expense	120,154.23	2,923,839.00	-2,803,684.77	4.1%
Net Ordinary Income	826,882.13	0.00	826,882.13	100.0%
Net Income				

#### City of Eagle Lake-Utility Fund Balance Sheet As of October 31, 2022

	Oct 31, 22
ASSETS	
Current Assets	
Checking/Savings 101.108 · UNRESTRICTED CASH - ALL	
101.108 · UNRESTRICTED CASH - ALL 101.109 · CS- UTILITY FUND	3,012,856.26
151.990 · RECLASS TO RESTRICTED	826,917.16
101.108 UNRESTRICTED CASH - ALL - Other	200.00
Total 101.108 · UNRESTRICTED CASH - ALL	
	3,839,973.42
102.216 · PETTY CASH-DRAWER SET UP	50.00
150.001 · RESTRICTED CASH - ALL	224 500 25
101.104 · CS STORMWATER UTILITY FUND 101.110 · CS- DEPOSIT FUND	334,588.35
101.111 · CS - WATER IMPACT FUND	309,216.18 10,467.69
101.112 · CS- SEWER IMPACT FUND	9,254.78
101.121 · CS- SEWER IMPACT FOND	2,457,275.80
101.122 · CS- SEWER IMPACT SAVINGS	2,003,486.25
151.113 · CS- RUS FUND	46,653.97
151.116 · CS- LIFT STATION FUND	31,687.86
151.999 · RESTRICTED CASH RECLASSIFICATIO	-826,917.16
	<u>.</u>
Total 150.001 · RESTRICTED CASH - ALL	4,375,713.72
Total Checking/Savings	8,215,737.14
Accounts Receivable 1200 · *Accounts Receivable	20,418.63
Total Accounts Receivable	20,418.63
Other Current Assets	
110.000 · Accounts Receivable, Net	
115.100 · Accounts Receivable	167,153.95
116.100 · Unbilled Accounts Receivable	54,953.48
116.110 · Utility Returned Checks Rec.	26,426.80
117.100 · Allowance for Bad Debts	-5,695.49
110.000 · Accounts Receivable, Net - Other	-5,418.32
Total 110.000 · Accounts Receivable, Net	237,420.42
131.000 · Due From Other Funds	
131.250 · Due to/from General Fund	492,383.66
131.350 · Due From/To Gen.Fund - Other	5,145.01
207.100 · Due to General Fund-Payroll	-17,791.77
207.200 · Due to General Fund-Sani/Storm	15,772.00
Total 131.000 · Due From Other Funds	495,508.90
141.100 · Inventory of Supplies	10,749.32
1499 · Undeposited Funds	222.80
Total Other Current Assets	743,901.44
Total Current Assets	8,980,057.21
Fixed Assets 160.900 · Fixed Assets, Net	
161.900 · Land-Water	28,526.62
164.900 · Water Plant	2,553,762.84
164.901 · Sewer Plant	5,487,382.51
164.902 · Stormwater Plant	1,913,068.76
166.900 · Furniture & Equipment - Water	489,315.21
166.901 · Furniture & Equipment - Sewer	145,818.82
167.900 · Accumulated Depreciation-Water	-1,800,890.09
167.901 Accumulated Depr - Sewer	-3,266,158.13
167.902 Accumulated Depr Stormwater	-524,123.66

#### City of Eagle Lake-Utility Fund Balance Sheet As of October 31, 2022

	Oct 31, 22
Total 160.900 · Fixed Assets, Net	5,026,702.88
Total Fixed Assets	5,026,702.88
TOTAL ASSETS	14,006,760.09
LIABILITIES & EQUITY Liabilities Current Liabilities Accounts Payable 202.100 · Accounts Payable	83,666.01
Total Accounts Payable	83,666.01
	00,000.01
Other Current Liabilities 202.500 · Polk County Utility Tax 202.501 · Bartow Sewer Impact Fee Payable 208.100 · DUE TO STATE-UNCLAIMED PROPERTY 215.000 · Accrued Payroll and Benefits 217.000 · Accrued Compensated Absences	12,217.20 71,820.00 -1,220.02 13,972.06
217.100 · Accrued Sick Pay 217.200 · Accrued Vacation Pay	57,385.00 22,664.81
217.300 · Accrued Compensatory Time	2,738.21
Total 217.000 · Accrued Compensated Absences	82,788.02
220.100 · Customer Deposits 223.100 · UNEARNED REVENUE - ARPA GRANT 232.950 · Accrued Interest Payable 239.100 · OPEB LIABILITY	314,157.13 674,459.64 11,799.59 35,932.86
Total Other Current Liabilities	1,215,926.48
Total Current Liabilities	1,299,592.49
Long Term Liabilities 203.100 · State Revolving Loan - SW 203.120 · RUS Water Revenue Bonds - 2007 203.130 · USDA - Water Meter Loan 203.140 · USDA LOAN - LIFT STATIONS 203.150 · CURRENT PORTION OF LONG TERM D 203.155 · LESS CURRENT PORTION OF LTD 203.902 · PLATINUM BANK - HARRISON	383,460.36 229,935.00 85,719.00 388,066.00 155,318.74 -155,318.74 0.01
Total Long Term Liabilities	1,087,180.37
Total Liabilities	2,386,772.86
Equity 281.500 · Retained Earnings Net Income	10,793,105.10 826,882.13
Total Equity	11,619,987.23
TOTAL LIABILITIES & EQUITY	14,006,760.09

#### CITY OF EAGLE LAKE - CRA ACCOUNT BALANCE OCT 2022

ACCOUNT BALANCE AS OF SEPT 20, 2022 DEPOSITS CLEARED CHECKS WITHDRAWALS/ACH RETURNED CHECKS	226,910.68 1.92 (2,498.69) 0.00 0.00
ACCOUNT BALANCE AS OF OCT 31, 2022	224,413.91
OUTSTANDING CHECKS:	
TOTAL OUTSTANDING CHECKS	0.00
REMAINING ACCOUNT BALANCE	224,413.91

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11/09/22 Accrual Basis

# City of Eagle Lake CRA Profit & Loss Budget vs. Actual October 2022

	Oct 22	Budget	\$ Over Bu	% of Budget
Income				
310.000 · Taxes-Other				
311.100 · CRA Ad Valorem taxes - E.L.	0.00	20,000.00	-20,000.00	0.0%
311.101 · Polk Ctytax increment EL	0.00	45,000.00	-45,000.00	0.0%
Total 310.000 · Taxes-Other	0.00	65,000.00	-65,000.00	0.0%
361.100 · Interest Income	1.92	400.00	-398.08	0.5%
Total Income	1.92	65,400.00	-65,398.08	0.0%
Gross Profit	1.92	65,400.00	-65,398.08	0.0%
Expense				
510.000 · Operating Expenses				
510.311 · Legal Services	0.00	2,000.00	-2,000.00	0.0%
510.313 · Planning Services	0.00	2,000.00	-2,000.00	0.0%
510.420 · Postage, Supplies & Materi	0.00	100.00	-100.00	0.0%
510.430 · Utilities	188.27	2,000.00	-1,811.73	9.4%
510.460 · Repair & Maint Service	175.00	1,000.00	-825.00	17.5%
510.470 · Printing and Binding-CRA	0.00	500.00	-500.00	0.0%
510.480 · Advertising	0.00	500.00	-500.00	0.0%
510.510 · Office Supplies - CRA	0.00	500.00	-500.00	0.0%
510.520 · OPERATING SUPPLIES	0.00	500.00	-500.00	0.0%
510.541 · Travel, Meetings and Dues	0.00	100.00	-100.00	0.0%
510.832 · Facade Grant	0.00	4,000.00	-4,000.00	0.0%
510.991 · CRA CONTIGENCY	0.00	29,196.00	-29,196.00	0.0%
Total 510.000 · Operating Expenses	363.27	42,396.00	-42,032.73	0.9%
510.320 · Accounting & Auditing	0.00	3,000.00	-3,000.00	0.0%
510.581 · Transfer Out - Other Funds	1,667.00	20,004.00	-18,337.00	8.3%
Total Expense	2,030.27	65,400.00	-63,369.73	3.1%
Net Income	-2,028.35	0.00	-2,028.35	100.0%

#### City of Eagle Lake CRA Balance Sheet As of October 31, 2022

224,413.91
224,413.91
224,413.91
-11,934.94
-11,934.94
212,478.97
212,478.97
16,000.00
16,000.00
16,000.00
16,000.00
198,507.32 -2,028.35
196,478.97
212,478.97